

**Regular Meeting**  
**January 26, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present January 26, 2017, Mayor Durkin; Steve Hoy; Albert Hill; Wayne Allison, Jo LaRocque; Traci Kuntz; Gary Mellott, David Grimm. Also present were Bill Brungard and JR Probst.

**PUBLIC COMMENT**

**MINUTES** – Mellott motioned to approve minutes of January 12<sup>th</sup>, 2015; Kuntz seconded. Motion unanimously carried.

**UNFINISHED BUSINESS**

Tractor Supply/Flood Map Change Letter – Council reviewed the letter from Borough Engineer Steve Gibson. Council chooses to take no further action regarding the revised mapping.

**NEW BUSINESS**

LaRocque motioned to continue with the COSTARS program for road salt; Grimm seconded. Motion unanimously carried.

**COMMITTEE REPORTS**

Sewer – Allison motioned to waive the tap fee for the ambulance association since they purchased a vacant lot with an existing tap; LaRocque seconded. Following a question by Mayor Durkin, Allison added that the cost of materials would be the responsibility of the ambulance association. Motion was carried unanimously.

Streets – Brungard reported that we have approximately 1,000 vehicles per day utilizing the Canal Street Bridge. Council requested that he contact Darren Stover to move forward on grant research to replace it.

Public Safety – Mayor Durkin reported on the couple recently soliciting electric services in the borough without a permit. They refused to obtain a permit and were asked to leave the borough.

Community Development – The Mayor, Grimm and Hill will work with Charity on February 15<sup>th</sup> at 10:00 a.m. on reviewing the Flood Ordinance passed last summer. Charity reported to Council about the plans for 410 Canal Street. She will contact Cindy Walker for zoning advice.

Recreation – The restroom has been ordered. Allison mentioned talking with Bailey on whether or not to continue the Rec. Program in Flemington since attendance has been so low.

Hi Neighbor – The lights across High Street will be taken down on Sunday.

Allison suggesting contacting Faulkner on the property maintenance issues within the borough along with reviewing the Parking section of the zoning ordinance.

**ANNOUNCEMENTS:**

**ADJOURN:** Kuntz motioned to adjourn at 8:25 p.m.; Hoy & Mellott seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Etters,  
Secretary/Treasurer

**Regular Meeting**  
**February 12, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present February 12, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Traci Kuntz, Jo LaRocque, Albert Hill and Stephen Hoy. Also present were Megan Lucas, William Brungard and JR Probst. Mellott was absent.

**PUBLIC COMMENT** – None.

**MINUTES** – Allison motioned to approve January 26<sup>th</sup>, 2017, minutes as printed; Grimm seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 0 permits were issued.

PLANNING COMMISSION –

ORDINANCE ENFORCEMENT OFFICER

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Grimm reported that gas units are in need of repair. The borough is paying 30% of the electric. However, the fire company hasn't followed through with repairing the units causing the electric bill to be significantly higher. Lucas added that the fire company is has also been leaving the doors up in the bay when the trucks go out causing significant heat loss. Grimm motioned to send a letter to the fire company requesting repairs of all non-functioning heat sources; LaRocque seconded. Allison motioned to approve amended bills as follows: General \$9,213.07 (eliminating payment to Goodwill Hose Fire Co. of \$221.98 until the heating equipment is repaired); Sewer \$45,363.81; HA; \$2,058.25; Kuntz seconded. Motion unanimously carried.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS** – None.

**COMMITTEE REPORTS**

Streets – The committee met with PennDot Rep. Darren Stover to discuss financing options and grant availability. The borough crew will be correcting the storm water problem on Parkwood Drive by installing a pipe in the right-of-way. It has been concluded that the problem was created by hill section sewer project.

Public Safety – Hoy reported dog attack on another dog that occurred on Nelson Street. Brungard will contact the dog warden to report the incident.

Recreation – The committee reported vandalism (burned trash receptacles) at the park. A police report has been filed and an insurance claim could be forthcoming. Allison reported on a new reservation form for the pavilions explaining the rules for usage (including electric). The pavilions are planned to be named as follows: Howard Grove; Rube Bressler; Charles Peters and Redeye. Allison plans to update the charcoal grills and tables as needed. It was also suggested that the rental fee for the pavilions be increased to \$50 and \$35. Allison will refer the form back to Council once it's completed. Allison suggested we contact Jack Bailey about the poor attendance at the Summer Recreation Program and consider eliminating it. Charity will contact Bailey.

"Hi Neighbor" – Megan Lucas reported a balance of \$8,036.56.

COG – Mayor Durkin acquired an incident report from PSP. Charity will complete the Regional Police Questionnaire and return it to DCED.

**ADJOURNMENT:** Allison motioned to adjourn 7:50 p.m.; LaRocque seconded. Motion unanimously carried.

**ATTEST:** Charity N. Walizer-Etters, Secretary/Treasurer

**Regular Meeting**  
**February 23, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present February 23, 2017, Mayor Durkin; Steve Hoy; Albert Hill; Wayne Allison, Jo LaRocque; Traci Kuntz; Gary Mellott, David Grimm. Also present were Brandon Coleman, Steve Gibson, Bill Brungard and JR Probst.

**PUBLIC COMMENT** – None.

**MINUTES** – Grimm motioned to approve minutes of February 9<sup>th</sup>, 2017; LaRocque seconded. Motion unanimously carried.

**UNFINISHED BUSINESS**

Ambulance Plans – Allison noted that all requirements of the Borough Planning Commission have been met. The Planning Commission unanimously recommended that the Land Use Plan for 514 Canal Street be approved by Council. Wayne motioned to approve; Grimm seconded. Motion was unanimously carried. *Steve Gibson left the meeting at 7:07 p.m.*

Parking Requirement Section of Zoning Ordinance – The proposed ordinance would require 2 spaces per each piece of apparatus housed at the facility. Charity explained that the existing requirements were said to be “excessive” by both the borough’s engineer and County Planner. Grimm questioned the future need for additional parking for the ambulance association. Coleman spoke on behalf of the ambulance. He reported that there will be no fundraising events held at the facility. It will be strictly for emergency response. Coleman also shared with Council the definition for emergency services to assist with ordinance revisions. Allison motioned to advertise the ordinance change with the definition as provided; LaRocque seconded. Motion was carried unanimously with Mellott abstaining as a member of the fire company in the case of a conflict of interest.

Pavilion Reservation Form/Fees – Allison distributed the proposed form, which explains the rules for use and increases the pavilion fees to \$50 and \$35 and increase from \$35 and \$25. Grimm motioned to accept the changes; Allison seconded. Motion unanimously carried.

Electric Bill – Grimm motioned to pay the outstanding electric bill from the fire company now that the repairs to heating units is complete; Kuntz seconded. Motion unanimously carried.

**NEW BUSINESS**

Chipper Repairs – Brungard explained the needed repairs to council. The invoices will be paid through the Chipper Fund. It was agreed that the repairs are needed.

**COMMITTEE REPORTS**

Sewer – The committee reported that the Hill Section sewer project disturbed the flow of water on Parkwood Drive. The crew installed pipe along the affected area, which seems to have corrected the problem.

Streets – The committee will meet with PennDot on February 24<sup>th</sup> to discuss moving forward with the project and funding options. Council plans to revisit the Turnback Program with PennDot for a portion of Huston Street and Woods Avenue to the city line.

Recreation – A claim has been submitted for vandalism/arson at the park. Allison motioned to cut the afternoon session of the Recreation Program due to low attendance in 2016. He added that this year’s supervisor be required to utilize the supplies in stock in the shed for the 2017 season and that we not limit the access to the park during these hours as we have in the past; Kuntz seconded. Motion unanimously carried.

Joint Building – Allison motioned to have the borough crew repair the ceiling in the fire company side of the garage area; LaRocque seconded. Motion was unanimously carried.

**ANNOUNCEMENTS:**

**ADJOURN:** LaRocque motioned to adjourn at 9:05 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:**  Charity H. Walizer-Etters, Secretary/Treasurer

## **Regular Meeting**

**March 9, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present March 9, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Traci Kuntz, Jo LaRocque, Gary Mellott, Albert Hill and Stephen Hoy. Also present were Megan Lucas, Ed Miller, Shawn Smith, Tony Mahon, Dan Baker, William Brungard and JR Probst.

**PUBLIC COMMENT** – Members of the fire company requested the requirements for requesting the budgeted funds from the borough. Charity provided them with a copy of the required procedure.

**MINUTES** – Grimm motioned to approve February 23, 2017, minutes as printed; Mellott seconded. Motion unanimously carried.

### **REPORTS OF OFFICERS**

**ZONING PERMITS** – 1 permit was issued to the Flemington Ambulance Association.

**PLANNING COMMISSION** – will meet March 15<sup>th</sup> on the Burger King plans.

**ORDINANCE ENFORCEMENT OFFICER** – Council discussed complaints received on a rooster.

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

### **FINANCIAL**

**Bill Sheet/Financial Statement** – Kuntz motioned to approve amended bills with additions as follows:

General \$14,206.12; Sewer \$44,793.22; HA; \$2,456.18; Chipper \$1,111.21; LaRocque seconded.

Motion unanimously carried.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

### **UNFINISHED BUSINESS –**

**Tire Pickup** will be May 19<sup>th</sup>

**Community Yard Sale** will be May 5<sup>th</sup> and 6<sup>th</sup>

**Spring Cleanup** will be Tuesdays in April.

**Flood Maps/Tractor Supply** – Council agreed since we were not involved in the initial process there will be no further action taken on this matter.

**Flood Ordinance Amendment** – The committee made amendments through discussion with FEMA. Those amendments will be reviewed and announced at the next meeting.

### **COMMITTEE REPORTS**

**Streets** – Grimm motioned to continue negotiations with PennDot for the Turnback of Huston Street and Woods Avenue; Allison seconded. Motion was unanimously carried.

**Recreation** – The 2017 project is underway. The Rec. Program will be shortened to the morning session only and existing supplies will be used for those sessions.

**“Hi Neighbor”** – Council requested that a financial and event report be given monthly at a council meeting. Lucas announced the financial report and provided Charity with a bank statement for the files. They will be holding the egg hunt on April 8<sup>th</sup> at 1:00 p.m. with a rain date of April 9<sup>th</sup> at 2 p.m. They are participating in the hometown hero program and are sponsoring two banners for Robert Deem and Lester Derr both residents of the borough. Allison asked if they planned to continue the scholarship program. Baker stated that they haven't discussed it yet.

**COG** – Mayor Durkin acquired an incident report from PSP. Charity will complete the Regional Police Questionnaire and return it to DCED.

**ANNOUNCEMENTS:** Zoning Ordinance Amendment Hearing March 23<sup>rd</sup> at 6:30 p.m. Mellott reported that

**Regular Meeting**  
**March 23, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present March 23, 2017, Mayor Durkin; Steve Hoy; Albert Hill; Wayne Allison, Jo LaRocque; Traci Kuntz; Gary Mellott, David Grimm. Also present were Megan and Garret Lucas, Bill Brungard and JR Probst.

**PUBLIC COMMENT** – None.

**MINUTES** – Grimm motioned to approve minutes of March 9<sup>th</sup>, 2017; LaRocque seconded. Motion unanimously carried.

**UNFINISHED BUSINESS**

Parking Requirement Section of Zoning Ordinance – The proposed ordinance would require 2 spaces per each piece of apparatus housed at the facility. Allison motioned to adopt the amendment of the parking lot section of Ordinance 231. The amendment was duly advertised and the hearing prompted no response from the public; Kuntz seconded. Motion unanimously carried.

Flood Ordinance Amendment – Details on the amendment are available in the borough office. FEMA has reviewed the requested changes and provided the wording in the revised document. Grimm motioned to advertise the changes; Allison seconded. Motion carried unanimously.

**NEW BUSINESS**

Bridge Project – Allison motioned to send RFPs to approximately 15 engineering firms as provided by PennDot; Grimm seconded. Motion unanimously carried.

**COMMITTEE REPORTS**

Streets – The committee is currently waiting for confirmation of the figures from PennDot.

Recreation – Saar's Tree Service provided a quote of \$1,200 to remove the trees. New grills and garbage can lids have been purchased and placed at the park.

Finance – Paperwork for the truck loan is moving forward. Delivery is expected late March/early April.

Joint Building – LED lights and smoke alarms have been installed in the building.

"Hi Neighbor" – The committee will be stuffing eggs on April 5<sup>th</sup> at the Redeye Center.

COG – Grimm contacted DCED regarding the questionnaires. There are a few municipalities they were still waiting on paperwork for, and we've contacted them with a reminder.

**ANNOUNCEMENTS:** Borough's Assoc. meeting will be held April 11<sup>th</sup> at the Redeye. (Spouce's Night)

**ADJOURN:** Grimm motioned to adjourn at 7:50 p.m.; Mellott seconded. Motion unanimously carried.

**ATTEST:**  Charly H. Walizer-Etters, Secretary/Treasurer

**Regular Meeting**  
**April 13, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 13, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Traci Kuntz, Gary Mellott, Albert Hill and Stephen Hoy. Also present were Tony Mahon, Georgie Bowman, Sandy Gensib, Susan Heaton, William Brungard and JR Probst. LaRocque was absent.

**PUBLIC COMMENT**

**MINUTES** – Allison motioned to approve March 23, 2017, minutes as printed; Mellott seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 0 permits were issued.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Council discussed complaints received on barking dogs. *(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Kuntz motioned to approve amended bills with additions as follows:

General \$15,791.14; Sewer \$3,890.46; HA; \$103; Hoy seconded.

Motion unanimously carried.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMITTEE REPORTS**

Streets – The committee met with the County Commissioners on potential funds for the bridge project. We are currently waiting for RFPs to come in. The committee will meet with Tim Holladay on Monday regarding funds available under the TIP.

Building/Property – Mellott reported on the \$1,500 quote received from Aungst Locksmith for the lock system on the doors.

Recreation – There have not been any applications received for the Recreation Program for this season. The new pavilion identification signs are up. The restroom pad is being constructed now. We are waiting for a response from Lowe's who may be donating the plantings for that portion of the grant project.

"Hi Neighbor" – The egg hunt was a success. It was suggested that they put out more eggs in the future or schedule the event during the same time as Mill Hall's hunt.

**ANNOUNCEMENTS:** Flood Ordinance Amendment Hearing April 27<sup>th</sup> at 6:30 p.m.

Grimm questioned the fire company on the irregularities in the Fire Relief Audit between 2013 & 2015. He asked why they occurred and how would they be corrected. Mahon noted that they have already been making payments back to the relief to correct the issues. Future Relief allocations will be withheld until the required payments have been made.

**ADJOURNMENT:** Allison motioned to adjourn 7:46 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Etters, Secretary/Treasurer

**Regular Meeting**  
**April 27, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 27, 2017, Mayor Durkin; Steve Hoy; Albert Hill; Wayne Allison, Jo LaRocque; Gary Mellott, David Grimm. Also present were Wendy Stiver, Tony Mahon, Dan Baker, Bill Brungard and JR Probst. Kuntz was absent.

**PUBLIC COMMENT** – None.

**MINUTES** – The minutes of April 13<sup>th</sup>, 2017 were unanimously approved.

**UNFINISHED BUSINESS**

Flood Ordinance Amendment – Grimm motioned to approve; Hoy seconded. Motion carried unanimously.

Burger King Plans – Following favorable review and recommendation from the County Planner and the Borough Planning Commission, Allison motioned and LaRocque seconded to approve the plans for demo and reconstruction of the Burger King building. The Planning Commission requested alternates be appointed for the borough planning board due to a number of absences recently. Charity will check with the PSAB.

**NEW BUSINESS**

**COMMITTEE REPORTS**

Streets – PennDot will soon be removing the trees along High Street for the SR150 project.

Recreation – The project is well underway with the restroom structure being delivered in May.

Joint Building – Met Tuesday to discuss the key system and lighting. However, all committee members were not aware of the meeting. Some members of council disagree with 50/50 split for electrical.

"Hi Neighbor" – Submitted their monthly financial report. Baker asked if the borough would be allocating money for park flowers. Mellott motioned to allocate \$200; Grimm seconded. Motion unanimously carried.

**ANNOUNCEMENTS:** The Building and Property Committee will meet Wednesday at 7:00 p.m. and bring back a recommendation to council.

**ADJOURN:** Allison motioned to adjourn at 7:45 p.m.; Mellott seconded. Motion unanimously carried.

**ATTEST:**  Charity H. Walizer-Etters, Secretary/Treasurer

**Regular Meeting**  
**May 11, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 13, 2017, were Mayor Durkin; Wayne Allison, LaRocque, Dave Grimm, Traci Kuntz, Gary Mellott, Albert Hill and Stephen Hoy. Also present were Judy McKeague, Steve Gibson, William Brungard and JR Probst.

**PUBLIC COMMENT**

**MINUTES** – Allison motioned to approve April 27, 2017, minutes as printed; LaRocque seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 2 permits were issued.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

*(Permit applications are available for review in the Borough Office.)*

Allison motioned to move the basketball court bid award to next on the agenda; Kuntz seconded. Motion carried unanimously.

**Basketball Court** – Gibson explained that only one bid was received from Charles Construction for \$71,554.55, which was approximately \$20,000 over the estimated amount. Gibson discussed certain line items that could be eliminated from the contract. They were able to adjust the bid to \$52,539 by eliminating unnecessary items. Allison motioned to accept the revised bid contingent upon the solicitor's written approval and DCNR's approval along with a written waiver from Charles Construction declining to seek damages for reduction of the overall bid packet; Kuntz seconded. Motion unanimously carried.

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

**Bill Sheet/Financial Statement** – Hoy motioned to approve bills as follows:

General \$12,158.84; Sewer \$1,759.94; HA \$29.72; Park Project \$8,325.75; Kuntz seconded.

Motion unanimously carried.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

**Planning Commission Alternates** – Allison motioned to appoint Julie Brennan and Doug Spatafore as alternates for the Borough Planning Commission; Kuntz seconded. Motion unanimously carried.

**Rec. Pgm. Supervisor** – Allison motioned to appoint Monika Yerke; LaRocque seconded. Motion unanimously carried.

**Bridge Engineering Proposals** – The Streets Committee reviewed the proposals and met with PennDot with their selection for the project. The proposals came in as follows: Wilson \$28,000; Stahl Sheaffer \$34,800; GeoTech \$60,750; E&M \$76,000; Pennoni \$100,000; McTish, Kunkle \$110,755. Mellott motioned to accept the proposal from GeoTech at \$60,750 based on completeness and the overall approach to a solution; Grimm seconded. Motion carried unanimously.

**NEW BUSINESS**

**Trailer/Advertisement at Carwash** – Council agreed this is an off-premises advertisement. Grimm motioned to send a letter requiring removal within 10 days per the ordinance; LaRocque seconded. Motion unanimously carried.



**Regular Meeting**  
**May 11, 2017**

Jake Brakes – Judy McKeague requested signage to prohibiting the use of brake retarders on High Street. Allison motioned to contact PennDot; Mellott seconded. Motion unanimously carried.

**COMMITTEE REPORTS**

Sewer – Authority Toured the Sewage Treatment Plant.

Streets – PennDot will begin tree removal along High Street next week.

Building/Property – It was proposed that once the ambulance assoc. moves out, the split on bills will be as follows: No split on gas; electric 30/70; Lights in meeting room 50/50, borough office and garage will be replaced 100% at the expense of the borough and the rest of the building will be replaced 100% at the expense of the fire company. They see no need to increase security at this time.

Public Safety – Mayor reported that 10 new members were sworn in this week. Mayor Durkin questioned the procedure for fire police attending events. Mellott stated that the membership is strictly for the Flemington Fire Company as fire fighters. County Fire Police would handle special events outside of the borough. Council requested the fire company provide a list of the new members for our insurance company.

Recreation – The borough recently received \$25,566 from the Commissioners towards the park project. Allison motioned to allocate \$1,000 in borough funds for mulch at the park; Grimm seconded. Motion unanimously carried. It is anticipated that the new restroom will be delivered on May 25<sup>th</sup>.

Personnel – The borough crew would like to attend the equipment show on May 17<sup>th</sup> and the Confined Space Entry training on June 13<sup>th</sup>. Allison motioned to approve; Kuntz seconded. Motion unanimously carried.

Finance – Kuntz motioned to open the Park Grant account with JSSB; Grimm seconded. Motion unanimously carried. The Committee will meet Monday at 2:00 p.m. to review the quotes for requested purchases from the fire company.

Joint Building Committee – Will meet June 21<sup>st</sup> at 7:30 p.m.

"Hi Neighbor" – Next meeting will be May 23<sup>rd</sup> at the park at 7:00 p.m. It was requested that they follow up with the bank regarding having a statement sent to the borough.

COG – Grimm and Charity will follow up with Mr. Stern on the Regional Police questionnaire.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** Allison motioned to adjourn 8:15 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:**  Charity H. Walzer-Etters, Secretary/Treasurer

**Regular Meeting**

**May 25, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present May 25, 2017, Mayor Durkin; Traci Kuntz; Steve Hoy; Albert Hill; Wayne Allison, Jo LaRocque; Gary Mellott, David Grimm. Also present were Beth Riccardo, Tony Mahon, Megan Lucas, Shawn Smith, Dan Baker, Bill Brungard and JR Probst. Megan Lucas and Shawn Smith arrived at 7:10 p.m. Dan Baker arrived at 7:50 p.m.

**PUBLIC COMMENT** – Beth Riccardo spoke with Council about how fire police will affect the WC premiums. Council discussed different scenarios including the possibility of restricting the response area/limiting it to Flemington's boundary. It was mentioned that there are many more mutual aid calls than Flemington calls. Charity confirmed Mellott's statement that there is no partnership between the Clinton County Fire Police and the Flemington Fire Company or Flemington Fire Police written or otherwise.

**MINUTES** – Allison motioned to approve the minutes of May 11<sup>th</sup>, 2017; Mellott seconded. Motion unanimously approved.

**UNFINISHED BUSINESS**

Regional Police – Meeting planned for June.

Truck Loan Payment – Charity requested direction on monthly payment of the truck loan. The truck was originally scheduled for delivery in August. Grimm motioned to utilize the Equipment Fund through 2017; Kuntz seconded. Motion unanimously carried.

Fire Co. Request – Kuntz reported on the Finance Committee's meeting on the request for funds for fire equipment. Kuntz motioned to approve the purchase; Allison seconded. Motion was unanimously carried.

**NEW BUSINESS**

**COMMITTEE REPORTS**

Streets – PennDot removed the trees along High Street for the SR150 project. There continues to be complaints on the parking situation at the Dance Studio. Council agreed motorists should take caution while driving through the area.

Public Safety – Mellott reminded Council that FEMA requires certain NIMS certifications for Council members in order to acquire for emergency grant funding.

Recreation – Allison reported on the project progress. He added that he would like to purchase a large amount of mulch for the 2017 season.

Joint Building – A meeting is scheduled for June 21<sup>st</sup>.

"Hi Neighbor" – Submitted their monthly financial report. The committee will participate in Lamar Township's 200<sup>th</sup> anniversary celebration on July 22<sup>nd</sup> and a chicken BBQ with the Kiwanis on August 19<sup>th</sup>. Baker suggested new landscape timbers be placed around the war memorial.

**ANNOUNCEMENTS:**

**ADJOURN:** Allison motioned to adjourn at 8:20 p.m.; Mellott seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Etters  
Secretary/Treasurer

## **Regular Meeting**

**June 8, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present June 8, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque, and Gary Mellott. Also present were Tony Mahon, William Brungard and JR Probst.

**PUBLIC COMMENT** – Tony Mahon attended the meeting seeking approval to attend the list of parades provided taking one piece of apparatus. Allison motioned to approve; LaRocque seconded. Motion was unanimously carried.

**MINUTES** – Allison motioned to approve May 25, 2017, minutes as printed; Kuntz seconded. Motion unanimously carried.

### **REPORTS OF OFFICERS**

**ZONING PERMITS** – 2 permits were issued.

**PLANNING COMMISSION**

**ORDINANCE ENFORCEMENT OFFICER** – The procedure for issuing tickets was questioned. Brungard explained that it depends on how each ordinance reads.  
*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

### **FINANCIAL**

Bill Sheet/Financial Statement – Hoy motioned to approve bills as follows:

General \$11,089.31; Park Project \$3,100.68; Kuntz seconded.

Motion unanimously carried.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

### **UNFINISHED BUSINESS**

PennDot Turnback Program Resolution No. 01-17 – PennDot proposes turnback of Huston Street from the red light to Woods Avenue at the Borough/City line of \$1,200,000. The road will be required to be upgraded to PennDot specs by 2020 using these funds and banking the remainder for future repairs. Allison motioned to adopt Resolution No. 01-17; Grimm seconded. Motion unanimously carried by roll-call vote.

### **NEW BUSINESS**

Investment of Turnback – Grimm motioned to have Charity check with local banks on investing the funds from PennDot and for short-term loan for the Canal Street project \$3-\$400,000. We can expect the funds somewhere around September/October. Mellott seconded. Motion unanimously carried.

### **COMMITTEE REPORTS**

Streets – Bridge meeting with GEI will be 6/15 at 1:00 p.m. Allison motioned for Brungard to look into adjusting speed and weight limits on that section of roadway; Kuntz seconded. Motion unanimously carried.

Building/Property – Grimm motioned to approve the repairs for the garage door (borough side); LaRocque seconded. Motion unanimously carried.

Recreation – Restroom installation is scheduled for next week.

Joint Building Committee – Will meet June 21<sup>st</sup> at 7:30 p.m.

COG – Meeting June 12<sup>th</sup> at 11 a.m. at City Hall.

### **ANNOUNCEMENTS:**

**ADJOURNMENT:** Adjourned 7:50 p.m.

**ATTEST:** Charity H. Walizer-Etters, Secretary/Treasurer

**Regular Meeting**  
**June 22, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present June 22, 2017, Mayor Durkin, Albert Hill, Steve Hoy, Traci Kuntz and Jo LaRocque. Also present were Ed Miller, Tony Mahon and JR Probst. Colten Mellott arrived at 7:15 p.m. Gary Mellott, David Grimm and Wayne Allison were absent.

**PUBLIC COMMENT** – Ed Miller attended the meeting to receive an update on Regional Police.

**MINUTES** – LaRocque motioned to approve the minutes of June 8<sup>th</sup>, 2017; Kuntz seconded. Motion unanimously approved.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None.

**COMMITTEE REPORTS**

Streets – The committee met with GEI and PennDot to discuss the realm of the bridge project.

Public Safety – Kuntz suggested the site triangle at the old Floruss building be looked at. There are some lawn items located at the corner that could be obstructing the view for motorists.

Recreation – The restroom has been delivered and will be added to the insurance. It was reported that there were 14 kids at the Rec. Program.

Joint Building – Smoke alarms were installed, camera system and lights were discussed. Council would like to have more figures for the upgrades before they vote. Mellott updated Council on the parking changes. JBC will meet again on Sept. 20<sup>th</sup>.

“Hi Neighbor” – Met Tuesday. They will attend the Lamar Township event on the 22<sup>nd</sup>. They will also team up with the Mill Hall Kiwanis for a BBQ on August 19<sup>th</sup>.

**ANNOUNCEMENTS:**

**ADJOURN:** The meeting was adjourned at 7:55 p.m. Motion unanimously carried.

**ATTEST:**

 Charity H. Walizer-Etters  
Secretary/Treasurer

## **Regular Meeting**

**July 13, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present July 13, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque, and Gary Mellott. Also present were Tony Mahon, Beth Riccardo, Megan Lucas, William Brungard, JR Probst and Rose Reeder along with other members of Fair Districts PA.

**PUBLIC COMMENT** – Rose Reeder attended the meeting to discuss gerrymandering/cutting up of districts with vested interest for accommodating one party or another. She distributed information along with a sample resolution against gerrymandering, which has already been passed by the Clinton County Commissioners. Reeder left the meeting at 7:20 p.m.

Beth Riccardo presented the figures for our commercial liability insurance renewal. She noted that the total premium for 2017/18 is \$20,337, which is an increase of just \$378 from last year. The policy is scheduled to renew August 1<sup>st</sup>. Beth left the meeting at 7:30 p.m.

Tony Mahon reported on the status of the Fire Relief Audit findings. To date it appears they have \$1,102.64 in undocumented expenditures and owe approximately \$8,289 for unauthorized expenses. They've paid \$1,000 back to the relief to date. He also reported that they've obtained their tax exempt status.

**MINUTES** – Allison motioned to approve June 22<sup>nd</sup>, 2017, minutes as printed; LaRocque seconded. Motion unanimously carried.

### **REPORTS OF OFFICERS**

**ZONING PERMITS** – 2 permits were issued.

**PLANNING COMMISSION**

**ORDINANCE ENFORCEMENT OFFICER** – Brungard is to look into a junk vehicle and high grass at 455 Birch Street.

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

### **FINANCIAL**

Bill Sheet/Financial Statement – Hoy motioned to approve bills as follows: General \$7,981.06; Sewer \$45,502.16; Tar Kettle \$993.57; Park Project \$68,066.59; Grimm seconded. Motion unanimously carried.  
*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

### **UNFINISHED BUSINESS**

Site Triangles for Lanes/Drives – Brungard to check with LTAP on regulations.

### **NEW BUSINESS**

Insurance Renewal – Hoy motioned to accept the quote for insurance renewal beginning August 1<sup>st</sup>, 2017, received from Selective in the amount of \$20,337; Allison seconded. Motion unanimously carried.

Pleasant Gap Parade – Grimm motioned to grant permission for the fire company to attend the Pleasant Gap parade to be held on July 27, 2017; Kuntz seconded. Motion unanimously carried.

### **COMMITTEE REPORTS**

Streets – Bridge update - GEI will not be surveying, as they see no need to do so. Charity requested itemized invoices be provided in the future for this project. Grimm stated that we would still require the pins for the road be in place. Mellott questioned when LTAP would be in to line Frederick Street. Brungard stated that there seemed to be a funding issue. Brungard reported that a natural gas line is being installed on Frederick Street.

Public Safety – LaRocque reported complaints received on the excess vegetation at a property on Parkwood Drive. She added that she also received a call concerning speeding motorists on Pineview Drive.

**Regular Meeting**

**July 13, 2017**

Recreation – The restroom is complete and the committee will be submitting a request for a revision for the concrete walkway. The September 14<sup>th</sup> council meeting will be held at the park. We will invite the County Commissioners and the Lock Haven Express.

Joint Building Committee – Will meet again September 20<sup>th</sup>. Brungard received a quote for a door lock with intercom for the Borough Office/entrance for \$505. Grimm replied he does not agree with restricting access to a public building. The committee was asked to provide the fire company with a wish list of items they'd like once the ambulance is moved to their new building. The lighting quote for the building came in at \$3,814.69.

Hi Neighbor Committee – The committee will participate in the Lamar Township 200<sup>th</sup> Anniversary event with funnel cakes and soda toss stands. They will also join the Kiwanis for a chicken BBQ August 19<sup>th</sup>.

COG – will meet July 18<sup>th</sup> to go over the cost scenarios for Regional Police.

TCC – Meeting scheduled for September.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** Kuntz motioned to adjourn at 9:00 p.m.; LaRocque seconded. Motion unanimously carried.

**ATTEST:**

  
Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**

**July 27, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present July 27, 2017, Dave Grimm, Albert Hill, Traci Kuntz and Jo LaRocque. Steve Hoy, Gary Mellott, Mayor Durkin and Wayne Allison were absent.

**PUBLIC COMMENT**

**MINUTES** – LaRocque motioned to approve the minutes of July 13<sup>th</sup>, 2017; Grimm seconded. Motion unanimously approved.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None.

**COMMITTEE REPORTS**

Streets – Natural gas line is currently being extended to Frederick Street.

Recreation – Quotes are being sought for the walkway and the basketball court is moving forward.

Finance – The committee will be meeting with representatives from FNB, First Citizens and Woodlands Bank on Tuesday, August 1<sup>st</sup> in reference to investing the Turnback monies and acquiring a loan for the bridge project.

“Hi Neighbor” – Made \$268 at the Lamar Township celebration. They will meet Tuesday at 7:00 p.m.

COG – The Regional Police report has been distributed. The numbers are out of range for our current budget. Council encourages the Public Safety Committee to contact Mill Hall and Lock Haven about possibly contracting with them.

Act 32 – Meets September 13<sup>th</sup>.

**ANNOUNCEMENTS:**

**ADJOURN:** LaRocque motioned to adjourn at 7:10 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:**

Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**August 10, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 10, 2017, were Mayor Durkin; Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque, and Gary Mellott. Also present were William Brungard, Ed Miller and Teresa Jacobs (arrived at 7:30 p.m.). Allison and Kuntz were absent.

**PUBLIC COMMENT**

**MINUTES** – Hoy motioned to approve August 10, 2017, minutes as printed; LaRocque seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

**ZONING PERMITS** – 0 permits were issued.

**PLANNING COMMISSION**

**ORDINANCE ENFORCEMENT OFFICER** – Brungard reported the Holland complaint was investigated and handled.

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Mellott motioned to approve bills as follows: General \$9,895.44; Sewer \$6,699.88; Park Project \$1,449.05; HA \$31.49; Equipment \$3,011.42; Grimm seconded. Motion unanimously carried.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

Gerrymandering – Hoy motioned to approve Resolution No. 02-17 in opposition of gerrymandering; LaRocque seconded. Motion unanimously carried.

**NEW BUSINESS**

**COMMITTEE REPORTS**

Public Safety – Mellott distributed information for Council to get their NIMS training. Failure to do so may result in emergency grant funding being denied.

Recreation – Quotes for the walkway have been obtained and was awarded to Henry's Asphalt. The basketball court should be completed next week.

Finance – The committee chose the best 3 bank proposals and met with each FNB, First Citizens and Woodlands. They plan to meet with FNB again on Tuesday.

Hi Neighbor Committee – Bank statement was submitted to council.

COG – Grimm motioned withdraw its participation in 24/7 Regional Police citing it is not feasible per Flemington's tax base. He encouraged Public Safety to pursue additional information on some type of agreement with either Mill Hall or the City for coverage; Hoy seconded. Motion unanimously carried.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** Mellott motioned to adjourn at 7:35 p.m.; Hoy seconded. Motion unanimously carried.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer



**RESOLUTION NO. 02-17 IN SUPPORT OF A CITIZENS COMMISSION FOR LEGISLATIVE AND  
CONGRESSIONAL REDISTRICTING**

WHEREAS, the citizens of the Borough of Flemington and the Commonwealth of Pennsylvania deserve a fair, fully transparent, impartial and depoliticized process of the decennial drawing of state legislature and congressional districts of near equal population; and

WHEREAS, legislative and congressional redistricting has at times resulted in gerrymandered districts that favor one political party over others; and

WHEREAS, such gerrymandering of legislative and congressional districts has worked at times to the detriment of our representative democracy; and

WHEREAS, the creation of a truly independent citizens redistricting commission devoid of political motivation or partisanship will: ensure a fair, transparent, and accurate legislative and congressional redistricting process that respects political subdivisions; prohibit districts from being drawn to favor or discriminate against a political party or candidate; require the use of impartial and sound methodology when setting district boundaries; require public input; and fully comply with the constitutional requirement that "no county, city, incorporated town, borough, township or ward" be divided "unless absolutely necessary," and

WHEREAS, legislation to amend the Pennsylvania Constitution to reform the decennial legislative and congressional redistricting process with the intent of using fairness and sound methodology in a non-partisan fashion is required to ensure these reforms.

NOW, THEREFORE, BE IT RESOLVED that the Flemington Borough Council does hereby support legislative efforts to amend the Pennsylvania Constitution to assign the decennial task of both legislative and congressional redistricting to an independent citizens redistricting commission; and

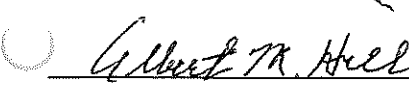
BE IT FURTHER RESOLVED that we call upon all those elected officials and party leaders in the Commonwealth of Pennsylvania who represent the citizens of the Borough of Flemington (see list below) to publicly announce their support of and commitment to work towards passage of such legislative efforts, and that a copy of this resolution be delivered to each of them.

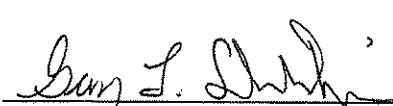
DATE:

8/10/17

ATTEST:

  
Secretary/Treasurer  
Borough of Flemington

  
Title: Council President

  
Title: Mayor

**Regular Meeting**  
**August 24, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 24, 2017, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz and Jo LaRocque, Gary Mellott and Mayor Durkin. Also present were William Brungard, JR Probst, Shawn Smith and Robert Ohl.

**PUBLIC COMMENT**

**MINUTES** – Hoy motioned to approve the minutes of August 10, 2017; Mellott seconded. Motion unanimously approved.

**UNFINISHED BUSINESS**

Finance – Kuntz reported on the committee's second meeting with FNB. She suggested they come back a third time to give their presentation to the rest of council. The committee is suggesting we move our entire financial relationship with FNB.

**NEW BUSINESS**

Smith Subdivision – The Borough Planning Commission recommended approval of the subdivision contingent upon removal of the existing garage structure, DEP and Lock Haven City's approval for sewer connection. Grimm motioned to approve; Mellott seconded. Motion unanimously carried.

House Bill 1620 – Faulkner to review the content of the bill and advise. Allison motioned to send a letter to Hanna and Scarnati announcing the borough's position; Kuntz seconded. Motion unanimously carried.

**COMMITTEE REPORTS**

Streets – It was mentioned that the grass between the curbs and the streets needs attention. Mayor Durkin mentioned he's noticed advertising signs for off-premises groups/organizations/businesses. Council agreed these signs should be removed per the ordinance.

Public Safety - Grimm spoke with the City of Lock Haven on possible police coverage in hourly increments. The committee is seeking information from Mill Hall Police as well.

Recreation – The project is nearly complete. The basketball standards are too high per regulation. They will be addressed between McTish and Charles Construction.

Finance – Committee chairs should be thinking about their budget requests.

Joint Building – The lease has been distributed to the committee members and is being reviewed. Discussion ensued pertaining to electric utilities, use of additional bay space and security.

"Hi Neighbor" – A profit of \$93.06 was received at the Lamar Township celebration. They are awaiting figures from Mill Hall Kiwanis on the BBQ. The current checking account balance is \$6,688.70. The next meeting will be August 29<sup>th</sup>.

Act 32 – Meets September 13<sup>th</sup>.

**ANNOUNCEMENTS:** October 12<sup>th</sup> meeting will be held at 5:30 at Grove Park.

**ADJOURN:** Allison motioned to adjourn at 7:50 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**September 14, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present September 14, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz and Jo LaRocque. Also present were William Brungard, JR Probst, Shannon Reese, Shawn Smith, Steve Gibson, Michael Shuey and Leigh Young. Mellott was absent.

**PUBLIC COMMENT** – Gibson spoke on the completion of the park project. He updated council on the status of the basketball hoops. Council discussed payment to Charles for the basketball court. Allison motioned to withhold payment until the court is 100 percent complete and the invoice is approved by both Gibson and DCNR. LaRocque seconded. Motion carried 5/1 with Kuntz voting “no”.

First National Bank’s Michael Shuey and Leigh Young attended the meeting to present their bank proposal to all of Council. Earlier this month, they met with the Finance Committee regarding a possibly line of credit for the bridge project along with investment opportunities for the Tunback money—if acquired. The committee also obtained proposals from 5 other banks, including our current financial institution. Following much discussion, the committee is recommending to Council that we not only pursue the line of credit and investment program offered at First National Bank but also move the remainder of its financial relationship with FNB. Kuntz motioned to follow through with the move to FNB, which includes the remote deposit capture device at no charge to the borough; Grimm seconded; motion was unanimously carried.

**MINUTES** – Hoy motioned to approve August 10, 2017, minutes as printed; LaRocque seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 4 permits were issued.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Kuntz motioned to approve bills as follows: General \$9,676.22; Sewer \$40,774.11; Park Project \$4,987.60; HA \$4,313.71; Equipment \$588.58; Hoy seconded. Motion carried unanimously.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

500 JAMES STREET SEWER CONNECTION – Allison motioned to approve; Grimm seconded. Motion unanimously carried.

**NEW BUSINESS**

“Hi Neighbor” Flyers – Allison motioned for Charity to copy and for the crew to deliver to all borough residents; LaRocque seconded. Motion unanimously carried.

Water Issue on Parkwood Drive – LaRocque reported on a water concern in her yard. The crew anticipates a possible water line break and will look further into the problem.

**COMMITTEE REPORTS**

Streets – Met with UGI on the cosmetics of replacing the asphalt. They plan to cut a consistent 52” strip up the street and replace the asphalt.

Public Safety – Grimm spoke on the reduced figured proposed for Regional Police. He added the reduction is not significant enough for Flemington Borough to pursue the program.

**Regular Meeting**  
**September 14, 2017**

Community Development – SEDA-COG is updating their application process for Susquehannock Heights. Also, the bus service begins this month.

Finance – The committee will meet to review health insurance rates before the next meeting.

Hi Neighbor Committee – Bank statement was submitted to council.

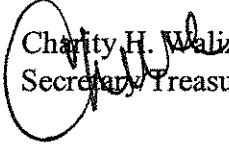
Joint Building Committee – No one from the fire company showed up. Therefore the meeting was cancelled.

TCC – Met 9/13. Reviewed/approved or denied tax requests. Next meeting will be held in December.

**ANNOUNCEMENTS:** The Oct. 12<sup>th</sup> meeting will be held at 5:30 p.m. at the park. Bald Eagle Township and Allison Township will be invited for their contributions to the project.

**ADJOURNMENT:** LaRocque motioned to adjourn at 8:00 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:**

  
Charity H. Walizer-Etters  
Secretary/Treasurer

Regular Meeting  
September 28, 2017

Revised

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present September 28, 2017, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz and Jo LaRocque, and Mayor Durkin. Also present was JR Probst. Allison and Mellott were absent.

**PUBLIC COMMENT**

**MINUTES** – LaRocque motioned to approve the minutes of September 14, 2017; Grimm seconded. Motion unanimously approved.

**UNFINISHED BUSINESS**

Health Insurance Rates 2017/18 – Kuntz recommended renewing the health plan for 2017/18 as proposed by Geisinger. Grimm seconded. Motion carried unanimously. Kuntz added that the committee plans to shop for better rates prior to renewal in 2018.

**NEW BUSINESS**

Ambulance 2017 Contribution – Kuntz recommended approval of the \$3,600 request; LaRocque seconded. Motion unanimously carried.

Resolution No. 03-17 – Grimm motioned to approve Resolution No. 03-17 to place the holiday banner across High Street; Kuntz seconded. Motion unanimously carried.

**COMMITTEE REPORTS**

Sewer – ENVJMA repaired the malfunctioning Woods Avenue grinder pump.

Streets – The committee met with GEI on the bridge project. They are in the process of obtaining the necessary permits in order to put the project out for bid. The guys completed street sealing. PennDot's traffic light/intersection project is anticipated for late 2018 or early 2019.

Public Safety - Grimm announced they will meet again to discuss a new proposal. He added that we are still waiting for information from Mill Hall and Lock Haven on contracted services.

Community Development – Susquehannock Heights is preparing a new application for elderly housing.

Joint Building – The fire company was a no-show. They will try to reschedule.

"Hi Neighbor" – Meet and greet held at the park was a great success with more than 80 in attendance and 8 possible new members.

**ANNOUNCEMENTS:** October 12<sup>th</sup> meeting will be held at 5:30 at Grove Park. A possible 5K run is being planned for Flemington by Susqueview.

**ADJOURN:** Hoy motioned to adjourn at 7:25 p.m.; Kuntz seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Batters  
Secretary/Treasurer

**Regular Meeting**  
**October 12, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present October 12, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Albert Hill, Traci Kuntz; Jo LaRocque and Gary Mellott. Also present were JR Probst, Clinton County Commissioners Paul Conklin and Pete Smeltz, Paul Powell, Bald Eagle Township Supervisor Girard Banfill and Wendy Stiver. Hoy was absent.

**PUBLIC COMMENT**

**MINUTES** – Kuntz motioned to approve September 28, 2017, minutes as printed; Allison seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 2 permits were issued.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Grimm motioned to approve bills as follows: General \$84,043.44; Sewer \$1,035.28; HA \$7,023.80. LaRocque seconded. Motion carried unanimously.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

*Council recessed the meeting to give a tour of the newly completed park project to those in attendance.*

**NEW BUSINESS**

TRICK-OR-TREAT HOURS – October 31<sup>st</sup> from 6:00 p.m. to 8:00 p.m.

LEAF PICKUP – Every Tuesday in November.

**COMMITTEE REPORTS**

Sewer – C.C. Sewer Authority will meet with the Commissioners on October 13<sup>th</sup>.

Streets – The Commissioners questioned the bridge project timeline. The committee reported late 2017 to early 2018 for bidding the project with a start date of early June 2018.

Public Safety – There will be a meeting on the revised plan for regional police.

Community Development – SEDA-COG continues to update the application for Susquehannock Heights.

Finance – Scheduling the next budget meeting.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** LaRocque motioned to adjourn at 6:10 p.m.; Grimm seconded. Motion unanimously carried.

**ATTEST:**

Charity H. Wanzler-Etters  
Secretary/Treasurer

**Regular Meeting**  
**October 26, 2017**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present October 26, 2017, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Gary Mellott and Mayor Durkin. Also present were Ed Higgins, Brandon Coleman, Dorothy Ferree, William Brungard and JR Probst. Allison and LaRocque were absent.

**PUBLIC COMMENT**

**MINUTES** – Grimm motioned to approve the minutes of October 12, 2017; Mellott seconded. Motion unanimously approved.

*Dan Baker arrived at the meeting at 7:15 p.m .*

**UNFINISHED BUSINESS**

Turnback – Grimm reported that the Turnback proposal was approved in Harrisburg. We will move forward with the paperwork and can expect the monies to be deposited around February or March of 2018.

**NEW BUSINESS**

Ambulance Parking – Charity reported on Faulkner's recommendation for the proposed parking lot across from the ambulance association's new building. Faulkner agrees it shall be added to the adjacent lot's deed. He's recommending a buffer of dense shrubbery or a fence be planned for the lot to accommodate the neighboring residential uses/zones. Hoy motioned to approve the accessory use with the recommendation of Faulkner on the buffers; Grimm seconded. Motion unanimously carried.

Business Credit Card/FNB – Kuntz motioned to make credit application for two cards; Mellott seconded. (Closing out our current cards with JSSB) Motion unanimously carried.

**COMMITTEE REPORTS**

Sewer – Mellott motioned to recommend Grimm for appointment to the sewer authority; Kuntz seconded. Motion unanimously carried.

Public Safety - Grimm suggested we let Marcinkevage know that we are not interesting in moving forward with regional police.

Finance – Council to look into the curbing needs for Bressler Street.

"Hi Neighbor" – Baker reported and provided the financials for the committee for the file.

Dorothy Ferree questioned the status of the unopened alley behind her property. Brungard will look into the records and be in contact with her.

**ANNOUNCEMENTS:**

**ADJOURN:** Kuntz motioned to adjourn at 7:30 p.m.; Mellott seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**November 9, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present November 9, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy; Traci Kuntz; Jo LaRocque and Gary Mellott. Also present was Bill Brungard.

**PUBLIC COMMENT**

**MINUTES** – Mellott motioned to approve October 26, 2017, minutes as printed; Kuntz seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 0 permits were issued.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Council questioned the status of Maull's barking dogs.  
*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Kuntz motioned to approve bills as follows: General \$9,124.56; Sewer \$13,450.63; HA \$6,265.04. Hoy seconded. Motion carried unanimously.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

Turnback – The finance committee met with PennDot to discuss investments options. The committee recommends a money market for \$1-200,000 of the allocation and investing the remainder in laddered CDs. We will next go over the contract and procedure for completing the work by 2019-20.

**NEW BUSINESS**

Proposed Budget – Mellott questioned why there isn't a line item for park fuel. Mayor Durkin questioned why the percentage of payroll from the sewer fund was changed. The committee explained that the guys spend less time on sewer issues and felt a more realistic percentage was 25 vs. 50 for the crew. Charity's percentage will remain at 50. Allison motioned to adopt the proposed budget for 2018; Grimm seconded; Motion was unanimously carried.

Plowing Ambulance Lot – The crew plans to plow the new ambulance lot as they've plowed for them in the past at the firehall.

**COMMITTEE REPORTS**

Streets – Bressler Street curb project is slated for spring. Edmonston will coordinate with the committee.

Public Safety – There was lengthy discussion on police protection. However, Council plans no alternate protection in 2018. We are still waiting for figures from Mill Hall and Lock Haven.

Recreation – Brungard reported on the sewer backup at the ballfield. He plans to talk with the city on the hospital line and how this effected the backup.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** Kuntz motioned to adjourn at 8:00 p.m.; Mellott seconded. Motion unanimously carried.

**ATTEST:**   
Charity H. Walzer-Etters  
Secretary/Treasurer



**Regular Meeting**  
**December 14, 2017**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present December 14, 2017, were Mayor Durkin; Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy; Jo LaRocque and Gary Mellott. Also present were JR Probst and Bill Brungard. Kuntz was absent.

**PUBLIC COMMENT**

**MINUTES** – Hoy motioned to approve November 9, 2017, minutes as printed; LaRocque seconded. Motion unanimously carried.

**REPORTS OF OFFICERS**

ZONING PERMITS – 0 permits were issued.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

*(Permit applications are available for review in the Borough Office.)*

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL**

Bill Sheet/Financial Statement – Grimm motioned to approve bills as follows: General \$11,265.12; Sewer \$45,173.22; HA \$9,234.66. Hoy seconded. Motion carried unanimously.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

Grimm motioned to approve Tax Resolution No. 04-17 with no tax increase for 2018; LaRocque seconded. Motion unanimously carried.

Grimm announced the 2018 wages providing a 25 cent increase to both Charity and Bill (considering the increase in health insurance rates) and a 50 cent increase to JR. LaRocque motioned to approve; Mellott seconded. Motion was carried 6-1 with Allison voting “no”, as he was unaware his recommendation wasn’t accepted by the finance committee. In the future he requested the committee report back to the committee chairs with feedback on the recommendations.

Grimm motioned to adopt the 2018 budget/no tax increase; Hoy seconded. Motion unanimously carried.

**NEW BUSINESS**

2018 Meeting Dates – Scheduled for the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m.; Organization meeting on January 2<sup>nd</sup> will serve as the first meeting in January. There will be no 2<sup>nd</sup> meeting in November and December 2018. Work sessions will be held the Monday before the 2<sup>nd</sup> Thursday on an as-needed basis. The Planning Commission will meet the 3<sup>rd</sup> Wednesday of each month at 7:00 p.m., as needed.

Hazard Mitigation – Allison motioned to appoint Mellott as Flemington’s representative; Hoy seconded. Motion unanimously carried.

McTish Agreement – No action was taken.

Christmas Tree Pickup – 1<sup>st</sup> and 2<sup>nd</sup> Thursday in January

Auditor Appointment – Allison motioned to appoint Georgie Bowman; Mellott seconded. Motion unanimously carried.

Lighting Contest – “Hi Neighbor” Committee will judge the contest next week. Charity will need the winners by Wednesday morning.

**COMMITTEE REPORTS**

Streets – Met with GEI on the bridge project and revised the plan. Anticipated bid in January for opening in February.

Public Safety – Banfill will represent Allison and Bald Eagle Townships for future police meetings.

**Regular Meeting**  
**December 14, 2017**

Community Development – Working on a survey from the county on affordable housing.

Recreation – The committee has applied for the Clinton County Community Foundation Grant for the purchase of benches at the park.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** Hoy motioned to adjourn at 7:40 p.m.; Mellott seconded. Motion unanimously carried.

**ATTEST:** Charity H. Walizer-Etters  
Secretary/Treasurer

**RESOLUTION NO. 04-17**

**Whereas:** Flemington Borough Council presents its 2018 Final Budget figures for The Borough of Flemington.

**Whereas:** Flemington Borough Council sets the 2018 taxes as follows:

REAL ESTATE TAX	.61 MILLS
PER CAPITA TAX	\$0
REAL ESTATE TRANSFER TAX	½ OF 1% (½%)
EARNED INCOME TAX	
RESIDENT	½ OF 1% (½%)
NON-RESIDENT	1%
LOCAL SVCS TAX (FORMERLY EMS)	\$47 (\$52 MINUS \$5)
BUSINESS PRIVILEGE TAX/MERCANTILE TAX	
RETAIL	¾ MILL (½ OF 1½ MILLS)
WHOLESALE	½ MILL (½ OF 1 MILL)

**Now, Therefore, Be It Resolved** by the Flemington Borough Council that it hereby creates the 2018 budget figures.

**Be It Further Resolved** that a copy of this resolution along with the adopted budget shall be available for public inspection in the Flemington Borough Office located at 126 High Street, Flemington Borough, Flemington, Clinton County.

Flemington Borough Council

President

*Albert M. Hill*

Dated: December 14<sup>th</sup>, 2017

Approved as to form and legality:

I, Charity H. Walizer-Etters, of The Borough of Flemington and the Commonwealth of Pennsylvania, do hereby certify that the above is a true copy of a resolution adopted at a meeting of the Flemington Borough Council held on December 14<sup>TH</sup>, 2017.

Date: December 14<sup>th</sup>, 2017

Clerk/Secretary:

*Charity H. Walizer-Etters*