

August 12, 2010

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 12, 2010, Mary Ann Dion; Paul LaRocque; Wayne Allison; Dave Grimm, Catherine Shope; Albert Hill; and Steve Hoy. Absent was Mayor Durkin.

**MINUTES** - approved as amended.

**REPORTS OF OFFICERS - ZONING PERMITS** – 2 permits were issued since the last meeting.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report was distributed.

**COMMUNICATIONS** - Were listed for review.

**PUBLIC COMMENT** – None.

**OEO REPORT** - Distributed his report for Council to review.

**FINANCIAL**

Bill Sheet/Financial Statement – Shope motioned to approve the bills w/ additions totaling General \$8,961.25; Sewer \$11,379.60; Highway Aid \$1,954.26. Allison seconded; motion was carried unanimously. Grimm motioned to approve the financial statement. LaRocque seconded; motion was carried unanimously.

*(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

**UNFINISHED BUSINESS**

Woods Avenue Manhole Easements – Grimm will coordinate with Brungard to contact the property owners for their signatures following an amendment to the easements for Notary taking place in Clinton County.

Fire Equipment Fund Resolution 04-10 – Council tabled for further revisions.

*(above documents available for public inspection in the Borough office)*

**NEW BUSINESS**

Ditch on Evergreen Road – A resident requested closure of the ditch. Council will review and report next month.

**COMMITTEE REPORTS**

Sewer – Letters were sent to Bowmans and Williams Inspection Services regarding unsettled invoices.

Recreation – Water leaked fixed at the park.

Personnel – Grimm motioned to approve Brungard's request for personal 8/13 and vacation time 8/27, 30, 31, 9/1 & 9/2; Allison seconded; motion unanimously carried.

Finance – USDA Grant – placed on the waiting list at this time.

COG – Housing rehab and Unemployment Comp. discussed.

CCEP – Annual Dinner 10/13

AIRPORT – June meeting was cancelled.

Act 32 TCC – No word on legislation to eliminate the committee. The Budget was approved and 4 of the 29 members were present at the last meeting.

Burn Ordinance Committee – Meets next week.

**ANNOUNCEMENTS:** Borough Association Dinner Meeting 10/12 at 7:00 p.m. at the Blue Chimney.

**ADJOURN:**

**ATTEST:** Charity H. Walizer  
Secretary/Treasurer

**Work Session**  
**August 9, 2010**

Council President Hill called to order the work session of the Flemington Borough Council. Flemington Borough Council present at work session August 9, 2010, Wayne Allison; Paul LaRocque; Dave Grimm; Catherine Shope; Albert Hill; and Steve Hoy. Also present were Bill Brungard, Diane Whitaker, Ed Miller and Jo LaRocque. Dion and Mayor Durkin were absent.

**COMMUNICATIONS**

Were listed for review.

**PUBLIC COMMENT** – Diane Whitaker attended the meeting to address donations for the Ross Library. Ed Miller attended the meeting to observe recommended changes to the burn ordinance.

**OEO REPORT** - Distributed his report for Council to review.

**FINANCIAL**

Bill Sheet/Financial Statement - The bills and financial statement for the month were distributed.

**UNFINISHED BUSINESS**

Woods Avenue Easements – Grimm will coordinate with Brungard to have the property owners sign the easements as submitted by Gibson and notarized in Clinton County.

Fire Company Funds – Council reviewed and will consider for Thursday a resolution of procedures for request and distribution of the monies from the Fire Equipment Fund held by the Borough.

**NEW BUSINESS**

Housing Rehab – Allison suggested Council look into offering a Housing Rehab Program. Grimm stated this would be a COG project. Hill will suggest it at the next COG meeting.

**COMMITTEE REPORTS**

Sewer – Letters are being sent to Williams Inspection & Brinjac in hopes to resolve the outstanding issues and close the project.

Streets – 2 loads of salt received. “SLOW” painted on Frederick and West Fourth Streets. The Committee will meet to discuss other safety signs. Curbs have been painted.

Public Safety – Shope reported that prior to the meeting, Eric Brungard stopped in to thank the Borough workers for their assistance during the Bressler Street fire. Council suggested that an “Applause” be submitted to the Express for the firemen and those who contributed food and water to the firemen during the fire.

Recreation – Water leak at the park is being repaired.

Personnel – Brungard requests personal time off 8/13 & vacation 8/27, 30, 31, 9/1 & 9/2

COG – Meets Wednesday

Burn Ordinance Committee – Discussed requiring permits w/ strict requirements including less allowable days and location of barrel.

**ANNOUNCEMENTS:**

**ADJOURN:**

**ATTEST:** Charity H. Walizer  
Secretary/Treasurer

**Regular Meeting**  
**July 8, 2010**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present July 8, 2010, Mayor Durkin; Mary Ann Dion; Wayne Allison; Dave Grimm, Catherine Shope; Albert Hill; and Steve Hoy. Also present was Rich Killinger. Absent was Paul LaRocque.

**MINUTES** - approved as printed.

**REPORTS OF OFFICERS - ZONING PERMITS** – Four permits were issued since the last meeting.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report was distributed.

**COMMUNICATIONS** - Were listed for review.

**PUBLIC COMMENT** – Mr. Killinger requested review of the Burn Ordinance. A committee was formed as follows: Wayne Allison, Mayor Durkin, Rich Killinger, Bill Gebhardt (pending) and Cathy Shope.

**OEO REPORT** - Distributed his report for Council to review.

**FINANCIAL**

Bill Sheet/Financial Statement – Shope motioned to approve the bills totaling General \$13,819.22; Sewer \$2,093.50; Highway Aid \$0. Grimm seconded; motion was carried unanimously. Dion motioned to approve the financial statement with consideration pointed out by Shope for a possible posting error of a returned customer check in the Sewer Fund. Hoy seconded; motion was carried unanimously. A detailed listing of the bills and financial statement are available on file in the Borough Office. (*Posting error confirmed – Sewer Fund financial statement less \$405*).

**UNFINISHED BUSINESS**

Park Resolution No. 03-10 – Allison motioned to approve the Master Plan Acceptance Resolution No. 03-10; Dion seconded. Motion unanimously carried.

Liability Insurance Renewal – SIMS Agency - \$17,236; Gearhart, Herr - \$17,187. Hoy motioned to renew with Selective including an additional \$1,000,000 umbrella at \$599 and excluding terrorism coverage for a total annual premium of \$17,786; Grimm seconded. Motion unanimously carried.

Mark's Parking Marking – Council reviewed 2008 quotes. Grimm motioned to have the CareerLink employees paint the curbs; Shope seconded. Motion carried.

GAI Consultants, Inc. – Grimm motioned to sign the agreement w/GAI for the remainder of the Hill Section project; Allison seconded. Motion unanimously carried.

Woods Avenue Manhole Easements – Allison motioned to approve McTish proposal to perform the work not to exceed \$1,000; Grimm seconded. Motion unanimously carried.

*(above documents available for public inspection in the Borough office)*

**NEW BUSINESS**

**COMMITTEE REPORTS**

Sewer – Letters were sent to Bowmans and Williams Inspection Services regarding unsettled invoices.

Streets – Council finalized salt contract w/COSTARS for \$58.47 w/ American Rock Salt.

Public Safety – Council discussed the placement of traffic/safety signs in the Borough. Shope motioned the sign near Grenninger's property be moved; motion failed for lack of a second. Wayne motioned for the Streets Committee to investigate proper placement of the sign; Dion seconded. Motion unanimously carried.

Personnel – Grimm motioned to approve Jamie's request for personal time off; Dion seconded; motion unanimously carried.

**ADJOURN:** 9:30 p.m.

**ATTEST:** Charity H. Walizer, Secretary/Treasurer

**Regular Meeting**  
**June 10, 2010**

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present June 10, 2010, Mayor Durkin; Mary Ann Dion; Wayne Allison; Paul LaRocque; Dave Grimm, Catherine Shope; Albert Hill; and Steve Hoy. Also present were Linda Walizer, Charles "Biff" Walizer, Timothy Havener and Borough Foreman Bill Brungard.

**MINUTES** - approved as printed.

**REPORTS OF OFFICERS - ZONING PERMITS** – Three permits were issued since the last meeting.

**PLANNING COMMISSION**

**ORDINANCE ENFORCEMENT OFFICER** – Report was distributed.

**COMMUNICATIONS** - Were listed for review.

**PUBLIC COMMENT** – Mr. Havener addressed firearms possession in the Borough.

**OEO REPORT** - Distributed his report for Council to review.

**FINANCIAL**

Bill Sheet/Financial Statement – Grimm motioned to approve the bills totaling General \$14,944.32; Sewer \$19,027.66; Highway Aid \$180.89. LaRocque seconded; motion was carried unanimously. Dion motioned to approve the financial statement. LaRocque seconded; motion was carried unanimously. A detailed listing of the bills and financial statement are available on file in the Borough Office.

**UNFINISHED BUSINESS**

USDA Grant Application – LaRocque motioned to approve making application to the USDA for a 35 percent grant for the purchase of a 2010 F550 Dump Truck with a total quoted price of \$65,670.86. The Borough will be responsible for committing the remainder of the funds for the purchase. Grimm seconded; motion was unanimously carried.

Woods Avenue Manholes/Easement – Grimm reported that easements for the Woods Avenue Manhole Project from 1997 have not been located and may not exist. Therefore, the Borough may be required to establish these easements and absorb the costs to do so.

**NEW BUSINESS**

Insurance Renewal - Beth Riccardo presented Council with 2010/11 liability figures from Selective in the amount of \$17,187 for August 1<sup>st</sup> renewal. Details on the coverage are on file in the Borough Office. Grimm motioned to send a letter to the fire company requesting copies of all active volunteer firemen certifications and suggesting that those uncertified refrain from tasks requiring certification. LaRocque seconded; motion unanimously carried.

House Bill 1231 - LaRocque reported on House Bill 1231 providing WC coverage to firemen diagnosed with cancer caused by exposure during fire fighting operations. Grimm motioned to send a letter to our State Representatives and PSAB in opposition of the Bill; Hoy seconded. Motion unanimously carried.

Fee Schedule Resolution No. 02-10 – LaRocque motioned to approve Fee Schedule Resolution No. 02-10 as reviewed by Faulkner and PSAB. Grimm seconded. Motion unanimously carried. A copy of this resolution is available on file in the Borough Office.

**COMMITTEE REPORTS**

Sewer – A punch list of items to be completed on the Hill Section project has been sent to Bowman.

Streets – Project planned for 2011. Brungard reported that salt quotes have not come in yet.

Public Safety - Allison asked that the OEO check on the condition of a shed on Huston Street.

Personnel – Grimm motioned to approve Bill's request for vacation 6/25 & Charity's request for vacation 6/28, 6/29, & 6/30. Shope seconded; motion unanimously carried.

**ADJOURN:** 8:05 p.m.

**ATTEST:** Charity H. Walizer, Secretary/Treasurer

**Work Session**  
**June 7, 2010**

Council President Hill called to order the work session of the Flemington Borough Council. Flemington Borough Council present at work session June 7, 2010, Mayor Durkin; Mary Ann Dion; Wayne Allison; Paul LaRocque; Catherine Shope; Albert Hill; and Steve Hoy. Also present was Beth Riccardo representing Gearhart, Herr. Grimm was absent.

**COMMUNICATIONS**

Were listed for review.

**PUBLIC COMMENT** -- Beth Riccardo presented Council with 2010/11 liability figures from Selective in the amount of \$17,187 for August 1<sup>st</sup> renewal. Details on the coverage are on file in the Borough Office.

**OEO REPORT** - Distributed his report for Council to review.

**FINANCIAL**

Bill Sheet/Financial Statement - The bills and financial statement for the month were distributed.

**UNFINISHED BUSINESS**

Council discussed 2010 street projects and plans to hold off until 2011 in order to allow the areas affected by the sewer project to settle.

**NEW BUSINESS**

**COMMITTEE REPORTS**

Sewer – A punch list of items to be completed on the Hill Section project has been created for Bowman by Brinjac's Kent Bitting.

COG – Meeting Wednesday.

TCC – Hanna is preparing a bill to eliminate the TCC and create an advisory committee.

**ANNOUNCEMENTS:**

**ADJOURN:**

**ATTEST:** Charity H. Walizer  
Secretary/Treasurer

**Work Session**  
**May 10, 2010**

Council President Hill called to order the work session of the Flemington Borough Council. Flemington Borough Council present at work session May 10, 2010, Mayor Durkin; Mary Ann Dion; Dave Grimm; Wayne Allison; Paul LaRocque; Catherine Shope; Albert Hill; and Steve Hoy.

**COMMUNICATIONS**

Were listed for review.

**PUBLIC COMMENT** – None.

**OEO REPORT** - Distributed his report for Council to review.

**FINANCIAL**

Bill Sheet/Financial Statement - The bills and financial statement for the month were distributed.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

EMS Week Proclamation – to be considered for May 16-22.

**COMMITTEE REPORTS**

Sewer – Committee & progress meeting Tuesday @ 1:00 p.m.

Streets – Grimm attended First Quality meeting on the rerouting of traffic to Park Street

Recreation – Revised Master Plan has been forwarded to DCNR. Council reviewed a letter from Mr. Havener regarding signs at the park.

Personnel – Vacation requests submitted for Thursday vote.

CCEP – Expo is Wednesday.

TCC – Waiting to hear from Hanna regarding elimination of the TCC.

**ANNOUNCEMENTS:**

Tire pickup May 20<sup>th</sup>

Shope reported on her attendance at PSAB Conference.

**ADJOURN:**

**ATTEST:** Charity H. Walizer  
Secretary/Treasurer

REGULAR MINUTES  
May 10<sup>th</sup>, 2007

President Pat Gensib called Flemington Borough Council meeting held Thursday, May 10<sup>th</sup>, 2007, at 7:00 p.m. to order. Roll call showed the following Council present: Hoy; Hill; Dale, Jr.; Gensib; Peters; Grimm; Dion and Mayor Durkin. Also present was Cathy Shope.

The minutes of the April 2007 Work Session and Regular meeting were approved as printed.

**PUBLIC COMMENT:**

Shope requested a copy of the bill sheet and minutes from last meeting.

**REPORTS OF OFFICERS:**

Permits: Chaplain reported that 3 zoning permits were issued since the last meeting.

Ordinance Enforcement Officer (OEO): Reported Monday.

Planning Commission: None.

**COMMUNICATIONS:**

**FINANCIAL:**

Dion motioned to approve the bill sheet with additions General \$5,393.65; Sewer \$877.81; Highway Aid \$20.26; Grimm seconded; motion unanimously carried. Interim Financing: Gutelius \$132,038.48; Innovative Consulting Group \$464.16; BRINJAC \$4,487.97.

Grimm motioned to accept the Financial Statement; Hoy/Peters seconded. Motion unanimously carried.

**UNFINISHED BUSINESS:**

2007 Street Project - Frederick Street from the Borough line to Huston Street; Bressler Street from High to Birch Street; Oak Lane from Birch to West Fourth Street; Jams Street from North Hillview to West Fourth Street and Sturdevant Street from James to Birch Street. Also included in the bidding process would be the back parking lot. Charles Construction \$113,246.19; HRI \$121,884; Hawbaker \$113,367.75. Goodwill Hose Company agreed to pay 40 percent of the parking lot portion. Grimm motioned to accept the bid from Charles Construction in the amount of \$113,246.19; Hill Seconded. Motion unanimously carried. Dale suggested resurfacing Cherry and Locust to High and Frederick and to include this in the project. Grimm motioned and hill seconded. Motion carried unanimously by roll-call vote.

2007 County Liquid Fuels – Dion motioned to make application to use County Aid Funds for the 2007 Street Project; Peters seconded. Motion carried.

**NEW BUSINESS**

Park Supervisor – Hill motioned to hire Braden Yost from Lock Haven as Park Supervisor for the 2007 season; Grimm and Dion seconded. Motion carried unanimously.

West Branch Equipment Show – May 16<sup>th</sup>. Grimm motioned to send the Borough Crew. Dale seconded. Motion unanimously carried.

Bond – Gensib will be added to the bond for signing checks. However, Hoy suggested reviewing the policy. He feels the quoted price is incorrect.

Back Door Keys – Council requested a back door be issued to each Councilmember. Chaplain will provide them with keys.

**COMMITTEE REPORTS:**

Sewer – Durkin questioned if fines will be implemented to the contractor for not being out of the right-of-way in the timeframe given.

Recreation – Dion asked DCNR contact given from Innovative Consulting Group. Chaplain will contact Ms. Trowbridge in reference to the future project.

Joint Building – Dale reported on air conditioning options for the building received from Traestor Contracting. They suggested a mini-split heat pump system with two vents for \$4,852.45. This would include a

**REGULAR MINUTES**  
**May 10<sup>th</sup>, 2007**

9-12,000 BTU system with 2 thermostats with remotes. If a heating system were to be included, there would be an additional \$460 added to the costs. Grimm stated that he has the same system. Dale asked for the Borough's interest in the system. Grimm stated he felt that it was not necessary for the amount of time the Borough would be utilizing the meeting room.

COG – Grimm reported on the Preliminary Study for Regional Police. This will be step 1 of 10. He reported that actual costs will depend upon participation but could cost \$2 per week per household or \$100 atop the current real estate bills. Dale added that our previous service with the City was good. However, they kept cutting the service back due to minimal calls. Grimm reported that we have \$552 in services left to utilize the camera truck at \$65 per hour.

**ANNOUNCEMENTS:**

**ADJOURN:**

**ATTEST:**

Charity H. W. Chaplain  
Secretary/Treasurer