

Regular Meeting
August 22, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 22, 2013; Mayor Durkin; Steve Hoy; Paul LaRocque; Dave Grimm; Albert Hill and Wayne Allison. Also present were borough residents Shirley Reed and Sandy Gensib, borough laborer Dennis Probst and Foreman/OEO Bill Brungard. Weaver and Dion were absent.

PUBLIC COMMENT

Shirley Reed and Sandy Gensib attended the meeting to request the diagonal parking be changed to parallel parking on Sturdevant Street. The Streets Committee will review the situation and report to Council.

MINUTES

Allison motioned to approve July 11 & 25, 2013 minutes; Grimm seconded. Motion unanimously carried.

UNFINISHED BUSINESS

Traffic Light Update – The Streets Committee met with Faulkner. He will be writing a letter to McTish, Kunkle requesting the plans be corrected per PennDot's direction and resubmitted at no charge to the borough or refunding our payments for the unacceptable plans.

Flat Rate Sewer Customers – The agreement has been drafted. Once corrections are made, the agreements will be mailed to the two remaining well customers.

NEW BUSINESS

CCEP – Council declined the Partnership's request for an ad in their booklet.

Goodwill Industries – A letter was received from Goodwill Industries requesting permission to open a drop-off center at 308 High Street (Todd Williams). Council reviewed the ordinance, which prohibits the outdoor storage of materials and agreed this would present a nuisance for the neighboring properties.

COMMITTEE REPORTS

Sewer – The Clinton County Sewer Authority met to discuss pump station maintenance responsibility.

Recreation – The walkway is complete, lights are installed and electric to the pavilion has been completed.

CCEP – There will be a meeting with the State Representatives at LHU on Monday.

Council called an Executive Session at 8:25 p.m. to discuss personnel matters. Executive Session adjourned at 8:15.

ANNOUNCEMENTS:

ADJOURN: LaRocque motioned to adjourn at 8:25 p.m.; Grimm seconded. Motion carried.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
August 8, 2013

Council Chairman Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 8, 2013, were Mayor Durkin; Sheila Weaver; Steve Hoy; Mary Ann Dion; Dave Grimm; Paul LaRocque; Albert Hill; and Wayne Allison. Also present were Judy McKeague, Jim Watson (Clinton County GIS), Jim Leone (9-1-1 Addressing), borough laborer JR Probst and Foreman William Brungard (OEO).

PUBLIC COMMENT – Leone and Watson attended the meeting to present Council with a plan to re-address portions of the borough that are potential problem areas for unreasonable response time in emergency situations due to the fact that their properties are accessed from streets other than what they are addressed as. The pair distributed proposed addresses for these properties.

REPORTS OF OFFICERS

ZONING PERMITS – 5 permits were issued in July and are available for review in the borough office.

PLANNING COMMISSION – Plans were reviewed for the Conditional Use plans submitted by Chappell & Eldred for the former Odhner tract.

ORDINANCE ENFORCEMENT OFFICER – Report distributed.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – LaRocque motioned to approve bills totaling General \$7,468.57; Sewer \$3,679.96; Highway Aid \$5,465.66; Park \$9,170.39. Allison and Grimm seconded. Motion unanimously carried.

Financial Statement – Allison motioned to approve; LaRocque seconded. Motion unanimously carried.

(A detailed listing of the bills and financial statement is available on file in the Borough Office.)

UNFINISHED BUSINESS

Traffic Light – PennDot rejected the Engineer's plan. Hoy motioned to contact Faulkner prior to paying further engineering fees to McTish on the traffic light; Grimm seconded. Motion carried unanimously.

Chappell/Eldred Conditional Use Request – The hearing for the conditional use request for townhouses at the former Odhner tract will be held September 12, 2013 at 6:30 p.m.

NEW BUSINESS

Park Signs – LaRocque motioned to approve purchase of park signs in the amount of \$1,465; Allison seconded. Motion carried unanimously.

COMMITTEE REPORTS

Sewer – The Clinton County Sewer Authority will meet August 15th to discuss pump station maintenance responsibilities.

Streets – The catch basins in front of the new communications center are complete.

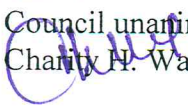
Recreation – 1200' of walkway is complete; 540' left to dig. Council is pondering the allowance of bike riding on the walkway. They will monitor the situation at this time.

150-Year Celebration – Judy McKeague reported that the celebration will be held May 18-24. She added that a car show, carnival, parade and breakfast are all being planned for the week. They are also considering a commemorative coin for the event. She is encouraging all of Council's participation.

Executive Session began at 9:20 p.m. to discuss personnel matters. Executive Session adjourned at 9:35 p.m.

ANNOUNCEMENTS

ADJOURN: Council unanimously voted to adjourn the regular meeting at 9:35 p.m.

ATTEST:  Charly H. Walizer-Etters, Secretary/Treasurer

Regular Meeting
July 25, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present July 25, 2013; Mayor Durkin; Steve Hoy; Paul LaRocque; Dave Grimm; Albert Hill and Wayne Allison. Also present were borough laborer Dennis Probst and EMS Director Kevin Fanning. Weaver and Dion were absent.

PUBLIC COMMENT

Kevin Fanning reported on the 9-1-1 Center construction progress. The interior work is now underway; storm drain work has begun and Vilello's inspections continue. He invited Council to take a tour of the facility since the interior has been gutted and framing of new walls has begun. Council will visit the site on Monday at noon.

MINUTES

Grimm motioned to approve June 27, 2013 minutes; LaRocque seconded. Motion unanimously carried.

UNFINISHED BUSINESS

Insurance Renewal - Liability insurance quotes for 2013/14 renewal. Selective \$11,715 (WC w/o fire fighters) and w/WC for fire fighters from Companion \$13,892 for a total of \$19,807; Trident \$10,098 (WC w/o fire fighters) and w/WC for fire fighters from Companion \$13,892 for a total of \$19,398. Since the July 11th meeting, Charity obtained the quote for SWIF (State Workers Insurance Fund) in the amount of \$8,823.33. Hoy motioned to renew with Trident at 10,098 and SWIF at \$8,823.33 for a total premium of \$18,921.33; LaRocque seconded. Motion unanimously carried.

NEW BUSINESS

COMMITTEE REPORTS

Sewer – The Sewer Committee will meet to establish an agreement for the well customers, if they so choose to install a meter to their well pump in order to discontinue their flat rate billing and change to a water reading rate. Suburban is not willing to install or read the meter. The resident will be responsible for the purchase, installation and maintenance of the meter. The borough crew will read the meter.

Streets – Council will proceed with the traffic light project following receipt of the letter from PennDot. Crosswalk signs have been received and will be utilized on West Fourth Street at the church and ball field as needed.

Recreation – a third of the walkway is complete.

Junk Vehicle Ordinance – Faulkner to handle the Eoute junk vehicle issue.

ANNOUNCEMENTS:

ADJOURN: Hoy motioned to adjourn at 9:15 p.m.; Allison seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
July 11, 2013

Council Chairman called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present July 11, 2013, were Sheila Weaver; Steve Hoy; Mary Ann Dion; Dave Grimm; Paul LaRocque; Albert Hill; and Wayne Allison. Also present were Jane and Bill Counsil and Alicia Peters; Beth Riccardo, representing Gearhart, Herr Insurance; Dan Chappell, Bob Myers; Steve Basin; Eric Brungard; Judy McKeague, borough laborer JR Probst and Foreman William Brungard (OEO). Mayor Durkin was absent.

Dion arrived at the meeting at 7:05 p.m.

PUBLIC COMMENT – Beth Riccardo of Gearhart, Herr presented the liability insurance quotes for 2013/14 renewal. Selective \$11,715 (WC w/o fire fighters) and w/WC for fire fighters from Companion \$13,892 for a total of \$19,807; Trident \$10,098 (WC w/o fire fighters) and w/WC for fire fighters from Companion \$13,892 for a total of \$19,398. She pointed out the increases for WC due to fire fighter cancer claims under the recently passed bill. She also mentioned WC is available from SWIF (State Workers Insurance Fund) but did not provide Council with that premium amount. Council will review for July 25th meeting.

Jane & Bill Counsil and Alicia Peters attended the meeting to discuss installing a water meter on the well pump at Mrs. Counsil's property in order to receive a reduced sewer charge. She is now being charged a flat rate. The Sewer Committee will meet to discuss the options for the property owner.

Chappell, Myers and Basin attended the meeting to present plans on developing the former Odhner property. Charity will send Mr. Myers the conditional use procedures outlined in the zoning ordinance, as Council will be responsible for reviewing and approving the plans under the current zoning requirements.

Fire Chief Eric Brungard reported 9 calls for the month; 63 for the year.

MINUTES – LaRocque motioned approval of June 13, 2013 minutes; Allison seconded. Motion unanimously carried.

REPORTS OF OFFICERS

ZONING PERMITS – 4 permits were issued in June and are available for review in the borough office.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report distributed.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – LaRocque motioned to approve bills totaling General \$7,047.14; Sewer \$23,310.12; Highway Aid \$5,402.52; Park \$2,683.83. Hoy seconded. Motion unanimously carried.

Financial Statement – LaRocque motioned to approve; Dion seconded. Motion unanimously carried.

(A detailed listing of the bills and financial statement is available on file in the Borough Office.)

UNFINISHED BUSINESS

Personnel Policy Changes – Grimm presented the proposed changes including initiating a substance abuse policy, correcting the daily hours for the both the secretary and the crew, and revisions to the evaluation section. Allison motioned to approve the changes; Grimm seconded. Motion unanimously carried. Grimm added that the proposed pension changes would be considered during the budget process.

NEW BUSINESS

COMMITTEE REPORTS

Sewer – Council discussed metering residents on a well—requiring that they purchase, install and maintain the meter at their own expense. The Borough or Suburban will read the meter (will check

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w/Suburban). An agreement will be required. CCSA will meet next Thursday.

Streets – Council requested a more detailed invoice from McTish in regards to the traffic light.

Junk Vehicle Ordinance – Allison suggested re-evaluating the progress being made on a number of remaining junk vehicles in the borough since the new ordinance passed—specifically, Eoute, Young and Wheeland.

Recreation – Electric has been completed. Grimm motioned to increase the rental fee for the upper pavilion to \$35 since electric is available there now; Hoy seconded. Motion unanimously carried.

Personnel – Grimm motioned to approve Brungard's vacation for 7/26 & 29; LaRocque seconded. Motion carried unanimously.

150-Year Celebration – Judy McKeague reported that the celebration is anticipated to be held the last week of May or the first week of June. She added that along with the fire company celebrating 100 year, the County is celebrating 175 years. The Committee may try to tie the celebrations together somehow.

ANNOUNCEMENTS

ADJOURN: Hoy motioned to adjourn at 9:10 p.m.; Weaver seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
June 27, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present June 27, 2013; Mayor Durkin (arrived at 7:19 p.m.); Steve Hoy; Paul LaRocque; Dave Grimm; Sheila Weaver; Mary Ann Dion (arrived at 7:15 p.m.); Albert Hill and Wayne Allison. Also present were Allison Township property owners Carleigh and Jeremy Johnson; borough property owner Darryl Hull; borough laborer Dennis Probst and Foremen/OEO Bill Brungard.

PUBLIC COMMENT

Carleigh and Jeremy Johnson attended the meeting to obtain approval to connect to the Borough's sewer line. She presented her paperwork for a non-resident sewer agreement. Grimm motioned to approve the connection contingent upon Borough Engineer Steve Gibson's review/approval; Hoy seconded. Motion unanimously carried.

Darryl Hull attended the meeting to request permission to rebuild his shed on the existing pad. The shed was removed from the property. Council stated the Zoning Officer's decision to prohibit replacement of the shed on the existing pad stands. He must meet current setback requirements per Zoning Ordinance No. 231.

MINUTES

LaRocque motioned to approve May 23rd, 2013 minutes; Weaver seconded. Motion unanimously carried.

UNFINISHED BUSINESS

NEW BUSINESS

COMMITTEE REPORTS

Sewer – A 20' section of storm drain at Lugg's is corroded and is scheduled for repair on Monday.

Streets – Leece is replacing the green lights on Huston Street. Both design and traffic control plans for the traffic light project have been submitted to PennDot. The West Fourth Street stop sign study is complete and is available in the office for review.

Building and Property – Allison motioned to remove the hard drives from the two old computers and dispose of the equipment, all but the larger monitor which will be used by the borough crew for the shop computer; LaRocque seconded. Motion unanimously carried.

Recreation – The walkway lighting has been started.

Council went into Executive Session at 7:40 p.m. to discuss personnel matters. The regular meeting reconvened at 7:50 p.m.

Personnel – Grimm motioned to end Dennis Probst's probationary period and make him a permanent full time employee with an increase in wages from \$12 to \$13 per hour effective Sunday, June 23rd, 2013; Allison seconded. Motion unanimously carried.

150-Year Celebration – Meets 3rd Wednesday each month.

ANNOUNCEMENTS:

ADJOURN: LaRocque motioned to adjourn at 7:55 p.m.; Hoy seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
June 13, 2013

Council Chairman called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present June 13, 2013, were Sheila Weaver; Steve Hoy; Mary Ann Dion; Dave Grimm; Paul LaRocque; Albert Hill; and Mayor Durkin. Also present were residents Judy McKeague and Teresa Jacobs; borough laborer JR Probst and Foreman William Brungard (OEO). Allison was absent.

PUBLIC COMMENT – McKeague reported that the 150-Year Celebration Committee met to assign sub-committees and do some brainstorming. They plan to meet the 1st Wednesday of each month. McKeague also expressed her concerns on the deterioration of the stone wall on High Street.

Teresa Jacobs attended the meeting to discuss the ordinance violation notice she received.

MINUTES – LaRocque motioned approval of May 9, 2013 minutes; Grimm seconded. Motion unanimously carried.

Dion arrived at the meeting at 7:05 p.m.

REPORTS OF OFFICERS

ZONING PERMITS – 7 permits were issued in May and are available for review in the borough office.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report distributed.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – Hoy motioned to approve bills totaling General \$28,646.60; Sewer \$29,806.76; Highway Aid \$4,252.99. Dion seconded. Motion unanimously carried.

Financial Statement – LaRocque motioned to approve; Grimm seconded. Motion unanimously carried.

(A detailed listing of the bills and financial statement is available on file in the Borough Office.)

UNFINISHED BUSINESS

Tree at Cemetery – Council suggested obtaining new quotes for the removal.

Weaver's Term – It was determined that Sheila's term does not expire until 2016.

NEW BUSINESS

COMMITTEE REPORTS

Sewer – Council discussed metering residents on a well since the rate is significantly higher than a typical single occupant household and both residents being charged the flat rate are single occupant homes at this time. Council will consider this further in the coming days. Grimm reported that the county's pumps may need replaced at \$55,000 each. The Clinton County Sewer Committee is looking into possible grants.

Streets – LTAP reviewed the recently placed stop signs on West Fourth Street and advised the committee that a traffic study would be required in order for them to be considered legal, and they would likely not be recommended by LTAP for that particular area. Therefore, they recommended removal of the signs. In addition, LTAP is preparing a packet of information on alternatives for the location.

Public Safety – Jim Leone of 9-1-1 Addressing Department and Jim Watson of GIS submitted a draft letter for High Street residents requesting an address change to ensure that emergency personnel are able to more quickly locate residents who do not have direct High Street access. Council requests Leone and Watson attend a Council meeting in the near future.

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Recreation – Play equipment is planned to be installed Monday while we await the electrical components for the walkway lighting. Recreation Program begins Monday.

Personnel – Grimm reported on proposed changes to the personnel policy for Council to review.

Joint Building – Meeting room carpet has been installed.

Act 32 – Met on 6-12; changed the fiscal year of the audit for the tax office.

ANNOUNCEMENTS

ADJOURN: Hoy & LaRocque motioned to adjourn at 8:25 p.m.; Weaver seconded. Motion carried unanimously.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer