

Regular Meeting

May 23, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present May 23, 2013; Steve Hoy; Paul LaRocque; Dave Grimm; Sheila Weaver; Mary Ann Dion; Albert Hill and Mayor Durkin. Also present were Clinton County EMS Director Kevin Fanning; borough residents Don Malinak and Judy Haines; Fire Company representatives Eric Brungard and Dustin Houtz; borough laborer Dennis Probst and Foremen/OEO Bill Brungard. Wayne Allison was absent.

PUBLIC COMMENT

Mr. Malinak and Ms. Haines addressed Council in reference to the stop signs placed on West Fourth Street. The Streets Committee plans to contact PennDot for advice on the issues. Dion recommended painting the curbs near the intersections. Malinak also requested additional stop signs on Birch Street. Malinak and Haines left the meeting at 7:23 p.m.

Eric Brungard reported 10 calls in April, 13 calls so far for May and the brush truck has been placed in service.

Kevin Fanning reported on the schedule and progress of the new communications center. The asbestos abatement is complete. Access changes are scheduled to begin next week.

MINUTES

LaRocque motioned to approve April 25th, 2013 minutes; Dion seconded. Motion unanimously carried.

UNFINISHED BUSINESS

NEW BUSINESS

Postal Delivery Complaints – Charity reported on complaints received from residents who are not receiving their mail. Some residents have been told by the postal service that this is due to 9-1-1 addressing changes. Fanning will check into it and contact Charity with more information.

Festival - Dustin Houtz reported that the annual festival will be held September 20 & 21. He requested that Huston Street be partially closed for the event. LaRocque motioned to approve; Hoy seconded. Motion unanimously carried.

Career Link – Grimm motioned to participate in the youth worker program; Weaver seconded. Motion unanimously carried.

COMMITTEE REPORTS

Sewer – The Clinton County Sewer Authority is currently negotiating surge tank expenses.

Recreation – Weaver planted the flowers at the park.

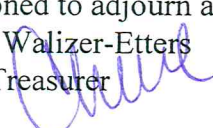
Personnel – Grimm motioned to approve vacation requests from Bill (5/24) and Charity (6/7 and 7/5); LaRocque seconded. Motion unanimously carried.

Joint Building – Meeting room carpet is expected to be installed early next week.

ANNOUNCEMENTS:

ADJOURN: Hoy motioned to adjourn at 8:00 p.m.; LaRocque seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting

May 9, 2013

Council Chairman Pro-Tem called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present May 9, 2013, were Sheila Weaver; Steve Hoy; Mary Ann Dion; Dave Grimm; Paul LaRocque; Wayne Allison; and Mayor Durkin. Also present were borough laborer JR Probst and Foreman William Brungard (OEO). Hill was absent.

PUBLIC COMMENT

MINUTES – LaRocque motioned approval of April 11, 2013 minutes; Grimm seconded. Motion unanimously carried.

Allison arrived at the meeting at 7:05 p.m. and took control of the meeting.

REPORTS OF OFFICERS

ZONING PERMITS – 4 permits were issued in April and are available for review in the borough office.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report distributed.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – Grimm motioned to approve bills totaling General \$11,840.57; Sewer \$2,343.15; Highway Aid \$278.77. LaRocque seconded. Motion unanimously carried.

Financial Statement – LaRocque motioned to approve; Dion seconded. Motion unanimously carried.

(A detailed listing of the bills and financial statement is available on file in the Borough Office.)

UNFINISHED BUSINESS

Storm water Ordinance – LaRocque moved to adopt Ordinance No. 239; Grimm seconded. Motion unanimously carried by roll-call vote.

Stop Signs – In an effort to slow traffic in the area of the ball field, Grimm motion to conduct a trial period not to exceed six months installing stop signs at West Fourth Street at Nelson going toward the ball field and at James Street toward the ball field. Hoy seconded. Motion unanimously carried.

NEW BUSINESS

New Hire – Grimm recommended Council approve for hire Dennis Probst for the Laborer with a starting wage of \$12 per hour to be reviewed after his probationary period. LaRocque seconded. Weaver questioned the hiring process and why the rest of Council did not have input in the selection process. The motion was carried by 5-1 vote with Weaver abstaining.

COMMITTEE REPORTS

Sewer – Grimm reported on the Clinton County Sewer Authority's negotiations on the pump station and tank maintenance. The Woods Avenue storm drain project is complete.

Recreation – Awaiting equipment to begin the electrical phase. The committee will inspect the gazebo to determine if it should be removed for safety reasons. Weaver will fill the flower boxes in the near future.

Personnel – Grimm motioned to approve vacation for Charity on 5/17; Sheila seconded. Motion was unanimously carried. Grimm motioned to send the crew to the equipment show and training day; Hoy seconded. Motion unanimously carried. The committee is recommending a substance abuse policy be added to the personnel policy. Council is to review the policy.

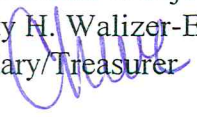
CCEP – Expo May 22nd

ANNOUNCEMENTS

Regular Meeting
May 9, 2013

ADJOURN: Hoy motioned to adjourn at 7:40 p.m.; Grimm seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting

April 25, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 25, 2013; Steve Hoy; Wayne Allison; Paul LaRocque; Dave Grimm; Sheila Weaver; Mary Ann Dion; Albert Hill and Mayor Durkin. Also present were Allison Township property owner Bob Nevins, Clinton County EMS Director Kevin Fanning and OEO Bill Brungard.

PUBLIC COMMENT

Bob Nevins attended the meeting to inquire about a non-resident sewer connection. Council explained that he must run his own line to the Borough's main. He cannot hook onto another property owner's line per the Borough's engineer.

Kevin Fanning reported that JC Orr received the bid for general contractor—who will also complete the storm drain project in front of the old school. The Preconstruction meeting will be held at 10 a.m. on May 8th. Notice to proceed will be May 13th. Completion is expected in mid-November.

UNFINISHED BUSINESS

Junk Vehicle Ordinance Amendment – Allison motioned to approve; LaRocque seconded. Motion was carried unanimously by roll-call vote.

NEW BUSINESS

EMS Week Proclamation – Allison motioned to designate May 19-25 EMS Week; Weaver seconded. Motion unanimously carried.

Employee Resignation – Grimm motioned to approve Jamie Nyman's resignation effective May 7th; Allison seconded. Motion carried unanimously.

COMMITTEE REPORTS

Sewer – Hoy reported that the storm drain projects are complete.

Streets – Hill reported that the occupancy permit application has been submitted and plans have been submitted to PennDot for approval for the traffic light project. The crew will be repainting the "SLOW" markings on West Fourth Street. Council suggested a 3-way stop in the area or "Children at Play" signs to slow traffic down. The Committee will review the situation.

Recreation – The work on the lighting around the walkway will begin as soon as the materials arrive.

CCEP – Expo May 22nd. No morning hours.

150-Year Celebration – Charity suggested Judy McKeague serve as Chair for the committee. Grimm motioned to appoint; Weaver seconded. Motion carried.

Council broke into Executive Session at 7:35 p.m. to discuss personnel matters. Executive Session adjourned at 8:15 p.m.

ANNOUNCEMENTS:

ADJOURN: The meeting adjourned at 8:15 p.m.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting

April 11, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 11, 2013, were Sheila Weaver; Steve Hoy; Mary Ann Dion; Dave Grimm; Albert Hill; Wayne Allison; and Mayor Durkin. Also present was representative from Stern Real Estate, Flemington Borough Auditors Susan Heaton, Robin Crawford and Georgie Bowman; and William Brungard (OEO). LaRocque was absent.

PUBLIC COMMENT

REPORTS OF OFFICERS

ZONING PERMITS – 3 permits were issued in March and are available for review in the borough office.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report distributed. Allison requested information on the Kuntz citation.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – Allison motioned to approve bills totaling General \$12,459.64; Sewer \$593.38; Highway Aid \$2,823.98. Hoy seconded. Motion unanimously carried.

Financial Statement – Hoy motioned to approve; Weaver seconded. Motion unanimously carried. *(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

Audit Report – Completed March 22; published March 29 and filed at the County and State. Allison moved to accept; Grimm seconded. Motion unanimously carried.

UNFINISHED BUSINESS

Stern Subdivision – Grimm motioned to approve based on Planning Commission review; Hoy seconded. Motion unanimously carried.

Condo Storm Drain – No permit is needed from the Conservation District. The project is expected to cost less than \$5,000. Allison motioned to move ahead with the project; Grimm seconded. Motion unanimously carried.

Storm water Ordinance – Brungard reviewed the ordinance and had no additional suggestions or comments. Allison moved to advertise; Weaver seconded. Motion unanimously carried.

NEW BUSINESS

Hometown Hero Program – Sponsored by the American Red Cross. Council will consider, and Hill will contact Judy McKeague with a name if we come up with someone.

Park Supervisor – Allison motioned to approve hiring of John Fisher per recommendation of Jack Bailey, Keystone Central School District; Grimm seconded. Motion unanimously carried.

Junk Vehicle Ord. – Allison motioned to advertise; Grimm seconded. Motion carried unanimously.

COMMITTEE REPORTS

Sewer – Hoy reported on Diehl storm drain project. The project is completed to date. Additional work will be done at a later date as needed.

Streets – Flemington has been awarded \$22,750 from PennDot's ARLEs program to update the traffic light. The Committee will contact McTish for an update on the progress of the plans.

Recreation – Phase 1 if the park project will begin soon, which includes installing the electric around the pathway. The materials have been ordered from the HITE Co.

Personnel – Grimm motioned to approve vacation for Charity for 4/26 and ½ vacation day on 4/30; Hoy

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April 11, 2013

seconded. Motion unanimously carried. Hoy motioned to approve personal day request from Jamie for 5/3 & vacation day 5/24; Weaver seconded. Motion unanimously carried. The Personnel Committee will meet with Jamie on at 9:00 a.m. on 4/18 to review his ability to complete the tasks he was unable to perform as of his meeting with Personnel in December.

Finance – Charity presented her thoughts on disbursements for the upcoming projects.

ANNOUNCEMENTS

ADJOURN: 8:45 p.m.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
March 28, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present March 28, 2013; Wayne Allison; Paul LaRocque, Sheila Weaver; Mary Ann Dion; Albert Hill and Mayor Durkin. Absent were Grimm and Hoy. Also present were Kevin Fanning, Eric Brungard and Jonathan Temple.

PUBLIC COMMENT – Kevin Fanning distributed examples of the signage planned for the Communications Center. Council approved the signage considering the Zoning Ordinance was unclear as to the size permitted at the location. Representing Goodwill Hose Co., Eric Brungard and Jonathan Temple reported 9 calls so far in March. They added that bingo has been discontinued due to loss of profit in 2012.

MINUTES – LaRocque motioned to approve March 14, 2013 minutes; Dion seconded. Motion unanimously carried.

UNFINISHED BUSINESS

TRAFFIC LIGHT – The Committee will meet and present questions to Gibson in reference to new pads and traffic control.

NEW BUSINESS

YARD SALE – The annual community yard sale will be held May 3rd and 4th.

150-YEAR CELEBRATION – The Committee will consist of Sheila, Charity and Tina Snook. Other community members are welcome to assist as well.

COMMITTEE REPORTS

Streets – Storm water updates were given on the Condo, Diehl and Emel properties. Brungard shall review the proposed storm water ordinance before the next meeting.

Junk Vehicle – Allison will provide Council with a revised draft for the next meeting.

CCEP – The Expo will be held May 22nd. There will be no morning hours.

ACT 32 – Met 3/27; 2 members in attendance. The Committee accepted the resignation of the prior president and business manager. Susan Blesh was appointed as the new president.

ANNOUNCEMENTS: Borough's Association Dinner will be held April 9th in Flemington.

ADJOURN: The meeting adjourned at 7:40 p.m. with a motion by LaRocque; seconded by Dion. Motion carried.

ATTEST: Charity H. Walizer-Etters
 Secretary/Treasurer

Regular Meeting
MARCH 14, 2013

Council Vice President Allison called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present March 14, 2013, were Steve Hoy; Mary Ann Dion; Paul LaRocque; and Wayne Allison. Also present was Fire Chief Eric Brungard. Mayor Durkin, Dave Grimm, Sheila Weaver and Albert Hill were absent.

PUBLIC COMMENT – Eric Brungard reported 11 fire calls in January, 4 in February. They plan to get topsoil and grass seed for the vacant lot next door.

MINUTES – LaRocque motioned to approve February 14th, 2013 minutes; Hoy seconded. Motion unanimously carried.

REPORTS OF OFFICERS

ZONING PERMITS – 2 permits were issued in February.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report distributed.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – LaRocque motioned to approve bills totaling General \$4,932.86; Sewer \$9,278.52; Highway Aid \$1,754.57; Park \$110; Equip. \$8,300; Cemetery \$7,980. Dion seconded. Motion unanimously carried.

Financial Statement – LaRocque motioned to approve; Hoy seconded. Motion unanimously carried. *(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

UNFINISHED BUSINESS

150-Year Celebration – Council should begin to think about a committee to appoint and a budget figure for the event.

NEW BUSINESS

TIRE PICKUP – Dion motioned to participate in the Landfill's event in May; Hoy seconded. Motion unanimously carried.

SPRING CLEANUP – Will be held every Tuesday in April.

CLINTON COUNTY EMERGENCY OPERATIONS PLAN – Dion motioned to approve Resolution No. 01-13; LaRocque seconded. Motion unanimously carried.

CLINTON COUNTY HAZARD MITIGATION PLAN – LaRocque motioned to approve Resolution No. 02-13; Hoy seconded. Motion unanimously carried.

COMMITTEE REPORTS

Sewer – Hoy asked that Brungard investigate the storm pipe on Pineview Drive that is creating a sink hole on the Diehl property. Allison asked that he also investigate the storm water running from Allison to Center Street (City of LH) creating an icy buildup.

Personnel – LaRocque motioned to approve Charity's vacation request for March 25, 26 & 27 (She will only use the 27th if necessary); Brungard's vacation request for March 26 and Jamie's request for March 21; Hoy seconded. Motion unanimously carried.

ACT 32 TCC – Resignation has been received of the committee's President/Business Manager.

ANNOUNCEMENTS – The Borough's Association Dinner will be held in Flemington on April 9th at 7:00 p.m. (Spouse's night).

ADJOURN: The meeting adjourned at 7:35 p.m.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer

Regular Meeting
FEBRUARY 14, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present February 14, 2013, were Sheila Weaver; Steve Hoy; Mary Ann Dion; Paul LaRocque; Dave Grimm; Albert Hill and Wayne Allison. Also present were Clinton County Commissioner Jeff Snyder, Emergency Management Coordinator Kevin Fanning and William Brungard (OEO). Mayor Durkin was absent.

PUBLIC COMMENT – Kevin Fanning updated Council on the 9-1-1 Center. There will be a pre-bid conference on March 20th at 11:00 a.m. The plans were reviewed. Additional trees along the entrance were discussed along with storm drain installation down Frederick from Bressler to Sturdevant Street. Grimm motioned to provide zoning approval, which includes signage and parking; Weaver seconded. Motion unanimously carried.

MINUTES – LaRocque motioned to approve January 10th and 24th, 2013 minutes; Dion seconded. Motion unanimously carried.

REPORTS OF OFFICERS

ZONING PERMITS – 0 permits were issued in January.

PLANNING COMMISSION – The language on the 315 High Street subdivision maps will be added per the requirement of the Planning Commission in reference to sewer connection.

ORDINANCE ENFORCEMENT OFFICER – Report distributed.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – LaRocque motioned to approve bills totaling General \$12,043.36; Sewer \$6,145.27; Highway Aid \$3,654.89; Park \$20,792.08; Fire Equip. \$3,975. Dion seconded. Motion unanimously carried.

Financial Statement – LaRocque motioned to approve; Hoy seconded. Motion unanimously carried.
(A detailed listing of the bills and financial statement is available on file in the Borough Office.)

UNFINISHED BUSINESS

Condo Storm Drain – The drain is deteriorating. It is estimated to cost \$3,500 for the 140' pipe and concrete. The adjacent property owners favor the project. Brungard will check on required permits from the Conservation District.

Traffic Light – The design is almost complete. It is projected that the permit can be submitted within 30 days.

NEW BUSINESS

CDBG – There will be a meeting for funding held February 25th at 7:00 p.m. at the Garden Building. Charity, Hill and Grimm will attend to consider making application for funding the traffic light project.

COMMITTEE REPORTS

Sewer – Grimm motioned for the crew to attend a Confined Space Entry training in Pleasant Gap on March 5th; Allison seconded. Motion unanimously carried.

Streets – The new tractor has been delivered.

Personnel – Grimm motioned to approve Brungard's vacation request for March 27, 28, 29 & April 1 & 2; LaRocque seconded. Motion unanimously carried.

Joint Building – Met February 13th and briefly discussed the 5-year plan for the addition.

Junk Vehicle – Draft was distributed for review.

Regular Meeting
FEBRUARY 14, 2013

ANNOUNCEMENTS

ADJOURN: Hoy motioned to adjourn at 8:00 p.m.; Weaver seconded. Motion unanimously carried.

ATTEST: Charity H. Walizer-Etters,
Secretary/Treasurer

Regular Meeting
January 24, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present January 24, 2012,; Steve Hoy; Wayne Allison; Dave Grimm; Sheila Weaver; Mary Ann Dion; Albert Hill and Mayor Durkin. Absent was Paul LaRocque. Also present were Kevin Fanning and Jeff Snyder.

PUBLIC COMMENT – Kevin Fanning distributed plans for the new Communications Center. Jeff Snyder presented Council with cash in the amount of \$1.25 for the pass through of the Flemington School from the Borough to the County.

MINUTES – Grimm motioned to approve December 13, 2012 minutes; Weaver seconded. Motion unanimously carried.

UNFINISHED BUSINESS

NEW BUSINESS

COMMITTEE REPORTS

Sewer – Stern property update: The line was severed under the building. The Planning Commission had previously required that it be severed outside the building. Hoy motioned to call a meeting with Stern and the contractor next week to resolve the issue; Grimm seconded. Motion unanimously carried.

Recreation – Park equipment will be delivered Tuesday.

Joint Building – February 13 at 6p.m.

Junk Vehicle – Allison reported that they are modeling our new ordinance after Lock Haven's. The goal is to eliminate the use of tarps. A restoration permit is being considered and having the authority to tow vehicles. They would like to include RVs, boats, trailers etc. In addition, they would like to decrease the 30-day time limit to 7 days.

COG – Council is requesting the account balance be communicated from Jonathan Bravard.

ANNOUNCEMENTS:

ADJOURN: The meeting adjourned at 8:00 p.m. with a motion by Hoy; seconded by Weaver. Motion carried.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
January 10, 2013

Council President Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present January 10, 2013, were Sheila Weaver; Mary Ann Dion; Paul LaRocque; Dave Grimm; Albert Hill; Wayne Allison; and Mayor Durkin. Also present were borough resident Scott Levi and William Brungard (OEO). Hoy was absent.

PUBLIC COMMENT – Scott Levi attended the meeting to address the weed issue at the neighboring property along with the icy buildup that collects in the alley along the entrance of his property.

REPORTS OF OFFICERS

ZONING PERMITS – 1 permit was issued in December.

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Report distributed. Charity reported that Faulkner advised more detailed proof that Scott Robb is continuing to reside at 666 Woods Avenue is needed to pursue the case against him.

COMMUNICATIONS - Were listed for review.

FINANCIAL

Bill Sheet – LaRocque motioned to approve bills including additions totaling General \$7,618.43; Sewer \$2,359.65; Highway Aid \$603; Park \$525. Grimm seconded. Motion unanimously carried.

Financial Statement – LaRocque motioned to approve; Grimm seconded. Motion unanimously carried. *(A detailed listing of the bills and financial statement is available on file in the Borough Office.)*

UNFINISHED BUSINESS

Tractor Purchase – Council agreed to follow through with ordering the tractor from Dotterer Equipment as budgeted.

NEW BUSINESS

Salt Program – Allison motioned to participate in the COSTARS program; Dion/Grimm seconded. Motion unanimously carried.

COMMITTEE REPORTS

Streets – Brungard reported that the truck is in need of new tires. Quotes received: Shannon Tires \$1,406.04; Mellott \$1,424.82. Allison motioned to accept quote from Mellott, which includes mounting; LaRocque/Grimm seconded. Motion carried.

Recreation – Charity will request information from the insurance company on storage of the new equipment until spring.

Joint Building – To meet February 13th at 6 p.m.

Junk Vehicle – To meet January 15th at 1 p.m.

Council held an Executive Session at 7:40 p.m. to discuss personnel matters. The regular meeting reconvened at 7:55 p.m. LaRocque motioned to adjourn; Sheila seconded. Motion carried.

ANNOUNCEMENTS

ADJOURN: 8:00 p.m.

ATTEST: Charity H. Walizer-Etters
 Secretary/Treasurer