

ORGANIZATION MEETING MINUTES

January 5, 2026

Mayor LaRocque swore in elected Council Albert “Hap” Hill and Traci Kuntz.

Mayor LaRocque called Flemington Borough Council meeting held Monday, January 5, 2026, at 7:00 p.m. to order and led the Pledge of Allegiance. Roll call showed the following Council present: Wayne Allison; Albert Hill; Traci Kuntz; Dave Grimm; Ed Higgins; Don Grant and Mayor Jo LaRocque. Also present were borough Foreman William Brungard. Councilman Steve Hoy was absent.

ELECTION OF OFFICERS:

Grimm nominated Albert “Hap” Hill for Council President; Grant seconded; Motion carried unanimously. Allison moved to close nominations; Grant seconded. Motion unanimously carried.

Grimm nominated Wayne Allison for Council Vice President; Higgins seconded. Motion carried unanimously. Hill motioned to close nominations; Grant seconded. Motion unanimously carried.

Grimm nominated Traci Kuntz for Council Chairman Pro-Tem; Hill seconded. Motion carried unanimously. Allison motioned to close nominations; Grant seconded. Motion unanimously carried.

Council President Albert Hill presides.

APPOINTMENTS:

SUBURBAN WATER AUTHORITY BOARD – Allison motioned to appoint Steve Hoy for the 2026-27 term and Grimm to the 2026-29 term; Kuntz seconded. Motion unanimously carried.

ENGINEER – Allison motioned appoint Steve Gibson as needed; Kuntz seconded. Motion unanimously carried.

SOLICITOR – Grimm motioned to appoint Justin Houser; Kuntz seconded. Motion unanimously carried.

SECRETARY/TREASURER – Kuntz motioned to appoint Charity Walizer-Etters; Grant seconded. Motion unanimously carried.

ZONING/UCC BUILDING CODE OFFICER – Grimm motioned to appoint Light-Heigel and Associates; Grant seconded. Motion unanimously carried.

CCSA – Grimm appointed in 2025.

EMERGENCY MANAGEMENT COORDINATOR – Kuntz motioned to appoint Don Grant; Higgins seconded. Motion unanimously carried.

PLANNING COMMISSION (staggering 4-year terms) – Kuntz motioned the following: Megan Lucas (appoint 2026); Doug Spatafore (appoint thru 2028); Julie Brennan (good thru 2026); Dave Stachowski (good thru 2028); Michelle Hoffman (good thru 2028) Gary Durkin (alternate); Allison seconded. Motion unanimously carried.

IPMC APPEALS BOARD – (staggering 3-year terms) Grant motioned the following: Cindy Walker (appoint thru 2026); Al Lugg (appoint 2026-28); Russ Shaffer (good thru 2026); Stephen Gibson (good thru 2028); Robert Neff (good thru 2028); Allison seconded. Motion unanimously carried.

ZONING HEARING BOARD – (staggering 3-year terms): Shawn Wells (appoint 2026); Dan Baker (appoint 2026-28); Judy Durkin (good thru 2026).

VACANCY BOARD CHAIR – (3-year term): Susan Conway (good thru 2026).

COMMITTEE APPOINTMENTS – Hill will distribute his Committee Appointments for 2026-27 at Thursday night’s legislative meeting.

OLD/NEW BUSINESS

Grimm motioned to adopt Tax Collector Resolution No. 01-2026 appointing Clinton County Treasurer as the Borough’s Real Estate Tax Collector; Grant seconded. Motion unanimously carried.

ADJOURN: Grant motioned to adjourn at 7:23 p.m.; Kuntz seconded. Motion unanimously carried.

ATTTEST: Charity H. Walizer-Etters, Secretary/Treasurer

Residential Fee Schedule Sheet

A. Individual Inspections / Residential Additions (> 200 sf):

Plan Review	\$125.00	=	_____
Footer Inspection	\$95.00	=	_____
Foundation Inspection	\$95.00	=	_____
Framing Inspection	\$95.00	=	_____
Wallboard Inspection	\$95.00	=	_____
Rough Plumbing Inspection	\$95.00	=	_____
Rough Electrical Inspection	\$95.00	=	_____
Rough Mechanical Inspection	\$95.00	=	_____
Insulation Inspection	\$95.00	=	_____
Final Inspection / COO	\$125.00	=	_____
Sub Total (Individual)		=	_____

B. SF Home base fee	\$1,010.00	=	_____
SF Home >2000 SF but <5000 SF		+	_____
SF EXCEEDING 2000 (X .45)			
SF Home >5000 SF		+	_____
DO NOT ADD TO ANY OTHER FEE (X .50)			
Sub Total (SF Home)		=	_____

C. Specific Projects:

Decks & Porches	\$300.00	=	_____
In Ground Pool	\$350.00	=	_____
Above Ground Pool	\$150.00	=	_____
Pool & Deck	\$350.00	=	_____
Residential Addition (2 story or > 200 sf) See section A			
Residential Addition (1 story and < 200 sf)	\$350.00	=	_____
Electrical Service Inspection	\$125.00	=	_____
Manufactured Home (Single)	\$400.00	=	_____
Manufactured Home (Double)	\$500.00	=	_____
Industrialized Home	\$600.00	=	_____
Roof/ground (res) mount Solar (max 60A)	\$300.00	=	_____
Solar (60-100A)	\$400.00	=	_____
Solar (over 100A)	\$500.00	=	_____
Demolition	\$150.00	=	_____
Sub Total (Specific)		=	_____
Government Surcharge	\$4.50	=	_____ \$4.50
Total Permit Fee		=	_____

MAKE CHECK PAYABLE TO: LIGHT-HEIGEL & ASSOCIATES, INC.

FOR OFFICE USE ONLY: CHECK # _____ RECEIVED ON _____ BY _____

Municipal Fee: = NONE

MAKE **SEPARATE** CHECK PAYABLE TO: N/A

FOR OFFICE USE ONLY: CHECK # _____ RECEIVED ON _____ BY _____

\$0 – \$1,000,000	1.5% of the estimated construction cost, minimum \$750.00 plus plan review.
\$1,000,001 – \$5,000,000	1% of the estimated construction cost
\$5,000,001 and higher	.5% of the estimated construction cost

If a conflict arises regarding the estimated construction cost during plan review, the ICC Building Valuation Data (BVD) charts may be used to determine a standard construction value based on occupancy type and construction classification. Alternatively, a signed contract between the applicant and contractor may be requested to verify actual construction cost.

3. Commercial Small Projects (Single-Discipline Permits)

This category applies to minor commercial projects involving a single scope of work within an existing building that already holds a valid Certificate of Occupancy. Examples include:

- Electrical system upgrades
- Replacement or installation of a single mechanical unit
- Installation of an ADA-compliant restroom
- Minor plumbing, fire protection, or accessibility modifications

Fee: A flat fee of \$750.00 shall be charged. This fee includes the cost of plan submittal, review, and required inspections under the UCC.

4. Additional Notes

- Permit fees include plan review and inspection costs unless otherwise noted.
- Separate fees may apply for zoning review, re-inspections, or third-party agency services.
- All fees are non-refundable once plan review has begun.

Commercial Building Permit Fee Schedule (PA UCC Projects)

This fee schedule applies to all commercial projects subject to the Pennsylvania Uniform Construction Code (UCC), including new construction, additions, alterations, and single-discipline work.

1. Commercial Plan Review Fees

All commercial projects require plan review in accordance with UCC requirements. The plan review fee must be submitted with the permit application.

Project Type / Review Component	Minimum Fee
General Plan Review – Commercial Projects Small Projects/ Renovation	\$750.00 minimum
Plan Review – New Construction	\$1,500.00 minimum
Building Review	\$250.00
Electrical Review	\$250.00
Mechanical Review	\$250.00
Plumbing Review	\$250.00
Energy Review	\$250.00
ADA Review	\$250.00

Credits and Re-Review Policy:

- The above \$250.00 per-discipline review fees are included within the base plan review amounts of \$750.00 (for small projects) and \$1,500 (for new construction) They are not additional to those base fees.
- Any unused balance of the plan review fee will be credited toward the final permit fee upon issuance.
- If a substantial number of corrections or deficiencies are found during the initial plan review, an additional plan review fee per discipline may be required at the time of resubmittal.

2. Commercial New Construction and Additions

Estimated Construction Cost	Permit Fee
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Flemington Borough Zoning, Flood Plain and Property Maintenance Fee Schedule

All checks payable to: Flemington Borough

Zoning Permits

- \$85.50 for the first \$5,000 of estimated construction cost.
- Plus \$2.00 per \$1,000 of estimated construction cost over \$5,000.

Zoning Confirmation Letters

- \$85.50 for a standard zoning confirmation letter.

Flood Plain Administration

- Flood Plain Administration Permit/Letter: \$85.50

Hearings and Meetings

- ZHB Meetings/ Conditional Use / Special Exception Hearings: \$650.00 plus \$150 if hearing is continued per Borough Ordinance.

Property Maintenance

- Property Maintenance Ordinance Enforcement: \$85.50 per hour.

Adopted this 1/8, 2026 by Resolution of Flemington Borough Council.

Adopted by Resolution of the Flemington Borough Council on the date set forth below.

Albert M. Hill
Name / Title: Albert M. Hill, President
Date: 1/8/2026

Charity D. Walizer-Atters
Name / Title: Charity D. Walizer-Atters, Sec. / Treas.
Date: 1/8/2026

Resolution No. 02-2026

UCC permit fees set forth in the attached fee schedule shall be paid directly to Light-Heigel & Associates, Inc. and are in addition to any municipal fees adopted by separate action of the Municipality.

SECTION 4. Commercial and Residential Fees.

The adopted fee schedule includes residential and commercial permit fees, plan review fees, inspection fees, and surcharges applicable to projects regulated under the Pennsylvania Uniform Construction Code.

SECTION 5. Effective Date.

This Resolution shall take effect on January 1, 2026, and shall remain in effect until amended or rescinded by subsequent resolution of the governing body.

SECTION 6. Repealer.

All resolutions or parts of resolutions inconsistent herewith are hereby repealed insofar as they conflict with this Resolution.

RESOLVED AND ADOPTED this 8th day of January, 2026, at a duly advertised public meeting.

Arbant M. Hill

President / Chairperson

ATTEST:

Maity N. J. Ebery

Secretary

RESOLUTION NO. 02-2026

A RESOLUTION OF THE FLEMINGTON BOROUGH, COUNTY OF CLINTON, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE 2026 MUNICIPAL FEE SCHEDULE FOR UNIFORM CONSTRUCTION CODE (UCC) AND ZONING ADMINISTRATION SERVICES PROVIDED BY LIGHT-HEIGEL & ASSOCIATES, INC.

WHEREAS, the FLEMINGTON BOROUGH has adopted the Pennsylvania Uniform Construction Code (UCC); and

WHEREAS, the Municipality has retained Light-Heigel & Associates, Inc. to provide Uniform Construction Code (UCC), zoning administration, floodplain administration, and related code enforcement services; and

WHEREAS, the Municipality desires to establish and adopt an updated fee schedule for such services effective for the 2026 calendar year; and

WHEREAS, the fees outlined herein are necessary to offset the cost of professional administration, plan review, inspections, and enforcement services.

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED by the FLEMINGTON BOROUGH as follows:

SECTION 1. Adoption of 2026 Fee Schedule.

The Municipality hereby adopts the attached 2026 Municipal Fee Schedule for Uniform Construction Code (UCC) and Zoning Administration services as provided by Light-Heigel & Associates, Inc.

SECTION 2. Hourly Rates.

The following hourly rates are approved effective January 1, 2026:

- Zoning, Code Enforcement, Floodplain Administration, and related services: \$85.50 per hour.
- UCC Enforcement and Administration not associated with a permit: \$125.00 per hour.


SECTION 3. UCC Permit Fees.

BE IT FURTHER RESOLVED, that Clinton County and the Office of the Clinton County Treasurer hereby accept said appointment and agree to perform the duties of real estate tax collection as provided by law.

RESOLVED AND ADOPTED this 5th day of January, 2026, by the Council of the Borough of Flemington, Clinton County, Pennsylvania.

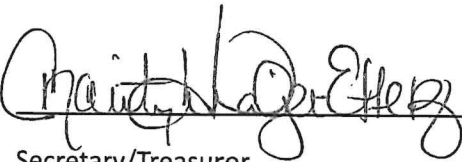


Council President



Mayor

Attest:



Secretary/Treasurer

Borough of Flemington

Clinton County, Pennsylvania

RESOLUTION NO. 01-2026

A RESOLUTION OF THE COUNCIL OF THE

**BOROUGH OF FLEMINGTON, CLINTON COUNTY, PENNSYLVANIA,
APPOINTING CLINTON COUNTY AND THE
CLINTON COUNTY TREASURER'S OFFICE
AS COLLECTOR OF REAL ESTATE TAXES
IN ACCORDANCE WITH ACT 115 OF 2011,
AMENDING THE LOCAL TAX COLLECTION ACT
OF MAY 25, 1945 (P.L. 1050, NO. 394)**

BACKGROUND

WHEREAS, the office of Tax Collector for the Borough of Flemington is vacant following the General Election held on November 4, 2025 and

WHEREAS, Act 115 of 2011, amending the Local Tax Collection Act of May 25, 1945 (P.L. 1050, No. 394), authorizes the governing body of a municipality to appoint the county and the office of the County Treasurer as the collector of real estate taxes when the office of tax collector is vacant or otherwise unfilled; and

WHEREAS, Clinton County and the Office of the Clinton County Treasurer, including the duly elected Clinton County Treasurer, Michele Kunes have agreed to accept the appointment to collect real estate taxes on behalf of the Borough of Flemington and

WHEREAS, the Council of the Borough of Flemington finds that appointing the Clinton County Treasurer's Office as tax collector is in the best interest of the municipality and its residents to ensure continuity, efficiency, and compliance with applicable law.

NOW, THEREFORE, BE IT RESOLVED

That the Council of the Borough of Flemington, Clinton County, Pennsylvania, hereby appoints **Clinton County and the Office of the Clinton County Treasurer** as the **Collector of Real Estate Taxes** for the [Name of Municipality], in accordance with Act 115 of 2011, amending the Local Tax Collection Act of May 25, 1945 (P.L. 1050, No. 394); and

Regular Meeting
January 8, 2026

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m. on January 8, 2026 with the Pledge of Allegiance and a moment of silence. Present were Mayor LaRocque, Wayne Allison, Don Grant, Dave Grimm (arrived at 7:30 p.m. from a Sewer Authority meeting), Ed Higgins, Albert Hill, Traci Kuntz and Stephen Hoy. Also present were Dustin Houtz (7:35 p.m.) and William Brungard.

PUBLIC COMMENT – None.

MINUTES – Grant motioned to approve December 11, 2025 minutes; Higgins seconded. Motion unanimously carried. Grant motioned to accept the January 5, 2026 minutes; Kuntz seconded. Motion unanimously carried.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Update on Provan chicken coop – Code Inspections, Inc. has issued a Zoning Permit. However, he may still be in violation of the Animal Ordinance. The OEO will need to investigate the setback section of the ordinance.

FOREMAN REPORT – Brungard reported that they repaired the floor of the loader during the most recent storm. They assisted the water company with a water main break on High Street near the stone wall. The final lateral replacement along the Wright Street Sewer Project is scheduled for completion tomorrow. He added that December was a busy month for snow removal.

COMMUNICATIONS – As presented.

FINANCIAL

Bill Sheet & Financial Statement – General \$11,308.51; HA \$1,880.26; Sewer \$3,988.27; Allison motioned to approve the bill sheet and financial statement as presented withholding the payment to the Clinton County Economic Partnership requesting their attendance to a meeting to provide an update on benefits to municipalities considering their recent membership rate increase; Kuntz seconded.

(A detailed listing of bills & financial statements is available in the Borough Office.)

UNFINISHED BUSINESS

Light-Heigel & Associates/Zoning and Building Code Enforcement Resolution No. 02-2026 – Includes contracting with Leight-Heigel & Associated for zoning and building permits and an increase for hearings from \$350 to \$650 to cover rising costs and aligning with neighboring municipalities at the suggestion of Light-Heigel & Associates. Grant motioned to adopt the Resolution No. 02-2026; Grimm seconded. Motion carried 5/2 with Allison and Kuntz voting “no”.

Backup Plow Driver – Gary Mellott has been secured as the backup plow driver at \$17/hour.

NEW BUSINESS

Stormwater Plan/Waiver Request 405 Bressler Street – Grimm stated that more information is necessary for Council to make an informed decision. Allison motioned to deny the request pending additional information; Hoy seconded. Motion carried.

Fire Company Authority Proposal Letter – Grimm and Grant agreed that Flemington must take an interest and send a representative to the meetings regardless of our stance on the proposition. Grimm motioned for the Public Safety Committee to attend the meetings; Hoy seconded. Motion unanimously carried.

Sewer Enforcement Officer (SEO) – Grimm motioned to appoint Jeff Kreger to SEO for 26/27; Allison seconded. Motion unanimously carried.

America250Pas – Allison suggested we form a committee to participate in the celebration. Hill appointed Mayor LaRocque, Kuntz, Hoy and Allison.

Regular Meeting

January 8, 2026

COMMITTEE REPORTS

Zoning – Code Inspections will be issuing a NOV to 222 James Street for a gazebo that has been determined to be unseasonal or permanent.

Sewer – The CCSA is currently in discussion with Woodward and Castanea Township in reference to their financial responsibilities to the Authority. The Borough should anticipate a large expense for tank repair in the Spring for approximately \$5,000.

Streets – There was lengthy discussion in reference to “Watch Children” signs for the park and around the dance studio. Tabled for the next meeting.

Building/Property – None.

Public Safety – None.

Fire Co – Chief Houtz reported 301 calls for 2025, which is up 25 calls from 2024.

Community Development and IPMC – Allison stated that the Provan property needs addressed. Grimm suggested that enforcement proceedings begin for junk on the front porch of 666 Woods Avenue.

Recreation – None.

Personnel – *Executive Session will take place following the meeting to discuss employee evaluations.*

Finance/Grants – Kuntz reported that we’ve cashed out the General Fund CD at Northwest for \$28,313.08 and deposited it into our existing General Fund checking account at First National Bank. We also invested \$200,000 (3.9 percent) Sewer Funds into a CD for 9 months and \$50,000 Sewer Funds (4 percent) into a CD at 6 months – both at FCCB.

“Hi Neighbor” – The Christmas lights were taken down on schedule. Easter Egg hunt is next in the planning stages.

CCEP – None.

Act 32/TCC – Next meeting January 28th.

ANNOUNCEMENTS:

ADJOURNMENT: Kuntz motioned to adjourn at 8:15 p.m.; Grant seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
January 22, 2026

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m., January 22, 2026. Present were Mayor LaRocque, Wayne Allison, Don Grant, Dave Grimm, Ed Higgins, Albert Hill, Stephen Hoy and Traci Kuntz. Also present were Express Reporter Laura Tarantella, Fire Chief Dustin Houtz, Cameron Crawford, Leadership Clinton County participants Tom Darby, Bobie Brungard and Sapphire Crawford.

PUBLIC COMMENT

Assistant Ambulance Chief Alvin Stoltzfus attended our recent meeting on behalf of the Flemington Goodwill Ambulance Association to discuss membership, response procedures, and local call volumes. Chief Stoltzfus highlighted that memberships ensure patients are not balance-billed for costs not covered by insurance. On average, insurance companies cover approximately 50 percent of a transport, yet it costs \$800 for an ambulance to leave the station. Consequently, the association relies heavily on memberships, grants, and donations to maintain operations. Regarding local activity, Chief Stoltzfus reported that crews responded to 119 calls in Flemington during 2025, a slight decrease from 123 calls in 2024. Notably, the team achieved five cardiac arrest saves over the past year. Allison requested the ambulance contact him in reference to first aid training for the borough crew.

President & CEO, Jason Fitzgerald of the Clinton County Economic Partnership (CCEP) attended the meeting to provide insight into the benefits the Partnership offers to municipalities for their active membership status. He first explained that membership dues for municipalities are based on population. He added that the Partnership offers grant resources, review and submittal assistance as well as an advocate with local and state legislatures in promoting grant projects. They also promote business and tourism within the County. They also offer a tourism grant that could be used as part of a match when applying for other grants requiring matching funds. Allison mentioned the recently failed business located at 300 High Street in the Borough and what may be/have been available the owner to assist him with succeeding. Mr. Fitzgerald explained their role in assisting with marketing for struggling businesses as well as offering banking and loan opportunities. Allison also questioned how many of the 28 Clinton County municipalities are members, of which Mr. Fitzgerald responded, approximately 11.

Melvin Fisher, owner/developer of 231 Frederick Street attended the meeting to request a waiver for stormwater management planning. He is in the early stages of planning to build a single family dwelling at this location. Grimm questioned the status of a zoning application. Mr. Fisher said that he has not yet applied for any permits. Council suggested Mr. Fisher contact have his engineer contact the Borough's engineer to discuss the best possible solution for stormwater considering the planned structure(s). Council agreed they cannot waive the stormwater planning needs, per the ordinance requirements. However, it may not be necessary to install a stormwater system.

MINUTES – Grant motioned to approve the January 8th, 2026 minutes; Kuntz seconded. Motion unanimously carried.

UNFINISHED BUSINESS

CCEP – Grant motioned to continue the Borough's membership with the CCEP for another year, renewing our membership at the new rate of \$1,350; Grimm seconded. Motion unanimously carried.

SEO – Grimm motioned to appoint Eric Williamson as Flemington's Sewer Enforcement Officer for 2026/27 with Justin Dashem as the alternate; Kuntz seconded. Motion unanimously carried.

Property Maintenance Ordinance Amendments – Hoy reported that the Committee would like to strengthen the current ordinance to include some additional restrictions. Grant would like to see the Committee first identify some specific circumstances prior to enforcement proceedings being carried out. He suggested determining if at least two things exist – a financial hardship and/or physical limitations preventing the property owner from abating the existing nuisance on the property. Hoy noted that photos of specific properties were sent to Houser's office along with some sample ordinances from PSAB's website. Some conflicted discussion ensued pertaining to the effect blighted properties had on neighboring property values. Hoy motioned to grant

Regular Meeting
January 22, 2026

permission to meet with the solicitor to discuss options and if the ordinance can be amended to include more specific nuisances pertaining to current issues within Flemington; Allison seconded. Motion unanimously carried.

Clinton County Water Filtration Authority (CCWFA) – Allison motioned to accept with regret the resignation of Jack Peters from the CCWFA Board after 34 years of service; Grimm seconded. Motion unanimously carried. Council agreed it would be appropriate to present Jack with a plaque recognizing his years of service on the Authority.

CCWFA – Grant motioned to appoint Dave Grimm to the CCWFA for the remaining 2026 term; Hoy seconded. Motion unanimously carried.

Watch Children Signs – Higgins reported on the committee meeting held in reference to adding lighted “Watch Children” signs around the corner of High and Sturdevant Streets and along the ball field on West Fourth Street. These are congestion areas with a lot of child pedestrian traffic. The Committee is suggesting that LTAP complete a study in the Spring to determine if it’s necessary to purchase the signs totaling just over \$2,000. Allison urged Council to consider utilizing funds out of the Public Safety account that holds a balance of over \$35,000. The signs can be useful in other areas of the Borough as well, since they are moveable. Further discussion ensued on making Locust Lane in the area of the dance studio a one-way street. Allison motioned to purchase the lighted “Watch Children” signs totaling \$2,147.18; Kuntz seconded. Grant agreed we should consider making Locust Lane a one-way street. The vote passed by roll call of 4/3 with Grimm, Higgins and Hoy voting “no”. Grimm motioned for LTAP to provide a traffic study of the congested areas for possible improvement suggestions; Hoy seconded. Motion unanimously carried.

NEW BUSINESS

Collins/Toboz Bridge-to-Bridge Run – May 3rd at 9:00 a.m. Allison motioned to approve the use of the Borough streets for the event pending receipt of the sponsor’s Certificate of Insurance; Grant seconded. Motion unanimously carried.

COMMITTEE REPORTS

Sewer – Flemington Manor laterals located from the former Ohdner plans.

Streets – Hill reported on the reflectability sign project and planned grant applications. Two applications will be opening in the Spring and one will open in February. Allison reminded Council that we need additional “Flemington” and “Permits Required” signs in locations entering the Borough (Woods Avenue, West Fourth Street, etc.).

Fire Co. – Magic Show - 1/31; Carnival coming up; Marianna’s; raffles; Comedy Show are all current fundraisers happening. Chief Houtz also reported that their Finance Committee will be meeting to discuss more details on a possible fire tax. He added that the traffic unit is currently in the shop getting decals placed.

Personnel – Allison reported that evaluations have been completed for all employees. Wheeler reported that they’re continuing winter maintenance, cleaned the meeting room, disposed of all of the old, outdated maps and installed a flow meter heater due to the recent severely cold weather. Allison complimented Wheeler on the repair job he completed on the loader floor.

250th America’s Celebration – Allison reported that the committee is planning hot dogs, apple pie and baseball. They’re hoping to hold a home decorating contest as well, offering prizes for the best decorated. There will be more details on the planning at a later date.

ANNOUNCEMENTS: None.

ADJOURN: Allison motioned to adjourn at 8:52 p.m.; Grant/Kuntz seconded. Motion unanimously carried.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer

Regular Meeting
February 12, 2026

ROLL CALL: Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m., February 12, 2026. Present were Mayor LaRocque, Wayne Allison, Don Grant, Dave Grimm, Ed Higgins, Albert Hill, Stephen Hoy and Traci Kuntz. Also present were Express Reporter Laura Tarantella, Fire Chief Dustin Houtz, William Brungard, Dan Baker, Pat Gensib, ~~Sapphire Crawford~~, and Tera Redmond.

Hannah Park Ulwe
3/2/26

PUBLIC COMMENT: None

MINUTES: Grimm motioned to approve the January 22nd, 2026 minutes; Allison seconded. Motion unanimously carried.

REPORTS OF OFFICERS:

- Planning Commission: None
- Ordinance Enforcement Officer: Not written.
- Foreman Report: Snow storm emergency and clearing. Regular truck maintenance. Ice cleaned from sump pumps. Clean shop and clean out to be shredded stored office papers and records from 1956 to 2018 and taken to North Central Sight Services.

COMMUNICATIONS: As were attached.

FINANCE:

- Bill Sheet & Financial Statement: General \$5,053.37; Sewer \$4,494.17; HA \$7,276.20 – Plus \$350.00 each General and Sewer (total \$700.00) to North Central Sight Services for disposition of records not listed on previously distributed bill sheet. Allison motioned to approve the bill sheet and financial statement as presented; Grimm seconded. Motion unanimously carried.

UNFINISHED BUSINESS:

- Grant Writing Training: Allison motioned to approve for Charity to attend the Grant Writing training at State College on April 8th; Grimm seconded. Motion unanimously carried.
- Stormwater/Engineer's Letter: Met on site at 231 Frederick Street a couple of weeks ago. Gibson provided a letter for the property owner. Grimm motioned to send the letter; Hoy seconded. Motion unanimously carried.

NEW BUSINESS

- Costars Salt Contract Participation 2026-2027: Grimm motioned to continue our contract participation for the 2026-2027 season, Kuntz seconded. Motion unanimously carried.
- Towing VS Ticketing During Snow Emergencies: Six vehicles were in non-compliance. Discussed a place for residents to park vehicles who only have street parking during snow storm emergencies. The fire company was utilized this last storm and the Hillview Wesleyan Church parking lot is available for use as well. Suggest the Streets Committee meet to discuss a Towing vs Ticketing procedure or ordinance.

COMMITTEE REPORTS

- Zoning: Grimm discussed the stormwater on the 231 Frederick Street property under Unfinished Business.
- Sewer: None
- CCCWFA: Grimm reported costs will continue to increase so it is important to be at the meetings to stay on top of the costs and changes. There is going to be a cost of \$33,000.00 to refinish the interior of the water storage tank. Went through the filtration plant and would recommend, and make arrangements, for council to take a tour as well.
- CCSA: None

Regular Meeting
February 12, 2026

- Suburban Water Authority: None
- Streets: Great job cleaning the streets from the last snow storm. Replacement street signs are in process.
- Building/Property: None
- Public Safety: None
- Fire Company: Traffic Unit is now in service. Express article on the Traffic Unit and the mayor swearing in the chief officers of the fire company. Fund raisers coming up: Comedy Show on March 27th cost \$20 per person at the Red Eye; Marianna's Subs; continuing raffles; and carnival coming up.
- Community Development & IMPC: Hoy is recommending a new ordinance to deal with property exteriors and to check with Justin for resources. Property has been posted. Court appearance date has been changed.
- Recreation: None
- Personnel: Allison reported that Bill is going on vacation, Colin will be overseeing operations while he is away, and the substitute driver has been contacted to be ready to assist as necessary.
- Finance & Grants: None
- Joint Building: None
- Hi Neighbor Committee: Dan reported the annual Easter Egg Hunt will take place on Saturday, March 28th at noon in the Flemington Park. Will discuss the Carnival arrangements at the next meeting.
- CCEP: None
- ACT 32 TCC: None
- America's 250th: Allison reported that the committee has met again to continue planning. The date is set for Saturday, June 4th. Ball games, hotdogs, apple pie, and bingo, have been decided. No decision yet on food or bingo prices, if any. Still looking into a magician, facepainting, and balloon animals. Promotion in the Express and 250 celebratory magnets.

The following responsibilities have been delegated:

- Baseball mini tournaments and hotdogs. (Grimm & Hoy)
- Inviting baseball Guests. (Hill)
- Apple Pie. (Grant & Hillview Wesleyan Church)
- Bingo. (Kuntz & Baker)
- Pick up supplies, (LaRocque & Kuntz)
- Donations. (Higgins)
- Flemington Promo Article. (Express)

There will be more details from the next planning meeting.

ANNOUNCEMENTS: None.

ADJOURN: Grimm motioned to adjourn at 7:45 p.m.; Higgins seconded. Motion unanimously carried.

ATTEST: Donald Grant, Secretary Pro Tem

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m., February 26, 2026. Present were Mayor LaRocque, Wayne Allison, Don Grant (arrived 7:10 p.m.), Dave Grimm (arrived 7:05 p.m.), Ed Higgins, Albert Hill, Stephen Hoy and Traci Kuntz. Also present were Express Reporter Laura Tarantella, Fire Chief Dustin Houtz and Kollin Wheeler.

PUBLIC COMMENT - None

MINUTES – Allison motioned to approve the February 12, 2026 minutes; Higgins seconded. Motion unanimously carried.

LABORER REPORT – Wheeler reported that he’s been cleaning the trucks from the winter season, preparing the tractors for the spring season, handling some PA One Calls, helping with disposition of records/old files, patching pot holes and cleaning up the shop area.

UNFINISHED BUSINESS

America 250 Celebration Update – Allison motioned to make application for the Tourism grant in the amount of \$800/match of \$200 to the Clinton County Economic Partnership; Kuntz seconded. Motion unanimously carried.

Reflective Signs – Allison motioned to make application for the ARLES grant with PennDot in the amount of \$8,362.71/match \$929.19 for reflective signage throughout the borough; Higgins seconded. Motion unanimously carried. Hill reported that the “Watch Children” signs are here and feels it was a wise decision to make the purchase.

NEW BUSINESS - None.

COMMITTEE REPORTS

Zoning – 222 James Street – permit application completed. The structure will be moved in compliance later this spring when the weather breaks.

Sewer – n/a

CCSA – Bylaws are under review for amendment.

CCCWFA – Grimm &Hoy reported that the group met to discuss the springs and wells in McElhatten and that communication has improved and seems to be heading in the right direction. Allison reiterated that he is opposed to the CCCWFA joining forces with the City of Lock Haven water authority.

Suburban Water Authority – n/a

Streets – Good job on snow removal. Wheeler to make a note that crack sealing should be added to the summer schedule to do list.

Building & Property – Allison suggested the fire company take some time to clean the entranceway of the building.

Public Safety – Grimm reported on the meeting this evening that was held just to obtain feedback from municipalities on interest in regional emergency services (fire/EMS). The next step will be pulling DCED in to further the conversation. Consolidation could open more doors for grants, etc. This could also lead to additional paid positions/staffed units. The deadline to respond to DCED is March 30th. Allison expressed his concern with the burden on tax payers. Grimm assured him that this is still in the very early stages and it is just conversation. There has been no planning whatsoever taking place.

Fire Co. – Upcoming events: Harry Conway benefit bingo; Comedy show; Carnival. They’ve responded to 52 calls so far this year.

Community Development – No word on moving the hearing date up or ordinance amendments.

Recreation – n/a

Personnel – Allison reported that the committee will meet briefly following tonight’s Council meeting.

Finance/Grants – n/a

Joint Building – n/a

Hi Neighbor – Egg Hunt preparation on March 25th at 5 p.m. at the firehall.

CCEP – Grant will be attending the upcoming luncheon.

Act 32/TCC – n/a

America 250 – The committee will meet next week for more planning.

ANNOUNCEMENTS: Mayor LaRocque reported that DCED has assigned us a new representative, Jake Decarli. He and Terri Cunkle will be meeting with us next week. Flemington will be hosting the County Borough's Association dinner meeting on April 14th at the Flemington Firth Church of Christ. Detail will be out soon.

ADJOURN: Grant motioned to adjourn at 7:45 p.m.; Kuntz seconded. Motion unanimously carried.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer

Regular Meeting

March 12, 2026

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m. on March 12, 2026 with the Pledge of Allegiance and a moment of silence. Present were Mayor LaRocque, Wayne Allison, Don Grant, Dave Grimm, Ed Higgins, Albert Hill, Traci Kuntz and Stephen Hoy. Also present were Fire Chief Dustin Houtz, Express Reporter Laura Tarantella and William Brungard.

PUBLIC COMMENT – Mayor LaRocque reminded elected and appointed officials in any capacity to be mindful of their comments on social media pertaining to our local legislature. It is because of them that we receive support from the state and federal level for grants, etc. Please remember this when making comments that may be seen far and wide. She added that she received a few calls about some comments being made on social media and would like to remind everyone that we need to hold ourselves to a higher standard when expressing ourselves publicly.

MINUTES – Hoy motioned to approve February 26, 2026 minutes; Grant/Grimm seconded. Motion unanimously carried.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

FOREMAN REPORT – Brungard reported that they've begun cleanup of winter debris from the streets and at the ballfield.

COMMUNICATIONS – As presented.

FINANCIAL

Bill Sheet & Financial Statement – General \$4,096.80; HA \$37.96; Sewer \$7,679.72; Allison motioned to approve the bill sheet and financial statement as presented; Kuntz seconded.

(A detailed listing of bills & financial statements is available in the Borough Office.)

UNFINISHED BUSINESS

Regional Fire/EMS Study – Grant expressed his opposition to moving forward with the discussion/meetings to pursue regionalized emergency services—his understanding that all assets would go to the “newly formed department” that would be housed in the City of Lock Haven. His understanding is that further participation signifies commitment. Grimm disagrees and feels we are still at the very early discussion stage and would like to continue to hear more about the possibilities regarding cost and procedures. His understanding is that there is still no commitment at this time, only research and discussion. Kuntz motioned to move forward with discussion only, entering into no commitment or agreement with DCED at this time; Hoy seconded Motion carried with roll call vote 5/2 with Hill and Grant voting “no”.

Street Closing/Carnival – Higgins requested street closure as follows: Huston Street at High and James Streets and Walnut Drive will be closed beginning April 27th and opening on May 3rd. Allison motioned to approve the street closure; Grant seconded. Motion unanimously carried. WB4 Construction at 201 High Street has agreed to allow the carnival organizations to utilize his property during the event. Hoy requested that the Certificate of Insurance from the ride company be provided and that we contact our insurance company to determine if any further paperwork is necessary since we will be utilizing private property for the event.

NEW BUSINESS

Stone Delivery Fee – Grimm motioned to increase the fee for hauling stone for off-street parking from \$10 per load to \$25 per load due to rising costs to haul stone; Allison seconded. Motion unanimously carried.

Tire Collection Event – May 8&9 – Grant motioned to participate with the landfill's event; Allison seconded. Motion unanimously carried.

Regular Meeting

March 12, 2026

Community Yard Sale – May 1&2 – Allison motioned to schedule; Grimm seconded. Motion unanimously carried.

Spring Cleanup – Tuesdays in April. Grimm motioned to schedule; Grant seconded. Motion unanimously carried.

Borough's Association Dinner Meeting – Flemington will host at the Flemington First Church of Christ. We will be serving your choice of ham or turkey. It will be spouse's night and the speaker will be Rich Wykoff who will speak on the Civilian Conservation Corp from Loganton to Renovo. Cost will be \$25/person.

Summer Schedule – The Public Works summer schedule will begin May 4th and will run through September 25th. Allison distributed calendars to Council for information of who is on duty. Grant motioned to implement the schedule as distributed; Grimm seconded. Motion unanimously carried.

Annual PSAB Spring Conference – Grimm motioned to approve Etters' attendance for 2026; Grant seconded. Motion unanimously carried.

CRAFCO Quote – Allison motioned to approve the purchase of tar from CRAFCO at \$1,588 to seal the streets later this year; Grant seconded. Motion carried unanimously. Brungard added that he would like to purchase the material now in anticipation of a price increase later this summer.

COMMITTEE REPORTS

Zoning – None.

Sewer – None.

CCCWFA – Mayor LaRocque requested a tour of the water filtration plant. Hoy will set this up and let Council know when to attend.

CCSA – None.

Suburban Water Authority – Hoy reported that the current officer manager, Greg Mayes has resigned.

Streets – None.

Building/Property – Allison mentioned that the entryway looks much cleaner and thanked the fire company for their efforts.

Public Safety – Goodwill Hose Ambulance Association will hold an Open House event on April 22nd at 6:30 p.m.

Fire Co – Chief Houtz reported that their benefit bingo raised \$8,000 for a local family in need; they will be attending the funeral services for borough resident Ron Jodun as pallbearers this coming weekend. He reported that dinner with the Easter Bunny is coming up along with a comedy show fundraiser and cash bingo. Chief Houtz reported that he's been in contact with a representative from PHFA in reference to Flemington Manor. He's suggested a hydrant be added to the plans and an additional access road on Green Street. Grimm added that he's requested pressure capabilities from Suburban Water Authority. Chief Houtz stated that they will need access to another hydrant at the very least. He anticipates Chief 21 will have input for the new building as well—things that are lacking in building #1.

Community Development and IPMC – Hoy reported that Houser is currently working on some ordinance amendments. Allison is concerned with response times with the solicitor's current workload. Brungard reported that Houser is currently working on including the new violation in the current complaint for 666 Woods Avenue.

Recreation – Allison reported that we may have news on the Master Plan grant application by the end of March/beginning of April. He added that the park restrooms will be open for the Easter Egg Hunt. Allison is suggesting repairs/updates to the concession stand for the Clinton County Community Foundation Grant application due later this year. Paul Clark is preparing a mural painting project for the park.

Personnel – None.

Finance/Grants – Grimm reported on the meeting with DCED and meeting our new representative Jake DeCarli. He specifically referred to the 5-year plan emphasizing each round we are eligible to expend \$200,000 in grant monies. We are able to continue our project efforts in this grant process through 2029.

"Hi Neighbor" – Higgins reported that they will be stuffing Easter eggs on March 25th at 5:30 p.m. at the firehall.

Regular Meeting
March 12, 2026

CCEP – Grant reported that he will be attending the upcoming luncheon.

Act 32/TCC – None.

America 250 – Allison distributed the proposed schedule for the event, which is slated for June 6th. There will be a Little League Tournament, refreshments, old-fashioned bingo, EMS apparatus displays and a magic show.

ANNOUNCEMENTS: None

ADJOURNMENT: Grant motioned to adjourn at 8:28 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m., March 26, 2026. Present were Mayor LaRocque, Don Grant, Dave Grimm, Ed Higgins, Albert Hill, Stephen Hoy and Traci Kuntz. Also present were Express Reporter Laura Tarantella, Fire Chief Dustin Houtz and Kollin Wheeler. Wayne Allison was absent.

PUBLIC COMMENT - None

MINUTES – Hoy motioned to approve the March 12, 2026 minutes; Higgins seconded. Motion unanimously carried.

LABORER REPORT – Wheeler reported that they've been clearing storm drains, prepping the park for the season, overseeing lateral inspections, opening the restrooms at the park and televising Frederick and Locust Lane sewer lines in preparation for the Frederick Street sewer project.

UNFINISHED BUSINESS

Curb Painting – Hill suggested painting curbs this season. Grimm reminded Hill that projects like these should be considered during budget time. Grimm motioned to do the project since we have no other projects slated for this year; Grant seconded. Motion unanimously carried. Grant questioned if the old signs could be wrapped with reflective material rather than replacing the entire sign to save funds. Kollin said they would look into that option. Grimm suggested labor hours be broken down further in payroll for park, streets, sewer etc. to get a better idea of where most of our labor is performed.

Park/Snow Removal – Grimm motioned to have our solicitor draft an ordinance that would tow and ticket vehicles that are illegally parked on the street during snow emergencies declared by the Mayor. The fine will be determined under the schedule of fees rather than within the ordinance, if possible so that we do not have to amend the ordinance when the fine is increased. Kuntz seconded the motion. Motion passed 6/1 with Hoy voting "no".

NEW BUSINESS – Hoy expressed his concern regarding solicitors without permits. We can make them leave the borough, which is what the Mayor has done in previous cases. Hoy would like to see some changes in the way we handle solicitation in the borough.

COMMITTEE REPORTS

Zoning – Golden Axe is opening next to the bowling alley.

Sewer – Televised Frederick Street and Locust Drive sewer mains in preparation for the Frederick Street sewer project. A video of the lines is available in the office. A sewer lateral inspection has been completed on James Street.

CCSA – Meeting next Thursday.

CCCWFA – Grimm reported that Council toured the water filtration earlier this month. He would like to schedule a tour of the sewer plant next.

Suburban Water Authority – Currently accepting applications for an office manager.

Streets – Hill reported that the pre-grant scoping application was submitted to PennDot for a sign grant.

Building & Property – n/a

Public Safety – n/a

Fire Co. – Upcoming events: comedy show, bingo, carnival.

Community Development – 666 Woods Avenue hearing has been moved ahead to April 22nd at 10 a.m. Council agreed that if Mr. Robb approaches the staff or Council in the future that we instruct him to go through our solicitor.

Recreation – n/a

Personnel – n/a

Finance/Grants – n/a

Joint Building – n/a

Hi Neighbor – Egg Hunt Saturday.

CCEP – n/a

Act 32/TCC – n/a

America 250 – Kuntz reported that the Partnership will advertise our event for us. They also provided the logo for County participants to use. The next meeting will be held April 17th. Grant suggested offering t-shirts with the borough's 250th logo. Council agreed that was a great idea.

ANNOUNCEMENTS: Please let Charity know if you will be attending the funding meeting on April 29th with Senator Dush. RSVP no later than April 16th.

ADJOURN: Grant motioned to adjourn at 7:51 p.m.; Kuntz seconded. Motion unanimously carried.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer



Regular Meeting

April 9, 2026

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m. on April 9, 2026 with the Pledge of Allegiance and a moment of silence. Present were Mayor LaRocque, Wayne Allison, Don Grant, Dave Grimm, Ed Higgins, Albert Hill, Traci Kuntz and Stephen Hoy. Also present were Fire Chief Dustin Houtz, Express Reporter Laura Tarantella, Ed Miller and William Brungard.

PUBLIC COMMENT – Ed Miller attended the meeting to report a dangerous dog on Sturdevant Street in the Borough. He reported several personal encounters along with others in the area experiencing similar accounts. Brungard will look into the situation further.

MINUTES – Grant motioned to approve March 26, 2026 minutes; Kuntz seconded. Motion unanimously carried.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

FOREMAN REPORT – Brungard reported that the water has been turned on at all locations at the park; the fountain has been repaired; curbs are being painted and winter maintenance equipment has been removed for the season.

COMMUNICATIONS – As presented.

FINANCIAL

Bill Sheet & Financial Statement – General \$5,454.48; HA \$1,625.96; Sewer \$45,773.02; Grant motioned to approve the bill sheet and financial statement as presented; Kuntz seconded.

(A detailed listing of bills & financial statements is available in the Borough Office.)

UNFINISHED BUSINESS

231 Frederick Street – Grant motioned to approve the sewage facilities planning module for 231 Frederick Street; Grimm seconded. Motion unanimously carried.

Ambulance Open House – April 22nd at 6:30 p.m.

NEW BUSINESS

Canal Culvert – Grimm motioned to approve DAECO to complete the removal of debris for the amount of up to a maximum of \$700; Hoy seconded. Motion unanimously carried. The debris will be dumped someplace other than the park.

Shirts for 250th – Allison reported on prices for shirts. Rachel's is \$18/shirt. Grant suggested acquiring a quote from Ruth Eoute. Allison would like the staff working the event to wear the shirts with our logo.

CD Maturity/Highway Aid – Rates were shopped with FCCB returning the best rate at 3.8% for 9 months. FNB did not return a rate until we called to retrieve the check upon maturity. The investment going forward will be \$561,662.91. The account gained approximately \$11,000 in interest. Allison motioned to accept the rate with FCCB; Grimm seconded. Motion unanimously carried.

Jackhammer – Brungard reported that Bald Eagle Township would like to borrow the jackhammer to install some speed limit signs. This will be put on the next agenda.

COMMITTEE REPORTS

Zoning – Gibson replied to Fisher in regards to stormwater at 231 Frederick Street. The Borough has been in contact with Showers in reference to their basement and photos of the existing condition.

Sewer – Two laterals are scheduled for inspection/replacement tomorrow. The pump station maintenance inspection has been completed. The borough crew will be able to provide this service in the future.

Regular Meeting

April 9, 2026

CCCWFA – None.

CCSA – Jill Edwards has been rehired as the Secretary/Treasurer.

Suburban Water Authority – Hoy reported that they're in the process of hiring a new office manager.

Streets – Curbs are being painted; "Watch Children" signs are being prepared for installation; there has been a request for an additional street light on James Street.

Building/Property – None.

Public Safety – COIs have been obtained for all entities for the carnival naming additional insured by the ride company. Higgins mentioned that the parking lot at the dance studio appeared to be parked closed on occasion where he thought it was to be a drive through. Eters asked to revisit the soliciting ordinance and put it on the agenda for approval to have Justin review changes. Council agreed.

Fire Co – Chief Houtz reported that they will hold a vendor and craft fair Sunday 10 a.m. to 3 p.m. They found a grant to update the building. However, the municipality would need to make the application. He will provide more info. Grimm reminded him that they did not follow the ordinance for mobile food truck vendors when planning their vendor fair. This is imperative as they've been informed of this ordinance in the past.

Community Development and IPMC – Hoy reported we will have a hearing on April 22nd at 10:00 a.m. There will be a funding presentation by Dush's office on April 29th at 9:00 a.m. The Zoning Committee met with Chief Houtz and representatives for Flemington Manor to discuss hydrants and access for emergency apparatus. At this time, they will be amending the preliminary plans to place a hydrant next to the new structure and bring an access road for "work vehicles only" back to the front of the new structure for apparatus. The meeting was for discussion only. There were no approvals or decisions from Council.

Recreation – Allison reported that the guys are preparing the park to open for the season.

Personnel – None.

Finance/Grants – None.

"Hi Neighbor" – None.

CCEP – Grant reported that he will be attending the upcoming luncheon. Louis Anastos has been named the new CEO. Flemington received favorable remarks from the Commissioners on the senior housing complex discussions.

Act 32/TCC – Berkheimer has office hours in McElhatten three days per week and are now collecting for 2026 taxes.

America 250 – To meet next week.

ANNOUNCEMENTS: Borough dinner tomorrow evening at 6:30 p.m.

ADJOURNMENT: Grant motioned to adjourn at 8:30 p.m.; Hoy seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Eters
Secretary/Treasurer

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council at 7:00 p.m., April 23, 2026. Present were Mayor LaRocque, Wayne Allison, Don Grant, Dave Grimm, Ed Higgins, Albert Hill, Stephen Hoy and Traci Kuntz. Also present were Express Reporter Laura Tarantella, Fire Chief Dustin Houtz, Steph Russell, Pat Gensib and Kollin Wheeler.

PUBLIC COMMENT - None

MINUTES – Hill corrected the amount of the culvert dig project to DAECO shown as \$300 to be amended to read \$700. Kuntz corrected the date of the Borough's Association dinner meeting to April 14th. Grimm motioned to approve the April 9, 2026 minutes; Grant seconded. Motion unanimously carried.

LABORER REPORT – Wheeler reported that they've installed the signs at the dance studio; replaced the swing chains at the park; oversaw the sewer line replacement at 421 James Street; spread the new mulch at the park and repainted the curbs/no parking areas.

UNFINISHED BUSINESS

Jackhammer/Bald Eagle Township – Allison motioned to allow Bald Eagle Township to use the jackhammer for a project in their municipality; Grant seconded. Motion unanimously carried.

Soliciting – Eters requested permission to review and amend the current soliciting ordinance increase the safety of our residents. Kuntz motioned to approve researching for a better ordinance with samples from other municipalities and having Justin create the new draft; Grant added that we consider fire companies, etc. when making changes so that we do not restrict their fundraising efforts; Allison agreed and seconded the motion. Eters will start with contacting PSAB for sample ordinances.

NEW BUSINESS

Marcell Block Party – Allison motioned to approve, which will include closing the cul-de-sac at 203 Herr Street (open for resident access and emergency vehicles); Grimm seconded. Motion unanimously carried.

Energy Quote – Grimm explained the current rate at 7.72/kWh; Constellation being the winning bidder at 8.43/kWh for 24 months. The only other bidder, Engie coming in at 13.13/kWh; Grant seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – n/a

Sewer – Grimm reported that the culvert has been cleared of debris again. He reported that in November of 2024 it took approximately 5 hours to complete; September 2025/3 hours; April 2026/2 hours. Seven loads of debris have been removed.

CCSA – n/a

CCCWFA – Grimm reported that the cost share agreement is being prepared.

Suburban Water Authority – Hoy reported that they've hired a new office manager Adam Shepard.

Streets – Hill reported that the curbs are being painted. Allison suggested the stop bars receive a fresh coat of paint, specifically Evergreen Drive.

Building & Property – n/a

Public Safety – Higgins spoke to Ms. Bischoff regarding the parking in the back lot of the dance studio. Some discussion began regarding one-way traffic on Locust Drive. However, resident Pat Gensib expressed his opposition to this suggestion. He asked that Council visit the location during the 6-6:30 p.m. timeframe. The area becomes very congested. It appears there is no solution to the problem because people simply will not adhere to the drop-off and pick-up rules set forth by the dance studio.

Fire Co. – Upcoming events: Request to attend Boalsburg parade on May 23rd (next agenda); Mother's Day brunch; Willits spaghetti dinner; chicken BBQ, sandwich sale and carnival.

Community Development – 666 Woods Avenue order from the court has been received and the Borough is permitted to enter the property to mow once it exceeds 8 inches and remove debris as necessary. The begin date to mow will be May 6th.

Recreation – DCED approved the Master Plan grant application. We will be signing contracts in the coming weeks.

Personnel – Summer hours start the beginning of May.

Finance/Grants – The committee opened a CD with FCCB for 9 months at 3.8% APY with the Liquid Fuels Turnback Funds in the amount of \$561,662.91

Joint Building – n/a

Hi Neighbor – Carnival week is next week.

CCEP – n/a

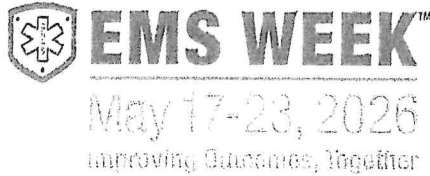
Act 32/TCC – Meet next week.

America 250 – Meeting Tuesday 1:00 p.m.

ANNOUNCEMENTS:

ADJOURN: Grimm motioned to adjourn at 8:11 p.m.; Allison seconded. Motion unanimously carried.

ATTEST:  Charity H. Walizer-Etters, Secretary/Treasurer



EMS Week Proclamation

To designate the Week of May 17-23, 2026, as Emergency Medical Services Week (EMS Week).

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

THEREFORE, I [name, title, city, state] in recognition of this event do hereby proclaim the week of May 17 - 23, 2026, as

EMERGENCY MEDICAL SERVICES WEEK

The 52nd anniversary of EMS Week theme is **EMS WEEK: Improving Outcomes, Together**. I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.


Name and Title of Official