

Regular Meeting
April 9, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:15 p.m. on April 9, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard and JR Probst. Steve Hoy was absent.

The meeting was held via Zoom call, due to state mandates regarding the COVID-19 nationwide pandemic.

PUBLIC COMMENT - None

MINUTES – Grimm motioned to approve March 12th, 2020, meeting minutes; Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION – Shortledge Subdivision is on hold due to COVID-19 regulations.
ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Allison motioned to approve bills as follows: General \$8,366.72; Sewer \$4,673.52; HA \$1,940.60. LaRocque seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

NEW BUSINESS

LaRocque motioned to approve Proclamation 01-2020 making the week of April 13th, 2020, Essential Worker Week; Kuntz seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – Code, Inc. has not gotten any response from the contractor for 800 Bressler Street. We will move forward with enforcement once we are able (due to COVID-19 courts, etc. have been shut down). Parking lot violation letter has been sent to the funeral home. Faulkner is reviewing the letter to the ambulance association.

Building/Property – Mellott reported they're updating the parking lot lighting.

Public Safety – Four additional COVID-19 cases have been reported in Clinton County today. The foodbanks are working with volunteers at the Redeye Center to deliver meals to over 1,000 families during the lunch and dinner hours. Mellott reported they've been losing a great deal of fundraising monies due to the pandemic. He noted thousands lost from cancelling the carnival, bingos, rentals, etc.

Community Development – IPMC violation letters have been sent. Vehicles removed from Todd's Auto location; debris is being removed from Probst property; very little progress has been noted at 200 High Street.

Recreation – Park is closed due to COVID-19. If Council knows of people congregating there, they must call PSP. PSP will not respond unless they hear from a member of Council.

Hi Neighbor – Donated \$500 to the fire company. The carnival and egg hunt is cancelled due to COVID-19.

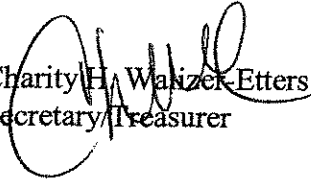
ADJOURNMENT: LaRocque motioned to adjourn the meeting at 7:46 p.m.; Mellott seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer



Regular Meeting
March 23, 2020

ATTEST:


Charity H. Waizer-Etters
Secretary/Treasurer

**BOROUGH OF FLEMINGTON
PROCLAMATION NO. 01-2020**

**A PROCLAMATION HONORING THE ESSENTIAL WORKERS &
VOLUNTEERS, PROCLAIMING THE WEEK BEGINNING APRIL 13TH, 2020
AS ESSENTIAL WORKERS & VOLUNTEERS WEEK.**

WHEREAS It is recognized that some employees are essential and must continue to work to keep and protect our community's strength and wellbeing regardless of the circumstances that we are presented with.

WHEREAS There exists a State of Emergency in our nation, state and municipality that is affecting all of our communities because of the COVID-19 novel coronavirus (SARS-Cov-2); and

WHEREAS Workers in our community place themselves at risk each day for the good of all; and

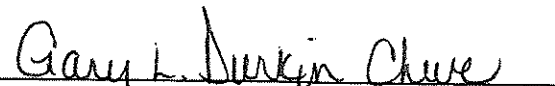
WHEREAS The people of the Borough of Flemington are grateful for the efforts of this group and in their debt; and

WHEREAS § 11203(d) During a State of Emergency, the Mayor has the authority to issue a Proclamation, provided that notice of the contents of the proclamation be distributed to Borough Council and to the news media within the community;

NOW, THEREFORE, IN CONSIDERATION OF THE FORGOING, AS MAYOR OF THE BOROUGH OF FLEMINGTON, I HEREBY PROCLAIM THE WEEK BEGINNING APRIL 13TH, 2020 AS ESSENTIAL WORKERS WEEK. I encourage everyone to thank an essential worker in our community when you come in necessary contact with them, and to make every effort to keep our community safe. Keep proper social distancing; show respect for all; shop alone when possible; follow the guidelines put in place by your government; do not risk increasing the burden on emergency services. Help those you can, and feel confident in asking for help as you need it.

Proclaimed this 9th day of April, 2020.


Charity H. Walizer-Etters, Secretary/Treasurer


Gary L. Durkin, Mayor

DECLARATION OF DISASTER EMERGENCY

WHEREAS, as of March 17, 2020, the Novel Coronavirus (COVID-19) has caused or threatens to cause injury, damage, and suffering to the persons and property of Flemington Borough, and

WHEREAS, COVID-19 has endangered the health, safety and welfare of a substantial number of persons residing in Flemington Borough, and threatens to create problems greater in scope than Flemington Borough may be able to resolve; and

WHEREAS, the Governor of the Commonwealth of Pennsylvania has issued a Proclamation of Disaster Emergency on March 6, 2020, due to COVID-19 under the authority of 35 Pa.C.S. 7101, et seq. that authorizes the suspension of certain procedures and formalities prescribed by law and urged counties to "act as necessary to meet the current exigencies," and

WHEREAS, Emergency Management measures are required to reduce the severity of this disaster and to protect the health, safety and welfare of affected residents in Flemington Borough;

NOW, THEREFORE, we, the undersigned Elected Officials of Flemington Borough, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, (35 PA C.S., Section 7501), as amended, do hereby proclaim the existence of a disaster emergency in Flemington Borough.

FURTHER, we direct the Flemington Borough Emergency Management Coordinator to coordinate the activities of the emergency response, to take all appropriate action needed to alleviate the effects of this disaster, to aid in the restoration of essential public services, and to take any other emergency response action deemed necessary to respond to this emergency.

STILL FURTHER, we authorize officials of Flemington Borough to act as necessary to meet the current demands of this emergency, namely: by the employment of temporary workers, by the rental of equipment, by the purchase of supplies and materials, and by entering into such contracts and agreements for the performance of public work as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

This Proclamation shall take effect immediately.

Albert M. Hill

Jack Kuntz

Wayne Allison

Attest: Christy McQueen-Elmer Date: 3/20/2020

FACT SHEET

Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

Consistent with the President's national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.

FEMA Public Assistance Program

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. *FEMA will not duplicate assistance provided by the U.S. Department of Health and Human Services (HHS), to include the Centers for Disease Control and Prevention (CDC), or other federal agencies.*

State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for *Public Assistance*. FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.

Eligible Assistance

Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for emergency protective measures including, but not limited to, the following, if not funded by the HHS/CDC or other federal agency. *While some activities listed may be eligible for funding through HHS/CDC, final reimbursement determinations will be coordinated by HHS and FEMA. FEMA will not duplicate any assistance provided by HHS/CDC:*

- Management, control and reduction of immediate threats to public health and safety:
 - Emergency Operation Center costs



FEMA

- Training specific to the declared event
- Disinfection of eligible public facilities
- Technical assistance to state, tribal, territorial or local governments on emergency management and control of immediate threats to public health and safety
- Emergency medical care:
 - Non-deferrable medical treatment of infected persons in a shelter or temporary medical facility
 - Related medical facility services and supplies
 - Temporary medical facilities and/or enhanced medical/hospital capacity (for treatment when existing facilities are reasonably forecasted to become overloaded in the near term and cannot accommodate the patient load or to quarantine potentially infected persons)
 - Use of specialized medical equipment
 - Medical waste disposal
 - Emergency medical transport
- Medical sheltering (e.g. when existing facilities are reasonably forecasted to become overloaded in the near future and cannot accommodate needs)
 - All sheltering must be conducted in accordance with standards and/or guidance approved by HHS/CDC and must be implemented in a manner that incorporates social distancing measures
 - Non-congregate medical sheltering is subject to prior approval by FEMA and is limited to that which is reasonable and necessary to address the public health needs of the event, is pursuant to the direction of appropriate public health officials and does not extend beyond the duration of the Public Health Emergency
- Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines
- Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal protective equipment and hazardous material suits
- Movement of supplies and persons
- Security and law enforcement
- Communications of general health and safety information to the public
- Search and rescue to locate and recover members of the population requiring assistance
- Reimbursement for state, tribe, territory and/or local government force account overtime costs

More Information

Further information about eligible emergency protective measures can be found in the [Public Assistance Program and Policy Guide](#), FP 104-009-2 (April 2018).

For more information, visit the following federal government websites:

Regular Meeting
April 23, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 23, 2020, were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were William Brungard and JR Probst.

PUBLIC COMMENT - None

MINUTES – Allison motioned to approve minutes of April 9, 2020; Grimm seconded; motion unanimously carried.

UNFINISHED BUSINESS

Tax Resolution 02-2020 – Grimm motioned to approve tax resolution 02-2020 extending the grace period for borough real estate tax through the end of 2020 due to the impact the COVID-19 virus has had on the community; Mellott seconded. Motion unanimously carried.

Delinquent Sewer – The committee met this week and propose to extend the grace period for delinquent sewer bills through the end of July 2020. After August 1, all back late fees will be applied unless there is a need to extend the grace period further. Mellott motioned to approve; LaRocque seconded. Motion was carried unanimously.

NEW BUSINESS - None.

COMMITTEE REPORTS

Zoning – Enforcement for violations are on hold until the state opens up (closures due to COVID-19). The committee plans to review buffers and setbacks for commercial lots abutting a residential use.

Sewer – Projects on hold due to COVID-19.

Streets – The committee will be meeting to discuss prohibiting large trucks on Woods Avenue. Road projects are able to begin work Monday. Big Rock has been in touch with the Borough to plan startup of our street project.

Building and Property – Mellott reported that they put new lights up in the parking lot. Valspar donated paint for building improvements.

Public Safety – Avery donated sanitizer to the local first responders. The fire company is planning a funnel cake fundraiser. The Easter Parade went well. And they've been doing small birthday parades for t

Community Development – All IPMC violators thus far have received notice and have been making an effort to clean up their properties. Allison requested that Council make a list of problem properties to be tackled in the next round of enforcement.

Recreation – The park is closed. Council is reminded that if people are gathering there, a Councilperson must call the state police. Allison motioned for reservations cancelled due to COVID-19 will be credit for next year or can be refunded on a case-by-case basis; Grimm seconded. Motion unanimously carried.

Personnel – Allison reported that we are working on a plan to opening the borough once the stay-at-home order is lifted.

Finance – At this time COVID-19 does not seem to be effecting our budget. We will revisit this and meet at a later date.

ANNOUNCEMENTS – None.

ADJOURN: Allison motioned to adjourn at 8:05 p.m.; LaRocque seconded; motion unanimously carried.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer

Regular Meeting
February 27, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present February 27, 2020, were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Dave Barzona, Cathy Shortledge, Tara Barzona, Ed Higgins, Dan Baker, Beth Riccardo, William Brungard and JR Probst. Steve Hoy was absent.

PUBLIC COMMENT - None

MINUTES – Allison motioned to approve minutes for February 13th, 2020; Grimm seconded; motion unanimously carried.

UNFINISHED BUSINESS

2020 Street Project – Bids were opened on February 26th as follows: East American \$134,798.51; Charles Construction \$130,291.80; Hawbaker \$120,992.40; HRI \$126,625; and Big Rock \$103,351. The committee took the time to call the references provided by Big Rock (new paving company) and all of those references came back with good reviews. Allison motioned to approve the lowest bid from Big Rock; Grimm seconded; motion unanimously carried. The committee also pointed out that our PennDot representative Daren Stover reviewed the bids. The project was estimated to cost \$122,000.

624 Wright Street – Beth Riccardo attended the meeting to announce that no bids were received for the sale of the property. She suggested extending the contract for 60 days and lowering the asking price to \$18,000. Grimm motioned to approve; Mellott seconded for the bids to be opened and presented on April 23rd; motion unanimously carried.

Sewer Grant Resolution Revision – Allison motioned to approve amended resolution 02-19 as requested by DCED adding specific information on who the signers will be and the exact grant amount being requested; Grimm seconded; motion unanimously carried.

NEW BUSINESS

IPMC Appeals Board – Grimm suggested the following individuals to serve on the IPMC Appeals Board: Cindy Walker (City Code Officer), Al Lugg (local contractor), James Russo (local contractor), Steve Gibson (engineer) and Robert Neff (City Fire Chief). Allison motioned to approve; LaRocque seconded; motion unanimously carried. The committee presented Council with some enforcement tools they came up with that will also be reviewed by our solicitor prior to the next meeting. Please look over it and provide Charity with any recommendations before March 12th. This will ensure that enforcement procedures will be in place prior to the effective date of ordinance, which is March 16th.

Shortledge Sewer Facilities Planning Module – Allison motioned to approve the module stating that the Borough's facilities proposed for use have proper capacity and no overload exists or is projected within five years; Kuntz seconded; motion unanimously carried.

COMMITTEE REPORTS

Zoning – Grimm reported on 800 Bressler Street violation. The property owner has been cited along with being provided the proper paperwork for obtaining zoning and building permits.

Sewer – Grimm reported on the joint storm drain project being planned with the city. It will be a 50/50 split for materials and labor since the storm drain is shared with the City. The grant application for the 2020 sewer project is not expected to be awarded until July.

Streets – Allison reminded the crew to paint the "SLOW" signs on the street.

Public Safety – Mellott motioned to permit the closure of a section of Huston Street for the carnival being held April 29th to May 2nd. The two properties located on that section of street will have one-lane access to their homes. Allison seconded the motion; motion carried unanimously. Mellott reported on the cost to outfit a fireman (as asked at the previous meeting). He stated that it costs \$12,445 that will typically last up to 10 years. He reported that the packs can last forever if serviced properly and the bottles can last ten years. They currently

Regular Meeting
February 27, 2020

have 12-14 interior firefighters with 20 sets of gear available. They recently received a grant for five sets and purchased one set last year. They are trying to use the State Grants to purchase their gear and are purchasing refurbished packs to save money and the exterior crews are using the older gear.

Recreation – Allison reported that there is no summer recreation program scheduled for this coming season. He is looking to donate the craft supplies in stock to an organization in need.


“Hi Neighbor” Committee – The Easter Egg Hunt is scheduled for April 4th with the rain date being April 5th. They will stuff eggs on the 1st or 2nd at the firehall. The chicken BBQ was a success. They raised \$749. Allison motioned to waive the permitting fees for the carnival; Grimm seconded; motion unanimously carried.

CCEP – Next meeting scheduled for March 17th.

Act 32 – Next meeting scheduled for March.

ANNOUNCEMENTS – The Clinton County Borough’s Association dinner meeting will be held April 14th in Beech Creek. It will be spouse’s night. Flemington will host the October meeting.

ADJOURN: Allison motioned to adjourn at 8:05 p.m.; LaRocque seconded; motion unanimously carried.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
February 13, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present February 13, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Steve Hoy, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard, Jordan Sheffer and Robert Wheeland.

PUBLIC COMMENT – Jordan Sheffer attended the meeting to formerly invite Council to visit and tour his recently renovated building located at 601 High Street in the Borough. Grimm commended Sheffer on the updates at the location and his employment of approximately 30 employees. Sheffer responded that those 30 employees are based out of that Flemington location. He added that they will begin work on 90 Allison Street soon.

MINUTES – Allison motioned to approve January 23rd meeting minutes; Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Allison questioned the status of parking ticket #319. Brungard explained that this hasn't yet been paid and goes to the magistrate on the 15th.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$13,942.31; Sewer \$6,847.30; HA \$66.75; Chipper \$12.83. LaRocque seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS

IPMC – Wheeland questioned the changes that were made to the code. Grimm reported that the document has been available for inspection in the borough office for the past month. The committee has been working on it for several months. Wheeland questioned the funds for enforcement. Grimm explained the process of how we will work with residents to remedy violations prior to borough funds being necessary. If a violation exists, those inspection fees will be paid by the property owner. Grimm stated this ordinance was intended to combat blight in our borough not to burden the tax payer. The committee presented Ordinance No. 153 to be effect on March 16th, 2020. Hoy motioned to adopt the ordinance; Grimm seconded. The ordinance passed by a roll call vote of 5/2 with Kuntz and Mellott voting “no”.

Stormwater Management and Land Development – Allison motioned to hire Steve Gibson from McTish, Kunkle & Associates to enforce these ordinances more effectively; Grimm seconded. Motion carried unanimously by roll-call vote.

Costars – Allison motioned to continue participation in the 2020/2021 Salt Contract; Kuntz seconded. Motion unanimously carried.

NEW BUSINESS

Census Map – We recently received our Census map, which was inaccurate. The two properties outside the boundary are located by the Bald Eagle Creek Bridge and are both zoned commercial. It is believed that this discrepancy lies at the County. The County map is inaccurate as well. Hoy motioned to send a letter to the County requesting review of this discrepancy; LaRocque seconded. Motion carried unanimously. Community Development will continue the discussion at the County level.

Tire Pickup – Wayne Township Landfill will hold this event on May 15th and 16th.

Regular Meeting
February 13, 2020

COMMITTEE REPORTS

Zoning – Grimm reported on 800 Bressler Street. They constructed a porch addition without a permit (Zoning or Building), and their structure is in violation of the setback and the UCC. Code Inspections, Inc. have contacted them and initiated the enforcement process.

Streets – Bids for the 2020 Street Project are due February 26th and are scheduled for reward on the 27th. Bid packets are out to Hawbaker, HRI and Charles Construction.

Sewer – Grimm reported that the recent grant application will be awarded in July. He added that the Clinton County Sewer Authority project will soon be completed.

Public Safety – The fire company has been awarded the State Fire Grant along with the Clinton County Community Foundation Grant. They've also applied for four others.

Community Development – Susquehannock Heights has begun construction.

Recreation – The dog park is closed at this time due to the weather and excess mud. The crew is currently looking at ways to alleviate this issue in the future.

CCEP – Mellott asked that he be relieved from this committee. He doesn't have the time to commit to it. Allison volunteered to serve. Charity will let the Partnership know of the change.

ANNOUNCEMENTS: Grimm reported on the correspondence received from the Clinton County Township Association. He added that the Borough's Association Dinner is scheduled for April 14th. It's spouse's night and will be held in Beech Creek.

ADJOURNMENT: Allison motioned to adjourn the meeting at 8:20 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
January 23, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present January 23, 2020, were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were William Brungard and Express Reporter Laura Jameson.

PUBLIC COMMENT

MINUTES – Mellott motioned to approve minutes for December 12th, 2019 and January 6th, 2020; Kuntz seconded. Motion unanimously carried.

UNFINISHED BUSINESS

2020 Street Project – Grimm motioned to advertise the 2020 Street Project estimated to come in around \$122,825.50; Hoy seconded. Motion unanimously carried.

Engineer – Grimm suggested we hire McTish, Kunkle/Steve Gibson to manage and enforce our Stormwater and Land Development ordinances; Mellott seconded. Specifically, we need to address the parking lot projects at the Goodwill Ambulance Association, Dr. Powers' (undeveloped lot) and Walker Funeral Home.

NEW BUSINESS

Act 172 (First Responder Tax Relief Ordinance – Grimm responded to the ordinance stating that the relief from Flemington tax is very minimal. Allison motioned to table the ordinance for further research by Public Safety and look into other ways to assist the membership; Mellott seconded. Motion unanimously carried. Grimm also pointed out that there weren't any funding requests submitted by the fire company or the ambulance association at budget time.

COMMITTEE REPORTS

Sewer – The committee reported on the storm drain break near the housing shared with the City. We are currently working with the City and plan a 50/50 split on the project costs.

Streets – Council suggested Hill contact PennDot in reference to High Street not being plowed in a timely manner during the last snow storm.

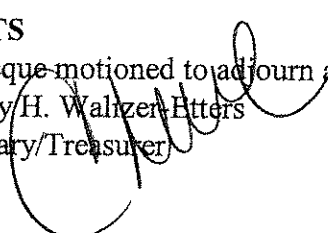
Community Development – The summary for the newspaper was distributed. Council agreed on the content. Charity will have it sent to the paper for advertising in the morning. Allison mentioned he found someone who is able to type the document for between \$200-\$300.

Recreation – Allison reported that the dog park has been closed on different occasions this season due to the weather and excess mud.

ANNOUNCEMENTS

ADJOURN: LaRocque motioned to adjourn at 7:40 p.m.; Mellott seconded. Motion unanimously carried.

ATTEST: Charity H. Walzer-Etters
Secretary/Treasurer



ORGANIZATION MEETING MINUTES

January 6, 2020

Mayor Durkin called Flemington Borough Council meeting held Monday, January 6, 2020, at 7:00 p.m. to order. Roll call showed the following Council present: Hill; Hoy; LaRocque; Kuntz; Mellott and Mayor Durkin. Also present was borough laborer Foreman Bill Brungard. Allison and Grimm were absent. Mayor Durkin led Council in the Pledge of Allegiance. Mayor Durkin swore in the newly elected officials.

ELECTION OF OFFICERS:

Hoy nominated Hill for Council President; Kuntz seconded; Motion carried unanimously.

LaRocque nominated Allison for Council Vice President; Mellott seconded. Motion carried unanimously.

Hoy nominated Kuntz for Council Chairman Pro-Tem; LaRocque seconded. Motion carried unanimously by roll-call vote. Nominations closed.

Council President Albert Hill presides.

APPOINTMENTS:

SUBURBAN WATER AUTHORITY BOARD – Mellott motioned to appoint Steve Hoy for 2020-2021 term; Kuntz seconded. Motion unanimously carried.

ENGINEER – Kuntz motioned to have Faulkner review the proposal/agreement from McTish, Kunkle before the next meeting; Mellott seconded. Motion unanimously carried.

SOLICITOR – Discussion ensued regarding appointing a new solicitor. LaRocque suggested those interested in doing so should obtain quotes from those they would like to be considered. Charity explained that while this is an option, it is best to do this during the budget process because we have not budgeted for the increased expense of someone else. Faulkner does a lot for the borough and does not submit a bill. Mellott feels he is not interested in enforcing the IPMC. Hill stated that he disagrees with that statement. He explained his perception is that Faulkner is trying to inform Council that it, specifying legal expenses, will be very costly for the borough. Mellott motioned we continue with Faulkner and research other options for the future; LaRocque seconded. Motion unanimously carried.

SECRETARY/TREASURER – LaRocque motioned to appoint Charity Walizer-Etters; Kuntz seconded. Motion unanimously carried.

ZONING OFFICER – Kuntz motioned to appoint Code Inspections, Inc.; LaRocque seconded. Motion unanimously carried. Hoy suggested contacting Jim Matthews again regarding 601 High Street building inspections/certificate of occupancy.

MINUTES – December 12th, 2019 tabled to next meeting.

OLD/NEW BUSINESS

Tax Collector Resolution 01-2020 – Kuntz motioned to approve Resolution 01-2020 appointing the County to collect taxes for the Borough until further notice; Mellott seconded. Motion unanimously carried.

COMMITTEE APPOINTMENTS:

Committees will remain the same at this time.

ADJOURN: Hoy motioned to adjourn at 7:35 p.m.; LaRocque seconded. Motion unanimously carried.

ATTEST: 
Charity H. Walizer-Etters
Secretary-Treasurer

Regular Meeting
December 12, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present December 12, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Steve Hoy, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard, JR Probst and Beth Riccardo.

PUBLIC COMMENT – Beth Riccardo attended the meeting with her proposal to list for sale the property located at 624 Wright Street, which is .16 acres and is 50' wide and 145' feet deep. The Borough purchased this property earlier this year in an effort to combat blight. They've removed the dangerous structure from the property since then and are ready to sell it and return it to the tax rolls. Beth distributed her proposal to Council listing a her commission for the sale in the amount of \$2,500. We will receive sealed bids by February 27th. Beth will provide Council with a summary of those bids received. She will work with Faulkner and will attend the closing on the Borough's behalf. There will be a deed restriction prohibiting the construction of single-wide trailers. The property will be listed for sale at \$22,500. Allison motioned to enter into agreement with Beth through February 27th to manage the sale of the property located at 624 Wright Street with the above-listed specifications; Grimm seconded. The motion was unanimously carried.

Some discussion ensued following the vote regarding the sale. Some members of Council were unaware we were going to sell the property. Hoy suggested it be offered to other realtors. Mr. Brigandi with Fish Realty was approached about the sale. However, did not submit a proposal. He was aware of the meeting this evening. Hill stated the intent from day one was to sell the property. The committee completed the leg work to do just that and has now brought it back to Council for a vote. Kuntz, Hoy and LaRocque felt we should have voted to sell, and then on how to proceed. Allison suggested if all of Council was not in agreement, they should not have been in favor of the vote. Charity has sent the tax relief letters to the County for the property.

MINUTES – Mellott motioned to approve November 14th meeting minutes; Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$8,345.17; Sewer \$49,350.24; HA \$139.36; Kuntz seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

LaRocque motioned to adopt the final budget as presented at the November meeting; Grimm seconded. Motion unanimously carried.

Grimm motioned to adopt Tax Resolution No. 03-19 with no tax increase for 2020; LaRocque seconded. Motion unanimously carried.

LaRocque motioned to approve wages for 2020 with a \$0.30/per hour increase and a \$500 increase to the Ordinance Enforcement Officer salary for 2020; Kuntz seconded. Motion unanimously carried.

NEW BUSINESS

Tax Collector Resignation - Allison motioned to accept with regret the resignation from Tax Collector Tom Zettle; Kuntz seconded. Motion unanimously carried. Allison suggested a letter of thanks be sent to Mr. Zettle from the President of Council.

Regular Meeting
December 12, 2019

2020 Meeting Schedule – Grimm motioned to set the meetings for 2020 the 2nd and 4th Thursday (excluding the 4th Thursday in November and December) of each month with the Monday before the 2nd Thursday as needed for a work session (excluding holidays); Mellott seconded. Motion unanimously carried.

Tax Collector – After receiving the resignation of the Tax Collector prior to the meeting, Allison questioned finding a replacement. Grimm gathered some info from the County and First National Bank on collection. He found that the County collects for several other municipalities. First National would also collect and would charge a lockbox rate. Because we are so close to the billing for this upcoming tax season, Allison motioned for the County to collect for the time being while we continue to research other options; Kuntz seconded. Motioned unanimously carried.

Engineering – Grimm strongly encouraged Council to consider retaining an engineer for 2020. Specifically addressing the need for someone to interpret and enforce the Stormwater Management ordinance. He suggested the agreement from McTish, Kunkle & Associates be reviewed by our solicitor.

COMMITTEE REPORTS

Streets – Mellott mentioned that there seems to be FQT truck traffic on Woods Avenue again. Mayor Durkin suggested weight limit signage.

Sewer – Gibson submitted our Small Water and Sewer grant to DCED for review. The Clinton County Sewer Authority's project is scheduled for completion by the end of the month. However, they are behind schedule at this point.

Public Safety – The fire company held a "Pictures with Santa" event. They had over 100 kids in attendance. They will provide Council with a list of officers at the next meeting.

Community Development – Faulkner review the IPMC and those recommendations. He feels it will be very costly to enforce the ordinance and will experience some resistance from borough residents. It will result in expensive legal expenses and likely political backlash (citing the letter from Faulkner). In his review, he urges Council to consider the impact the code will have on administrative burdens and residents' reaction to it. Grimm motioned to advertise a summary of the code and revisions; Allison seconded. A roll call vote results in a five "yes" votes and two "no" votes with Kuntz and Mellott voting "no" pending more details on how we will see that it is enforced. Motion carried.

Recreation – The "Hi Neighbor" Committee agreed to donate the funds needed to install lighting at the Dog Park. The crew installed the lights as planned.

Act 32 TCC – LaRocque commented on a very productive meeting. She reported 23 abatements for Earned Income Tax. They will meet again in March.

ADJOURNMENT: Kuntz motioned to adjourn the meeting at 9:00 p.m.; LaRocque seconded. Motion carried unanimously.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Resolution No. 01-2020

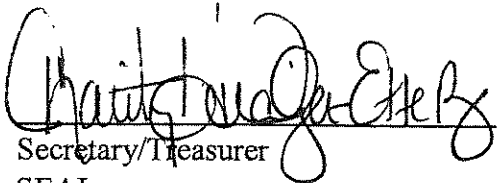
WHEREAS, Flemington Borough, Clinton County, does not presently have a tax collector, said person having resigned, effective January 2020; and

WHEREAS, the Borough Council of Flemington has determined that it would be in the best interest of the Borough of Flemington if the Clinton County Treasurer acted as Tax Collector for the Borough.

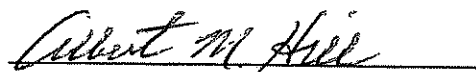
NOW, THEREFORE, upon motion duly made, the Council of the Borough of Flemington, HEREBY RESOLVES to appoint the Clinton County Treasurer as Tax Collector for Flemington Borough, effective January 2020.


RESOLVED at the reorganizational meeting of the Council of the Borough of Flemington held the 6th day of January, 2020.

ATTEST:


Secretary/Treasurer
SEAL

FLEMINGTON BOROUGH


President


Mayor

RESOLUTION NO. 03-19

Whereas: Flemington Borough Council presents its 2020 Final Budget figures for The Borough of Flemington.

Whereas: Flemington Borough Council sets the 2020 taxes as follows:

REAL ESTATE TAX	.61 MILLS
PER CAPITA TAX	\$0
REAL ESTATE TRANSFER TAX	½ OF 1% (½%)
EARNED INCOME TAX	
RESIDENT	½ OF 1% (½%)
NON-RESIDENT	1%
LOCAL SVCS TAX (FORMERLY EMS)	\$47 (\$52 MINUS \$5)
BUSINESS PRIVILEGE TAX/MERCANTILE TAX	
RETAIL	¾ MILL (½ OF 1½ MILLS)
WHOLESALE	½ MILL (½ OF 1 MILL)

Now, Therefore, Be It Resolved by the Flemington Borough Council that it hereby creates the 2020 budget figures.

Be It Further Resolved that a copy of this resolution along with the adopted budget shall be available for public inspection in the Flemington Borough Office located at 126 High Street, Flemington Borough, Flemington, Clinton County.

Flemington Borough Council

Albert M. Hill

President

Dated: December 12th, 2020

Approved as to form and legality:

I, Charity H. Walizer-Etters, of The Borough of Flemington and the Commonwealth of Pennsylvania, do hereby certify that the above is a true copy of a resolution adopted at a meeting of the Flemington Borough Council held on December 12TH, 2020.

Date: December 12th, 2020

Clerk/Secretary:

Charity H. Walizer-Etters

Regular Meeting
November 14, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present November 14, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Steve Hoy, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard, JR Probst and Steve Gibson.

PUBLIC COMMENT – None.

MINUTES – Mellott motioned to approve October 24th minutes; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$10,630.92; Sewer \$4,832.18; HA \$1,026.52; Tar Kettle \$34.95. Mellott seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

None.

NEW BUSINESS

Sewer Grant Resolution 02-19 – Grimm motioned to approve Resolution 02-19 to make application for DCED's Small Water and Sewer Program grant in the amount of \$334,636.50. The Borough has budgeted a fifteen percent match or \$59,053.50 for the estimated total project costs of \$393,690; Kuntz seconded. Motion was unanimously carried. The project consists of 2,000 linear feet of sewer main and 41-42 laterals in the Borough of Flemington.

2020 Proposed Budget – LaRocque presented the 2020 Proposed Budget for Council's review. The Finance Committee is proposing a \$0.30/hour raise to employees (Charity's pay reflecting a decrease of \$400 due to her resignation as Zoning Officer) and an increase to the Ordinance Enforcement Officer salary of \$500 in 2020. The sewer treatment expenses have increased \$22,000 per the City's new surcharge fee. A street project estimated at \$122,000 is planned for 2020 and split between the Highway Aid, General and Street Project funds. The committee budget \$11,000 for park improvements—specifically, for an apron aside the basketball court and new wood carpet fall surface. We will be applying for a grant to offset some of those costs, but included it in the event it is not awarded. LaRocque reported that the anticipated tap-on fee revenue from Susquehannock Heights in the amount of \$15,000 has been included. There is no tax increase planned for 2020. Allison motioned to approve the proposed budget; Hoy seconded. Motion unanimously carried.

COMMITTEE REPORTS

Streets – UGI will be finishing up their project this week.

Sewer – There are some DCED grants available for sewer projects. The committee is looking into them further, but we will no doubt need to have Steve Gibson involved in the planning stages. The committee will be meeting with the City tomorrow to better understand the surcharges imposed on Flemington for 2020. These fees are suggested to be \$22,000. Gibson reported on the Clinton County Sewer Authority project. He reported that all of the bids were awarded with Clinton County contractors.

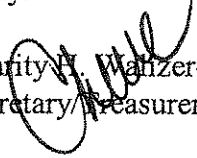
Regular Meeting
November 14, 2019

Public Safety – Hoy suggested the owner at 601 High Street be notified of an ongoing safety hazard (running an extension cord across Allison Street as a power source). Hoy also suggested a “watch children” sign be placed on North Hillview Street. Brungard stated there is already one there. Mellott presented the fire company progress report. He stated they’ve cleaned out the bay area to give access for event rentals. They’re providing that space for \$75 at 75-100 person capacity. He added that they will be putting a Christmas tree out from sometime next week and they plan to adopt a needy family for Christmas.

Community Development – Susquehannock Heights is moving forward with cleaning the lot. Brungard reported a significant water leak on Parkwood. Residents can expect service interruptions. Hoy motioned to request a written response from Faulkner on the IPMC amendments; Kuntz seconded. Motion unanimously carried. Grimm mentioned adopting the changes in the coming months. Mellott added his impression was that we were accepting the changes chapter and that the vote to advertise and adopt the document would come later.

Recreation – Charity reported that the dog park has officially been funded in full by outside sources, including labor. Julie Brennan suggested solar lights be installed using a portion of the funds promised by the “Hi Neighbor” Committee. The crew will get some prices and submit those to Council.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:00 p.m.; Mellott seconded. Motion carried unanimously.

ATTEST:  Charity H. Walfizer-Etters
Secretary/Treasurer

Regular Meeting
October 24, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present October 24, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were JR Probst and Brenda Grove.

PUBLIC COMMENT – Brenda Grove attended the meeting to see if Council had any concerns with the condition of their pond. Council stated they are unaware of any existing ordinance violations at this time in regards to the pond.

MINUTES – Allison motioned to approve minutes for October 10th, 2019; Grimm seconded. Motion unanimously carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Sewer – Grimm reported on the increase in surcharge fees for the 2020 sewer budget. The City is passing on the increase of \$22,000 for infiltration. As a result, the committee is looking into sewer grants available through DCED, specifically, the Pennsylvania Small Water and Sewer Grant. This is an 85/15 matching funds grant. Grimm is requesting approval to meet with Steve Gibson to discuss engineering needs for the design and construction phases of the project. The grant allows a ten percent reimbursement for engineering during the construction phase. We are looking at a possible \$70,000 match for the borough. In addition, residents will be expected to update their laterals in the project area. Allison motioned to approve moving forward with the engineering; Kuntz seconded. Motion was unanimously carried. The Budget Committee is waiting for final figures from the City on sewage treatment for 2020.

Streets – The Bressler Street project has been start by the property owner. It was noticed that First Quality trucks had been using Woods Avenue as an alternate route during a road closure. It was suggested that a letter be written to First Quality notifying them that the Borough does not favor the truck traffic on our roadways. It was also suggested that signs be installed for “Local Deliveries Only” and/or signs limiting tonnage. The committee will seek PennDot’s advice on this.

Public Safety – Faulkner is reviewing the IPMC changes.

ANNOUNCEMENTS

ADJOURN: Allison motioned to adjourn at 7:29 p.m.; LaRocque seconded. Motion unanimously carried.

ATTEST:  Charity Walizer-Etters
Secretary/Treasurer

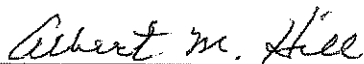
BOROUGH OF FLEMINGTON
Resolution # 02-19

Be it **RESOLVED**, that the Borough Council of Flemington of Clinton County hereby request a PA Small Projects Water and Sewer Grant from the Commonwealth Financing Authority to be used for a sanitary sewer replacement and rehabilitation project.

Be if **FURTHER RESOLVED**, that the applicant does hereby designate Flemington Borough Council Members as the official(s) to execute all documents and agreements between the Borough of Flemington and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

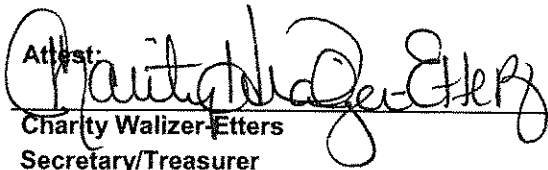
I, Charity H. Walizer-Etters, duly qualified Secretary/Treasurer of the Borough of Flemington, Clinton County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Flemington Borough Council at a regular meeting held November 14, 2019 and said Resolution has been recorded in the minutes of the Flemington Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Flemington, this 14th day of November 2019.



Albert M. Hill
President
Borough of Flemington
Clinton County, Pennsylvania

Attest:


Charity Walizer-Etters
Secretary/Treasurer

Regular Meeting
October 10, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present October 10, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Steve Hoy, Albert Hill, Traci Kuntz, and Gary Mellott. Also present were Bill Brungard, JR Probst, Teresa Jacobs and Steve Packer. Jo LaRocque was absent.

PUBLIC COMMENT – Steve Packer attended the meeting to request forgiveness for his excess water usage due to a broken pool liner, which led to a very high sewer bill. Council explained that the Borough is charged based on their water readings at the City for sewage treatment, and those costs are passed onto the customer based on water consumption.

Teresa Jacobs arrived to the meeting at 7:05 p.m. Jacobs asked that the stones be cleaned off of Evergreen Drive. Brungard added that they have been cleaning them off periodically between the other projects they are working on. She asked that the storm drains be cleaned off more frequently and expressed her continued concerns on the parking situation at the corner of High and Sturdevant Streets. Allison stated that the Streets Committee met earlier in the week and storm drain clearing was on the to-do list that was started. She then questioned the Borough's recent purchase of the property located at 624 Wright Street. Council President Hill explained that the borough has the inherent right as a municipality to purchase a property in an effort to eliminate blight for the safety of our borough residents.

MINUTES – Hoy motioned to approve August 22nd and September 12th minutes; Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

ZONING PERMITS – None

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$31,578.49; Sewer \$4,315.09; HA \$0; Public Safety \$3,891.26. He added that the invoice from the City be paid from the Turnback account for sliplining with adjustments contingent upon an agreement with the City following tomorrow's meeting. This amount is anticipated to be \$19,170 vs. the \$19,545 originally charged. Kuntz seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Zoning Map Change Request – Grimm motioned to approve the change to Commercial noting Council's concerns with access to the lot. Council agreed Walnut Drive is not an appropriate access road. In addition Dr. Powers shall follow stormwater management, building, zoning and conservation related permitting upon plans to develop the lot; Mellott seconded. Motion unanimously carried.

Code Inspections, Inc. – Allison motioned to approve the agreement with Code Inspections, Inc. to handle all zoning and building permits for the Borough. The agreement has been modified and will promote no increase to the budget. All fees will be that of the applicant. In addition, the word "typically" in #5 will be stricken from the agreement; Grimm seconded. Motion unanimously carried.

Abolish Elected Auditors – Allison motioned to adopt Ordinance No. 252 to abolish the elected auditor positions; Grimm seconded. Motion unanimously carried.

Appointment/Independent Competent Accountant – Grimm motioned to appoint local public accountant, James Bower, Sr. to the position of Borough Auditor; Kuntz seconded. Motion unanimously carried. It is Mr.

Regular Meeting
October 10, 2019

Bower's intent to begin reviewing the books now in order to meet the April report deadline and in moving forward perform quarterly reviews. The Finance Committee met with Mr. Bower and secured a figure of between \$2,500 and \$3,000 annually.

NEW BUSINESS

City of Lock Haven/PennDot High Street Agreement – Grimm motioned to approve for the City of Lock Haven to take over the plowing of High Street from PennDot for the 2019-2020 snow removal season. Motion carried 4-2 with Allison and Kuntz voting "no".

Health Insurance Renewal – The Finance Committee recommended renewing our 2019/2020 policy with Geisinger Health Plan. There was approximately a seven percent increase. Grimm motioned to accept the renewal rates; Kuntz seconded. Motion unanimously carried.

Leaf Pickup – Every Tuesday in November.

Trick-or-Treat Hours – October 31st from 6:00 p.m. to 8:00 p.m.

COMMITTEE REPORTS

Streets – Hoy asked the committee to look into the parking situation around North Hillview at the curve. It's difficult to see and is the main route to the hospital for emergency vehicles. Grimm added it's the same on Frederick Street and they did visit the area and didn't see it as a major issue. The committee is also having Daren Stover review roadwork plans for 2020. Allison questioned the grant for line painting that Mill Hall was applying for. It seems Mill Hall's solicitor stated there needed to be a municipal agreement in place prior to applying.

Sewer – There are some DCED grants available for sewer projects. The committee is looking into them further, but we will no doubt need to have Steve Gibson involved in the planning stages. The committee will be meeting with the City tomorrow to better understand the surcharges imposed on Flemington for 2020. These fees are suggested to be \$22,000.

Public Safety – There is some confusion on the proper name of Poplar "Drive". Mellott will contact the 911 Center to see what they have in their system, as it seems the post office is calling it Poplar Lane. Our main concern is whether or not emergency services will be dispatched properly. Charity needs the final sections of the IMPC revisions before she can send it to Faulkner's office. Hoy will provide them on Monday.

Community Development – Trees will soon be removed at the Susquehannock Heights location.

Finance – Budget work has begun. We are waiting for the sewage treatment figures for next year. The committee plans to reinvest the CD scheduled to mature on October 29th. And deposit the larger part of what's left in the Money Market since we will likely not be performing any work on Woods Avenue until at least 2021 pending PennDot approval in late summer of 2020.

ADJOURNMENT: Grimm motioned to adjourn the meeting; Kuntz seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
September 12, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present September 12, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Steve Hoy, Albert Hill, Traci Kuntz, Jo LaRocque; and Gary Mellott. Also present were Bill Brungard, JR Probst, Dan Baker and Ed Higgins.

PUBLIC COMMENT – Ed Higgins suggested a fundraiser with the fire company for 9-1-1 addressing sign for our residents to assist with emergency response.

MINUTES – Grimm motioned to approve August 8th minutes; Kuntz seconded. Motion carried unanimously. The conclusion of a sentence missing from the August 22nd minutes resulted in tabling approval at this time.

REPORTS OF OFFICERS

ZONING PERMITS – Two permits were issued. (Applications are available for review in the office.)

PLANNING COMMISSION – Powers requested a zoning map change for his vacant lot between the dental office and the former Quigg home. The Planning Commission reviewed and approved the plans on September 4th. Council will hold a hearing September 26th at 6:30 p.m. Grimm requested the maps to view that maps prior to the hearing.

ORDINANCE ENFORCEMENT OFFICER – A citation was issued to Scott Robb for property maintenance. It was unable to be served due to the unsafe conditions on the property; therefore, the magistrate has issued a warrant for his arrest.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$9,824.38; Sewer \$49,067.53; HA \$1,026.52; Kuntz seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS

IPMC Continued – Sections 7 and 8 have been reviewed and approved by a motion from Gimm and seconded by Allison. Allison motioned to send the proposed changes to Faulkner for review; Grimm seconded. Motion unanimously carried.

Packer Property – The Streets Committee met and suggested placing millings from the High Street/Rt. 150 project along the alley to correct the water problem. Ms. Packer seemed agreeable.

624 Wright Street – The judicial sale took place today. Council attended the sale with a \$6,000 limit as was budgeted in the Public Safety Fund for in 2018. Flemington was able to purchase the property for \$700 plus costs of \$549.49. The County will prepare the deed, and Mayor Durkin and Grimm will have it added to the Borough's insurance coverage on September 13th.

Zoning/Building Permits – The committee met with Code Inspections, Inc. The contract was distributed for Council to review. Motion to accept was made by Kuntz and seconded by Mellott. Allison questioned the fees stated in #5 of the contract; motion was rescinded and the approval tabled for clarification of that section of the contract. Allison suggested Faulkner review the contract.

Engineer – Grimm suggested that Council consider retaining an engineer. He feels there are more and more instances where we should be consulting with an engineer prior to following through with them.

Regular Meeting
September 12, 2019

NEW BUSINESS

Auditor Ordinance – Allison motioned to advertise an ordinance abolishing the elected position and making that an appointed position for a certified and/or competent public accountant; Kuntz seconded; motion unanimously carried.

Resolution No. 01-19 – Allison motioned to approve Resolution 01-19 requesting permission from PennDot to place the Christmas lights across High Street; Mellott seconded. Motion was unanimously carried.

Manhole – Hill asked if he could purchase a manhole cover for a family member. Brungard stated that he has four or five obsolete ones at the salt shed. He suggested a price of \$50. Kuntz motioned to approve the sale; Allison seconded. Motion carried with Hill abstaining from the vote.

COMMITTEE REPORTS


Streets – Grimm questioned the status of the line painting grant being sought by Mill Hall Borough. Charity will check on that. Brungard is working with John Tate on correcting the traffic light reset. It seems to be working now. However, tomorrow will be a heavy traffic day, and we will be able to get a better idea if the reset corrected the issue. A letter has been sent to PennDot requesting an extension on the Turnback/Woods Avenue project.

Recreation – Allison stated that some work is needed along the outside edge of the basketball court. He would like to put something in the budget for 2020.

Hi Neighbor – There will be no Christmas parade this year. They put a float in the Lock Haven parade. They are coordinating with the fire company for pictures with Santa.

ANNOUNCEMENTS: Powers zoning map change hearing is scheduled for 6:30 p.m., on September 26th. Please plan to attend.

ADJOURNMENT: Kuntz motioned to adjourn the meeting; Allison seconded. Motion carried unanimously.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting

August 22, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 22, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were JR Probst, William Brungard, Betty Packer and PSP Sargent Andy Peters.

PUBLIC COMMENT – Betty Packer attended to obtain an update on Council’s plan for the water runoff depositing on her properties. The borough crew is monitoring the water situation. The Streets Committee plans to meet to discuss further. She also requested a copy of the minutes from the last meeting. Charity explained approval is tabled since she was on vacation all last week. They will be available once approved by Council.

Sargent Peters introduced himself to Council and offered his assistance for police related issues in the borough. His hours are Monday through Friday 7:30 to 3:30 unless otherwise necessary. He’s is new to the first as of July of this year.

MINUTES – Tabled to September meeting due to Charity being on vacation last week.

UNFINISHED BUSINESS

IPMC – The committee presented the latest redlined sections of the code. To date the committee has presented chapters 1 through 8. Grimm motioned to accept the revisions to date; Mellott seconded. Motion unanimously carried. The fire company and borough will coordinate a group effort to provide smoke detectors to Borough residents.

NEW BUSINESS

Turnback Extension - Allison motioned to send a letter to PennDot requesting an extension on the rehab work on Woods Avenue through proceeds from the Turnback Program. Council feels it best to wait considering the ongoing SR150 project along with the anticipated paving projects the borough is considering that extend onto Woods Avenue. Mellott questioned what is left to be completed. Grimm answered just the curbing and paving. Kuntz seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – The committee plans to meet with Code Inspections, Inc. in September. Allison would like to see the zoning permit review process revisited.

Streets – Pineview residents questioned the status of James Street. Brungard reported that it was never opened but is a right of way for adjacent property owners. Charity provided Council with a breakdown of the Canal Street bridge costs.

Recreation – Summer program has concluded. Allison would like to see the morning session continued for another season. However, he did mention that attendance was low.

Hi Neighbor – Charity asked for the earliest possible dates for installation and latest possibly dates for removal for the Christmas lights across high street.

ANNOUNCEMENTS – The fire company is planning a breakfast with Santa event for December 14th. They plan to have ornaments for the kids to decorate the tree out front.

ADJOURN: LaRocque motioned to adjourn at 7:45 p.m.; Kuntz seconded. Motion unanimously carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting

August 8, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present August 8, 2019 were Dave Grimm, Steve Hoy, Albert Hill, Traci Kuntz, Jo LaRocque; and Gary Mellott. Also present were Bill Brungard, JR Probst and Ed Higgins. Wayne Allison and Mayor Durkin were absent.

PUBLIC COMMENT – Dorothy Ferree attended the meeting to discuss a water runoff problem near her property at 1075 West Fourth Street. Brungard stated that they attempted preventative measures today and will place hot mix there to alleviate the issue further in the near future.

MINUTES – Mellott motioned to approve 7/25/19 minutes; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

ZONING PERMITS – Two permits were issued. (Applications are available for review in the office.)

PLANNING COMMISSION – Powers requested a zoning map change for his vacant lot between the dental office and the former Quigg home. This review is scheduled for September 4th.

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$12,502.54; Sewer \$4,463.09; HA \$783.10; Turnback \$142,975; Hoy seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS - IPMC Continued – Tabled until Allison is back.

NEW BUSINESS

LaRocque expressed her appreciation that the water company provided notification that they would be working in her area. It was helpful to know in advance.

COMMITTEE REPORTS

Zoning Committee – Charity asked that a meeting be set up for her to meet with the committee. She requested a meeting with Code Inspections, Inc. However, hasn't heard back yet.

Streets – Grimm reported the invoice received from the City for the sliplining on Woods Avenue (Turnback project) is incorrect based on our measurements. We will send an letter with explanation with our payment in early September. LaRocque asked why there isn't a sidewalk at the new eye doctor location. Grimm stated there is no requirement for this.

Recreation – Recreation Program ends tomorrow. We will wait for Allison to return talk with the Express on the dog park article.

Hi Neighbor – BBQ was a success. The "Hi Neighbor" share was \$794. They will hold another on February 15th. There will be no Christmas parade this year. They will in turn have a float in the Lock Haven parade. They may work with the fire company in adopting a family in the borough to help for Christmas.

ANNOUNCEMENTS: Congratulations to Gallagher Carpet on celebrating 60 years in business. Hill asked the fire company if we could hang the shovel from the groundbreaking on the meeting room wall. Mellott approved the request on behalf of the fire company.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 7:45 p.m.; Mellott seconded. Motion carried unanimously.

Regular Meeting
July 25, 2019

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present July 25, 2019 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were JR Probst and William Brungard. Betty Packer arrived at 7:12 p.m.

PUBLIC COMMENT – None.

MINUTES – Allison motioned to approve July 11th, 2019, minutes; Mellott seconded. Motion unanimously carried.

UNFINISHED BUSINESS

IPMC – The committee presented the latest redlined sections of the code. To date the committee has presented chapters 1, 2, 3 and 4. They will present Chapters 5 and 6 at the meeting on August 8th. There were no questions or comments thus far. Grimm motioned to accept the revisions to date; Mellott seconded. Motion unanimously carried.

Betty Packer Property – Betty Packer attended the meeting to follow up discussion on the storm water running from 408 Frederick Street. She said the silt sock the borough placed has been successful in keeping the worst of the water out of her garage. However, would like to know if there is a permanent fix planned for the future. Allison suggested sending letters to all who have caused storm water problems and make them aware of the Stormwater Management Ordinance.

Code Inspections, Inc. – Grimm, Allison and Hoy plan to meet with Jim Matthews to come up with a better plan to assure building permits are being obtained and followed through on as is required.

NEW BUSINESS

Insurance Renewal - Kuntz motioned to accept the renewal quote of \$17,220 (\$3,807 less than last year's premium) with McGowan from Gearhart, Herr for the borough's commercial package contingent upon verifying that the coverage is the same; Mellott seconded. Motion carried unanimously.

UGI – UGI will be extending the gas lines from West Fourth Street to Oak Lane through North and South Hillview Streets and James Street. Council agreed that they shall obtain an excavation permit for every 1,000 LF to be paid prior to excavation. They shall provide the borough with a certificate of insurance and a copy of the policy naming the borough as additionally insured.

COMMITTEE REPORTS

ANNOUNCEMENTS – Ground Breaking for Susquehannock Heights – July 30th, 10:00 a.m.
Blight Training – Com Center – July 31st, 10:00 a.m.
Judicial Sale – August 27th, 11:00 a.m.

ADJOURN: Kuntz motioned to adjourn at 8:30 p.m.; Mellott seconded. Motion unanimously carried.

ATTEST: 
Charity M. Walizer-Etters
Secretary/Treasurer