

ORGANIZATION MEETING MINUTES

January 3, 2022

Mayor Durkin called Flemington Borough Council meeting held Monday, January 3, 2022, at 7:00 p.m. to order. Roll call showed the following Council present: Wayne Allison; Albert Hill; Stephen Hoy; Jo LaRocque; Traci Kuntz (via phone); Gary Mellott and Mayor Gary Durkin. Also present was borough laborer Foreman Bill Brungard. Dave Grimm was absent. Mayor Gary Durkin led Council in the Pledge of Allegiance.

ELECTION OF OFFICERS:

LaRocque nominated Hill for Council President; Hoy seconded; Motion carried unanimously by roll-call vote. Allison moved to close nominations.

LaRocque nominated Allison for Council Vice President; Kuntz seconded. Motion carried unanimously by roll-call vote. Allison moved to close nominations.

Mellott nominated Kuntz for Council Chairman Pro-Tem; Allison seconded. Motion carried unanimously by roll-call vote. Allison moved to close nominations.

Council President Albert Hill presides.

APPOINTMENTS:

SUBURBAN WATER AUTHORITY BOARD – Allison motioned to appoint Jack Peters for 2022-2023 term; LaRocque seconded. Motion unanimously carried.

ENGINEER – Hoy motioned to appoint Steve Gibson with McTish, Kunkle as needed; Allison seconded. Motion unanimously carried.

SOLICITOR – Hoy motioned to appoint Faulkner; LaRocque seconded. Motion unanimously carried.

SECRETARY/TREASURER – LaRocque motioned to appoint Charity Walizer-Etters; Kuntz seconded. Motion unanimously carried.

ZONING OFFICER – Hoy motioned to appoint Code Inspections, Inc.; Mellott seconded. Discussion ensued. Mellott and Hoy withdrew their motion and second. LaRocque motioned to send a letter outlining our concerns with a few problem properties in the borough, lack of communication and request a meeting with Frank Tourcher, Victor Marquardt and Jim Fenstamacher; Allison seconded. Motion unanimously carried.

OLD/NEW BUSINESS

“Hi Neighbor” Committee Sheds – Mellott ok’d for the Borough crew to move the sheds.

Miceli – Miceli provided a cost per hour (\$150/hr.) in December for his services for pursuing legal action against 800 Bressler Street. However, later that month a letter was received that that rate was increasing to \$175/hr. Charity will contact Miceli for verification of his fee schedule. LaRocque motioned to meet with the home owner as a final attempt to avoid court; Mellott seconded. Motion carried unanimously.

Park – Allison reported that we applied to the Clinton County Community Foundation for funds to build and install new benches at the park. The award timeframe is late January.

Personnel - Allison announced that employee evaluations will be taking place in the near future. He will be distributing forms for Council to complete at the next meeting. He also encouraged Council to attend the webinar on conducting effective meetings. Charity will be sending out the link next week.

FINANCE/BILLS

General \$8,241.10; Sewer \$10,388.02; HA \$912.84; Public Safety \$1,362.50; LaRocque motioned to pay the bills as presented along with any routine utility bills coming in over the next couple of weeks (due to holding an early meeting this month); Mellott seconded. Motion carried unanimously.

COMMITTEE APPOINTMENTS:

TBA

ADJOURN: LaRocque motioned to adjourn at 8:30 p.m.; Mellott seconded. Motion unanimously carried.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer

Regular Meeting
January 27, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on January 27, 2022, were Wayne Allison, Gary Mellott, Jo LaRocque, Dave Grimm, Albert Hill, Stephen Hoy and Mayor Durkin. Traci Kuntz was absent.

MINUTES – Hoy motioned to approve 12/9/21 and 1/3/22 minutes; Mellott seconded. Motion carried unanimously.

UNFINISHED BUSINESS

Grimm motioned to hire Frank Miceli at \$150/hour to represent the Borough in pursuing legal action against the owner(s) of a property on Bressler Street (Miceli's fee for the ZHB will now be \$175/hour.); Mellott seconded; motion was unanimously approved.

Grimm motioned to pursue legal action against the owner(s) of a property on Bressler Street; Mellott seconded. Motion unanimously carried.

Grimm motioned to bid our 2022 street project as follows: .30 miles of West Fourth Street, .04 miles of Herr Street, .05 miles of Green Street, .09 miles of Wright Street, .29 miles of James Street, .08 miles of Middle Lane, .18 miles of Bressler Street, .09 miles of Canal Street and .02 miles of Fleming Drive; Hoy seconded. Motion carried unanimously.

LaRocque motioned to move forward with the truck purchase (2022 F550) from Bradco Supply; Grimm seconded. Lengthy discussion ensued regarding COSTARS contract pricing (it was determined after the meeting that it is, in fact, COSTARS pricing). Mellott questioned why a local ford dealer wasn't used for the contract. The vote passed by roll call of five voting "yes"; one voting "no" (Mellott); one absent.

Allison reported that the Borough did not receive the Clinton County Community Foundation Grant applied for in 2021. He motioned to hire Steve Gibson with McTish, Kunkle & Associates at \$8682 for the 2022 DCNR grant application; Mellott seconded. Motion unanimously carried.

Grimm noted that Code Inspections, Inc. is an automatic renewal each year per the contract. It is unnecessary for Council to re-appoint them each organization year.

NEW BUSINESS

Mellott motioned to approve closing Huston Street to James Street for the 2022 carnival; Allison seconded. Motion unanimously carried.

Allison motioned to waive the Borough's required permit fees for the carnival; Grimm seconded. Motion unanimously carried.

Allison motioned to assist in making sure the High Street Christmas lights are installed each season. The crew will test the lights. The Borough will handle the permit process with PennDot; Mellott seconded. Motion unanimously carried.

Hoy requested that a COVID policy be considered for the next agenda.

COMMITTEE REPORTS

COG/LH & Flemington – Hill appointed Grimm as Chair and Allison and himself as members of the committee. Durkin asked how many members may serve on a committee.

Zoning – Grimm reported that Gibson sent a letter to the owner of a parking lot on High Street requesting an update on the planning and copied that to Faulkner. To date, there has been no response.

Sewer – We are currently waiting on the portable flow meter. It's expected to be here around mid to late February. We are expecting to receive submittals on the pump station. We will need those before we send an additional 25 percent (approximately \$21,000). It's expected to take 8-10 weeks to receive the equipment, which COSTARS contract pricing.

Streets – Allison reported that some residents are not cooperating with removing their vehicles from the streets during snow removal. Council suggested the Committee reach out to the property owners and that it be covered on the February agenda as well.

Regular Meeting
January 27, 2022

Community Development – Hoy reported that Code Inspections has issued a “stop work” 138 & R206 High Street. It was reported that one of the notices blew off during the storm. A notice of such was sent to Code Inspections. There has been no new work on the properties since. Code Inspections visited 401 Huston Street for possible violations. They did not determine any at this time. The fence at 115 Frederick Street has been secured as was required, and the property has been cleaned up. We are awaiting additional information on the status of the appeal from the Prothonatary for 666 Woods Avenue. At this time, Council will not request a meeting with Frank Tourcher at Code Inspections. We will see how Jim Festamacher handles things being in the area daily as the new Building Code Officer.

Recreation – Allison met with a Mr. Croak in reference to a bike path coming through the Borough.

Personnel – Allison will get with the Committee to draft a COVID policy. Allison requested that the employee evaluation forms be completed by February 10th meeting.

Joint Building – The committee met last week to discuss security upgrades to the building. They’ve decided to put those plans on hold for now.

Fire Company – Mellott reported 164 calls and 2,807 man hours in 2021. That’s 1,770 man hours and/or 23 percent over 2020. Seven fire companies applied together for a grant for air packs. Each company paid \$790 for the application.

ADJOURNMENT: Mellott motioned to adjourn at 9:15 p.m.; Hoy seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
February 24, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on February 24, 2022, were Wayne Allison, Traci Kuntz (via phone) Gary Mellott, Jo LaRocque, Dave Grimm, Albert Hill, Stephen Hoy and Mayor Durkin. Also present was Kollin Wheeler.

MINUTES – Allison motioned to approve 2/10/22 minutes adding May 8th as the date for the upcoming Veterans Walk; Mellott seconded. Motion carried unanimously.

UNFINISHED BUSINESS

Yard Sale – Allison motioned to hold the community yard sale on May 13th and 14th; Grimm seconded. Motion unanimously carried.

NEW BUSINESS

225 Frederick Street – A camper has been placed on 225 Frederick Street and is being used as a second dwelling unit. There has been no zoning or building permit approval. Grimm motioned to move forward with enforcement and citations. Mellott and Allison seconded. Motion was unanimously carried.

Park 60-Year Celebration – Allison reminded everyone of Grove Community Park’s upcoming anniversary and asked that everyone start thinking about how they would like to celebrate.

COMMITTEE REPORTS

COG/LH & Flemington – Grimm reported that the committee met and discussed some potential joint projects for the future.

Zoning – Grimm reported that we’ve contact Miceli and are waiting for him to schedule a meeting with Code Inspections, Inc. regarding 800 Bressler Street.

Sewer – We are currently still waiting on submittals from Envirep on the sewer flow meter that has been ordered. We are also working with the City to estimate flows while our meter is down. Grimm reported that the Commissioners have awarded the Borough \$110,000 in grant monies from the County’s American Rescue Funds for our pump station project.

Streets – LaRocque requested “Watch Children” signs on Parkwood Drive. The child population has drastically increased over the past couple of years. The committee will meet and look at the need for all streets. Bid for the street project are being received until 2:00 p.m. on March 10th for opening at 3:00 p.m. So far, Big Rock, Gutelius and Charles Construction have picked up bid packages.

Public Safety – Mellott suggested a solar powered speed indicator sign for Woods Avenue in an attempt to slow traffic. He quoted \$4,120. Council referred this to the next meeting’s agenda for consideration.

Fire Co. – Mellott reported on the updated rental space in the building. It’s available to rent for smaller parties at a rate of \$75.

Community Development – No word yet from the Superior Court on 666 Woods Avenue.

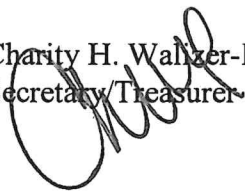
Recreation – Allison presented a second draft of the DCNR grant application.

Personnel – Allison is planning a personnel committee meeting to go over evaluations next week.

CCEP – There will be a meeting at Mill Hall Fire Company pertaining to a biking/walking corridor along SR150.

ADJOURNMENT: Hoy motioned to adjourn at 8:00 p.m.; Mellott seconded. Motion carried.

ATTEST: Charity H. Walker-Etters
Secretary/Treasurer



Regular Meeting
March 10, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on March 10, 2022, were Mayor Durkin, Jo LaRocque, Dave Grimm, Albert Hill, Traci Kuntz and Wayne Allison. Steve Hoy was absent.

PUBLIC COMMENT

MINUTES – Mellott motioned to approve the minutes February 24, 2022, Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$11,685.60; Sewer \$63,498.69; HA \$1,672.37; Mellott seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

PARK GRANT APPLICATION RESOLUTION – Kuntz motioned to approve; LaRocque seconded. Motion unanimously carried.

SPEED LIMIT INDICATOR SIGN – Mellott motioned to approve the purchase for two Shield 15 Speed Display signs at up to \$4,500 on each sign through All Traffic Solutions; Grimm seconded. Motion unanimously carried.

STREET PROJECT – Bid were opened at 3:00 p.m. today and are as follows: Gutelius \$195,348.61; Charles Construction \$224,560.70; Big Rock \$187,642.65. Discussion ensued regarding Big Rock's most recent contract with the borough. There were some areas where the borough was less than satisfied with their work. These concerns were documented following that project as well as communicated to the contractor. Bid will be reviewed and slated for award at the March 24th meeting.

NEW BUSINESS

LOCK HAVEN MOTEL/LETTER OF ACCEPTANCE FOR FLOWS – Grimm suggested we table approval pending the outcome of the court proceedings in reference to the contractor no having the required zoning and building permits through Bald Eagle Township and Code Inspections, Inc. There has been a "stop work order" issued for the location. Allison motioned to table approval; Mellott seconded. Motion was unanimously carried.

COMMITTEE REPORTS

Zoning – The committee meets with Victor and Frank Miceli on March 17th at 10:30 a.m. on the progress of litigation with the 800 Bressler Street property owner and contractor Amos Glick.

Streets – The committee will meet to discuss suggested placement of "watch children" signs.

Sewer – The pump station submittals arrived today. We continue to wait for the equipment (flow meters and pump station equipment) ordered late last year and early this year.

Public Safety – Please watch your mailboxes for the new mutual aid agreement for your review. This will be on the agenda for adoption at the next meeting.

Fire Company – Mellott submitted a recommendation to impose a small fire tax for 2023.

Community Development – An appeal was filed for 666 Woods Avenue. We are waiting for the appeal to be dismissed by the Superior Court.

Regular Meeting
March 10, 2022

Recreation – The bike/walk path project on Hogan Boulevard is underway. The committee met with Gibson on the park plans.

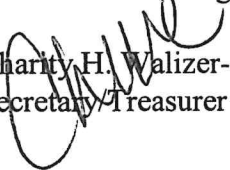
Finance – It was suggested that the crew cut back on unnecessary driving to preserve fuel.

Personnel – The committee will meet to discuss evaluations next week

Hi Neighbor – Christmas lights have been ordered for the next season; Eggs for the Easter Egg Hunt will be filled on April 6th at 5:00 p.m.; the hunt will be held on April 9th at noon.

ADJOURNMENT: The meeting adjourned at 8:20 p.m.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting
April 14, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:08 p.m. on April 14, 2022, were Mayor Durkin, Dave Grimm, Albert Hill; Gary Mellott and Steve Hoy. Traci Kuntz, Jo LaRocque and Wayne Allison were absent. Also present were Bill Brungard and Kollin Wheeler.

PUBLIC COMMENT

MINUTES – Hoy motioned to approve the minutes March 24, 2022, Grimm seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Mellott motioned to approve bills as follows: General \$11,894.70; Sewer \$3,823.86; HA \$64.11; Chipper \$20; Grimm seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS

MILL HALL POOL – Mellott motioned to write a letter of support to Mill Hall Borough for their DCNR grant application; Grimm seconded. Motion unanimously carried.

MUSSER/FLOW LETTER – Grimm motioned to send a letter of acceptance for the increased sewer flows anticipated from the Lock Haven Motel on Hogan Boulevard. The request has been reviewed by the Borough's engineer as well. Mellott seconded the motion; it was unanimously carried.

WATCH CHILDREN SIGNS – Mellott stated that he would be opposed to placing the signs on every street, but feels if we're going to place them at all, we should be installing them on every street. There was no motion for any installation.

SOLAR TRAFFIC SPEED INDICATORS – Grimm motioned to pay the invoice for the signs in the amount of \$7,854 (the signs were received today); Mellott seconded. The motioned was unanimously carried.

NEW BUSINESS

GEOCACHE – Mellott motioned to permit the use of Grove Park as a geocache site to educate the public on traffic safety at no expense to the borough; Hoy seconded. Motion was unanimously carried.

COMMITTEE REPORTS

Zoning – Grimm reported that the 318 High Street structure was demolished.

Streets – Brungard reported that there's an issue with garbage haulers running through residential yards and causing ruts. Charity will send a letter.

Sewer – The portable flow meter is here. There's some difficulty with the antenna that we're working on at this time.

Public Safety – Mayor Durkin reported that his fire pit that was in question at the last meeting is legal per the ordinance. The committee will revisit the ordinance.

Fire Company – Mellott reported that they are doing some maintenance on the buildings at the carnival grounds to prepare for the carnival. They've applied for the UGI laptop donations.

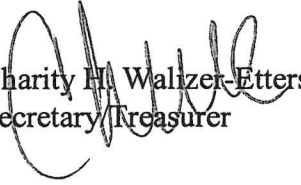
Recreation – The water was turned on April 4th.

Hi Neighbor – There were more than 100 kids at the egg hunt. The new Christmas lights have arrived.

Regular Meeting
April 14, 2022

ADJOURNMENT: Mellott motioned to adjourned at 8:00 p.m.; Hoy seconded. Motion was unanimously carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting
March 24, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on March 24, 2022, were Wayne Allison, Traci Kuntz, Gary Mellott, Jo LaRocque, Dave Grimm, Albert Hill, Stephen Hoy and Mayor Durkin. Also present were Dan Baker, William Brungard and Kollin Wheeler.

PUBLIC COMMENT – Vanessa Lindley (Lock Haven resident) attended the meeting to inquire about the condition of the property located at 666 Woods Avenue. Hill reported that we are currently in litigation with the homeowner and could not comment on the issue.

MINUTES – Allison motioned to approve 3/10/22 minutes; LaRocque seconded. Motion carried unanimously.

UNFINISHED BUSINESS

STREET PROJECT BIDS - Charles Construction @ \$224,560.70; Big Rock Paving @ \$187,642.65; Dave Gutellius Excavating, Inc. @ \$195,348.61. Grimm motioned to accept the lowest bid as presented from Big Rock Paving with the stipulation that Mr. Eric Wetzel (Big Rock Employee) be banned from the worksite location throughout the duration of the project; Mellott seconded; Motion was carried unanimously.

MUTUAL AID AGREEMENT – Mellott motioned to approve the mutual aid agreement with the County Communications Center; Allison seconded. Motion unanimously carried.

DCNR PARK GRANT APPLICATION – Wayne reported that the grant is close to be ready for submittal. Our regional representative is meeting with the Committee Tuesday to review the plans one last time. The plan includes application for \$70,000 with a match (both cash and noncash) from the borough of \$40,000.

ARP COUNTY AGREEMENT – Grimm motioned to approve the grant agreement (typo corrected to reflect the correct figure) with the County for \$110,000 to be utilized for the sewer pump station.

NEW BUSINESS

SPRING CLEANUP – Tuesdays in April.

COMMITTEE REPORTS

Zoning – Grimm reported that we've met Miceli and Code, Inspections and have instructed Miceli to send enforcement letters to the homeowner of 800 Bressler Street and the contractor.

Sewer – We are currently still waiting on the sewer flow meters that have been ordered.

Streets – Hill reported that the guys are preparing for the 2022 Street Project. He asked that Council continue thinking about placing additional "Watch Children" signs throughout the borough @ \$100 per sign. Prepare to vote at the next meeting. Hill reported that the solar speed indicator signs have been ordered at \$7,854. They will be picked up from the manufacturer in State College to save on shipping charges.

Public Safety – Mellott mentioned a complaint regarding a burning violation at 440 Woods Avenue. The Ordinance Enforcement Officer will handle the complaint.

Fire Co. – Mellott talked about the rising cost of fuel and how much the fire company consumes.

Community Development – Hoy mentioned a safety issue (no railing on outside stairway) at 144 High Street. Charity will advise the property owner of the violation. If it is not secured by the next meeting date, it will be on the agenda for further enforcement procedures.

Recreation – Allison reported that the dog park is closed at this time due to mud.

Personnel – Allison reported that the committee met with the employees for their evaluations and reminded them of the paid time off procedures specified in the personnel policy relating to sick leave.

Finance – Charity reported on a request made by the Sewer Authority requesting that the PennWorks loan be paid a month ahead since our meetings approving to pay the bills fall after the due date. However, she explained that Flemington had already done this when changed banks. She will verify and notify the committee if a meeting is necessary.

Regular Meeting

March 24, 2022

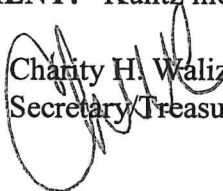
Hi Neighbor – The Egg Hunt is scheduled for April 9th; stuffing eggs is scheduled for April 6th in the fire company social hall at 126 High Street.

Act 32 – Met with no abatements.

ANNOUNCEMENTS: Borough's Association Dinner Meeting (Spouse's night) will be held April 12th at 6:30 p.m. at the Beech Creek Wesleyan Church. RSVP by April 5th.

ADJOURNMENT: Kuntz motioned to adjourn at 8:30 p.m.; Mellott seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting

April 28, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on April 28, 2022, were Wayne Allison, Traci Kuntz, Jo LaRocque, Dave Grimm, Albert Hill, Stephen Hoy and Mayor Durkin. Also present were William Brungard and Kollin Wheeler. Gary Mellott was absent.

PUBLIC COMMENT – None.

MINUTES – Hoy motioned to approve 4/14/22 minutes; Kuntz seconded. Motion carried unanimously.

UNFINISHED BUSINESS

BURN ORDINANCE – Allison questioned the status of the complaint at 440 Woods Avenue for a burning violation. Brungard reported no violation following his investigation.

NEW BUSINESS

EMS WEEK PROCLAMATION – Allison motioned to approve Proclamation No. 01-2022.

BOROUGH ASSOCIATION DINNER – Flemington to host October 11th. Council discussed requesting DCNR's Wes Fahringer to speak. Charity will contact Wes and will talk with Mellott about requesting the Redeye Center or Mark Riley about the First Church of Christ.

ARTICLE VI AMENDMENT – Allison motioned for Charity to vote on the Borough's behalf at the Annual Convention in Hershey next month in favor of the amendment to Article VI; Kuntz seconded. Motion was unanimously carried.

COMMITTEE REPORTS

Zoning – The deadline (letter from Miceli) for the contractor and homeowner of 800 Bressler Street to comply with the ordinance is April 30th.

Sewer – The portable flow meter (FL900) has arrived and is working properly.

Streets – Hill reported that the project is planned to begin the end of May (weather permitting). During the project, the City plans to also pave their side of West Fourth Street. The solar radar signs are up and running on Woods Avenue.

Community Development – Nothing new to report on 666 Woods Avenue. Charity will get an update on the Hanna parking lot from Gibson. Council discussed some possible IPMC violations at the trailer park.

Recreation – Grimm reported on positive feedback received on the park.

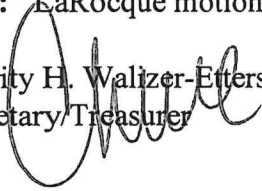
Personnel – Brungard requested approval to attend the May 18th equipment show in Towanda. He and Kollin will ride together in one of their personal vehicles.

Finance – The CD from the Turnback Fund matures May 29th. Charity will call for rates closer to the renewal date.

ANNOUNCEMENTS: None.

ADJOURNMENT: LaRocque motioned to adjourn at 7:58 p.m.; Kuntz seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting

May 12, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:08 p.m. on May 12, 2022, were Dave Grimm, Albert Hill; Gary Mellott, Steve Hoy, Traci Kuntz, Jo LaRocque and Wayne Allison. Also present was Bill Brungard. Mayor Durkin was absent.

PUBLIC COMMENT

MINUTES – Hoy motioned to approve the minutes April 28, 2022, Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$11,138.80; Sewer \$4,916.97; HA \$1,947.50; Hoy seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Allison motioned to approve the crew to attend the equipment show in Hughesville on May 18th. Brungard will be taking his personal vehicle to the event and will be reimbursed for mileage; Kuntz seconded. Motion was unanimously carried.

The “Hi Neighbor” Committee will be planting the flowers at the park and ballfield.

Grimm motioned to send letters of violation to Gebhardt in reference to 1122, 1128 and 1132 in regards to property maintenance; Hoy seconded. Motion was carried unanimously.

Grimm motioned to have Hoy make contact with Hanna on the status of his parking lot; Mellott seconded. He is to advise the borough of his plan within seven days or we will pursue enforcement procedures. Motion carried 7/1 with Allison voting “no”.

NEW BUSINESS

COMMITTEE REPORTS

Zoning – Grimm reported that we expect to hear from Miceli by the middle of next week regarding 800 Bressler Street. If there’s no plan moving forward, Miceli will move forward with enforcement.

Streets – Street prep for the project is complete.

Sewer – The portable flow meter is up and running. The new meter is expected to arrive in the coming weeks.

Public Safety – Mellott reported that he’s noticed the radar signs have been making a difference. Hoy mentioned the potential use of the St. Luke’s parking lot during baseball games. Council suggested a meeting with all three entities (the church, Little League and Borough) to come to an agreement/remedy.

Fire Company – Mellott reported that they are doing a Nan’s Donuts fundraiser. They received a \$500 donation from Allison Township. They will have carnival figures soon. They spent 11 days and 456 hours working on the carnival.

Community Development – Hoy will contact Judge Salisbury for a better timeline for litigation against 666 Woods Avenue.

Recreation – Allison will meet with Gibson to discuss ADA access to the dog park along with some other revisions per the suggestions of DCNR for the park grant application.

Regular Meeting
May 12, 2022

Finance – LaRocque advised Council that our CD from the Turnback Program matures May 29th. We will be checking rates and voting on what to do with the funds closer to the date.

Hi Neighbor – There were more than 100 kids at the egg hunt. The new Christmas lights have arrived. The committee will help with placing flags on veteran’s graves at the cemetery.

ADJOURNMENT: Mellott motioned to adjourn at 8:25 p.m.; Kuntz seconded. Motion was unanimously carried.

ATTEST: Charity H. Walzer-Etters
Secretary/Treasurer



Regular Meeting
June 9, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:08 p.m. on June 9, 2022, were Mayor Gary Durkin, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Wayne Allison. Also present was Bill Brungard. Gary Mellott was absent.

PUBLIC COMMENT

MINUTES – Allison motioned to approve the minutes May 12th and 26th, 2022; Hoy seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION
ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$7,742.29; Sewer \$70,269.90; HA \$0; Kuntz seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

666 Woods Avenue – Brungard reported there is nothing new to report. The City has been cutting the grass on the Lock Haven side every two weeks.

Pump Station Bid Ad – Grimm motioned to advertise construction of the pump station; Allison seconded; motion unanimously carried.

Excavation Ordinance – Charity will prepare a draft of the ordinance (a sample was provided from PennDot) for the next meeting.

NEW BUSINESS

COMMITTEE REPORTS

Zoning – Grimm reported that the committee met with the homeowner, contractor, engineer, Zoning Solicitor and Zoning Officer. They do not have an exact start date but plan to correct the zoning and building permit problems in the next several weeks. A demolition permit was acquired for R206 High Street. Hanna has been in contact with McTish, Kunkle in reference to the engineering needed for his parking lot.

Streets – Street prep for the project is complete.

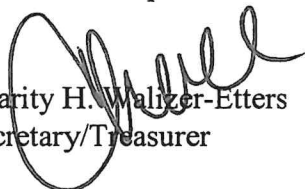
Sewer – Grimm reported that the guys will be installing a bracket into the manholes to attach the portable flow meter as needed.

Public Safety – Mayor Durkin reported on two individuals going door-to-door selling electricity. They do not have a soliciting permit. He advised them how to get a permit.

Community Development – Notices have been sent to Gebhardt detailing his IMPC/Zoning violations. We've received some complaints on fireworks.

ADJOURNMENT: LaRocque motioned to adjourn at 7:30 p.m.; Grimm seconded. Motion was unanimously carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting

May 26, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on May 26, 2022, were Wayne Allison, Traci Kuntz, Dave Grimm, Albert Hill, Gary Mellott and Stephen Hoy. Also present was Kollin Wheeler. Jo LaRocque and Mayor Durkin were absent.

PUBLIC COMMENT – None.

MINUTES – Tabled to next meeting.

UNFINISHED BUSINESS

666 WOODS AVE. – Robb’s appeal was never sent to the appellate court by the Prothonotary’s office. However it has been sent now. Hoy motioned to begin violation procedures for high grass at the same location; Mellott seconded. Motion unanimously carried.

CD MATURES – Mellott motioned to place the funds (approximately \$600,000) into a money market with First National Bank until early fall. The rates are expected to increase for CDs. We can then roll it into a CD for a longer term. Money market rates are higher than short-term CDs at this time; Kuntz seconded. Motion unanimously carried.

PARK GRANT APPLICATION – DCNR encouraged some edits to the project. The wall for the Veterans’ Memorial will be removed from the application. Less labor match and more cash match will be included. An ADA walkway will be installed to the dog park. We will make application to the Clinton County Community Foundation for the memorial wall.

NEW BUSINESS

COMMITTEE REPORTS

Zoning – The committee will meet with Miceli, the contractor and the engineer on Tuesday, June 1st at 1:00 p.m. at 800 Bressler Street. The committee met with Hanna regarding the parking lot. Hanna will meet with Gibson on plans moving forward.

Streets – The project is slated to start the 1st or 2nd week of June.

Public Safety – Mellott reported that people do seem to be slowing down when the probe flashes on the new radar signs. Kuntz reported on legislation that’s being considered for regulating the use of fireworks.

Fire Co. – Mellott requested permission to attend parades in Bellefonte and Pleasant Gap. Mellott will require the members to contribute towards the fuel needed to attend. He reported that each organization earned \$4,007 from the carnival. They’ve begun planning for 2023.

“Hi Neighbor” – The flowers have been planted at the park and flags were placed at the cemetery.

ADJOURNMENT: Kuntz motioned to adjourn at 8:11 p.m.; Hoy seconded. Motion carried.

ATTEST:  Charity H. Walzer-Etters
Secretary/Treasurer

Regular Meeting
June 23, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on June 23, 2022, were Wayne Allison, Traci Kuntz, Dave Grimm, Jo LaRocque, Albert Hill, Gary Mellott and Stephen Hoy. Also present was Kollin Wheeler. Mayor Durkin was absent.

PUBLIC COMMENT – None.

MINUTES – Allison motioned to approve the minutes of June 9, 2022; Kuntz seconded. Motion unanimously carried.

FINANCE – Grimm reported that the Clinton County Sewer Authority is imposing a 10% penalty on bypass charges if not paid within 10 days from the invoice date. He spoke to members of the Authority and explained that municipalities are set up to pay their bills upon monthly approval. These dates do not coincide with meetings dates and do not give Council time to review the charges. He also pointed out that the previous statement reflected a 1.5% penalty, which was not applied. However a 10% penalty was charged. He advised the Authority that we would absorb the 1.5% penalty but not at 10%. In addition, Grimm plans to attend the next meeting for the Sewer Authority to address the situation further. Mellott motioned to pay the most recent bill that was sent on the 19th and due by the 29th in the amount of \$252.24; Hoy seconded. Motion was unanimously carried.

UNFINISHED BUSINESS

EXCAVATION ORDINANCE – Grimm motioned to send the draft to Faulkner for review; Kuntz seconded. Motion unanimously carried.

CANAL STREET PUMP STATION – Grimm motioned to postpone the bid opening until September 8th, 2022 at 3:00 p.m. He stated that contractors are booked for the summer and we've had no luck in obtaining quotes from the bid advertisement; Hoy seconded.

NEW BUSINESS

PARKWOOD DRIVE STREET REPAIRS – Allison motioned to seek some estimates on repairing the sinkhole forming (2 ½" - 3" deep) at the bottom of Parkwood Drive; LaRocque seconded. Motion unanimously carried.

COMMITTEE REPORTS

Sewer – Grimm reported that the portable flow meter isn't sending the flows to Gibson. We will be looking into a possible solution.

Streets – The project is complete. There are a few areas Council is not happy with. Mellott mentioned an issue on Bressler Street from Frederick Street down is not smooth. He added that the asphalt is also above the manhole by about an inch and a half. Hill mentioned a request for a 4-way stop sign at James Street. Council took no action at this time. LaRocque questioned if there might be a need for a smaller pick-up-size truck for the guys to offset current gas prices. Council agreed it wouldn't be feasible at this time.

Public Safety – Council discussed posting a plea to residents to refrain from setting off fireworks during the holiday season. Charity will put a reminder on Facebook, the website and in a small block ad in the paper.

Fire Co. – Mellott reported that their federal grant application has advanced to the next stage of approval. He added that they will be helping with the triathlon planned for Lock Haven.

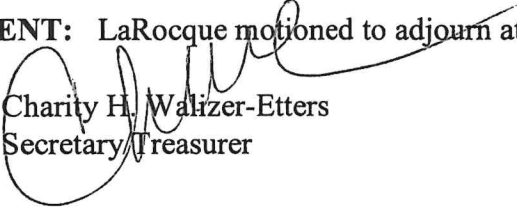
Community Development – Nothing new on 666 Woods Avenue. Hanna has been in touch with Gibson and they're working on parking lot plans. Nothing new on 800 Bressler Street or Gebhardt's properties.

"Hi Neighbor" – Allison is suggesting the committee work with Council on locating poles for the new lights.

Act 32/TCC – LaRocque reported on four municipalities are attending the meetings. They're considering changing the frequency of the meetings in hopes of better attendance.

Regular Meeting
June 23, 2022

ADJOURNMENT: LaRocque motioned to adjourn at 8:10 p.m.; Allison seconded. Motion carried.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
September 8, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on September 8, 2022, were Mayor Durkin, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone), Gary Mellott, Jo LaRocque and Wayne Allison. Also present was Bill Brungard.

PUBLIC COMMENT

MINUTES – Allison motioned to approve the minutes August 25, 2022; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Hoy motioned to approve bills as follows: General \$14,170.73; Sewer \$63,865.02; HA \$403.70; Public Safety \$1,385; Mellott seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Poplar Drive Sewer Line – Grimm reported the bids as follows: Pine Mountain \$15,800; Guyer Bros. \$42,315; RE Myers Excavating \$14,160. Grimm motioned to accept the bid from RE Myers Excavating; Allison seconded. Motion unanimously carried.

High Street Christmas Lights – Allison motioned to adopt Resolution 02-22, PennDot's permitting requirement for placing the holiday light banner and pole lights across/along High Street; Kuntz seconded. Motion carried unanimously.

Pump Station Bid – Grimm reported that eight companies picked up bid packets, but only two submitted bids. The bids were as follows: Guyer Bros. \$181,500; John Nastase Construction \$489,627. Grimm motioned to accept the bid from Guys Brothers in the amount of \$181,500; Allison seconded. Motion was unanimously carried.

LaRocque motioned to enter into an Executive Session at 7:20 p.m. to discuss legal matters; Hoy seconded. Unanimously carried. Allison motioned to adjourn Executive Session at 7:45 p.m.; Mellott seconded. Motion unanimously carried.

Allison motioned to have Peters Disposal pick up the garbage pile from 1132 West Fourth Street. ; Hoy seconded. Durkin stated his objection to the tax payers being responsible for the invoice. Allison and Hoy revised their motion and second as follows: Once paid the borough will then pass that invoice onto the property owner; Motion unanimously carried.

Grimm motioned to continue the legal process for evicting residents in the mobile home that has been deemed an "imminent danger" by Code Inspections, Inc. until there exists a certificate of occupancy for said structure; Hoy seconded. Motion was unanimously carried.

Grimm motioned to follow through with eviction at 666 Woods Avenue based on it being an uninhabitable structure and taking control of the property for liens; Allison seconded. Motion unanimously carried.

NEW BUSINESS

Solicitor RFPs – LaRocque motioned to place a legal ad in the Express and send letters to Paul Ryan, Justin Houser, Frank Miceli, Stewart Hall and Thom Rosamilia; Grimm seconded. Motion carried with four voting "yes", and three voting "no".

Regular Meeting
September 8, 2022

Audit Report – Allison motioned to accept the audit report as submitted; Mellott and Kuntz seconded. Motion was unanimously carried.

Hazard Mitigation Plan – Allison motioned to appoint Gary Mellott as the Borough's representative in drafting the County's Plan; LaRocque seconded. Motion unanimously carried.

COMMITTEE REPORTS

Streets – The committee will review the request for moving a “no outlet” sign on Walnut Drive.

Sewer – Grimm reported that the flow meter has been returned to Hach for repair. He added that Gibson is communicating with them in reference to shipping fees incurred by the borough to send it back. Brungard will be attending a Wastewater class on September 22nd.

Fire Co. – Signed a contract with KCSD for traffic control during events at \$150 per game.

Recreation – Allison reported that we were awarded the DCNR grant in the amount of \$70,000 to be utilized in the spring of 2023. The Borough's match is \$40,000.

Personnel - Allison suggested a meeting to discuss proposed budget figures.

Hi Neighbor – Meet & Greet is September 17th.

CCEP – Meeting on September 14th.

Act 32 TCC – Meet next week.

ADJOURNMENT: LaRocque motioned to adjourn at 8:35 p.m.; Grimm seconded. Motion carried.

ATTEST:  Charit H. Walzer-Etters
Secretary/Treasurer

Regular Meeting

August 25, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on August 25, 2022, were Traci Kuntz, Gary Mellott, Dave Grimm, Jo LaRocque, Albert Hill and Stephen Hoy. Also present was Kollin Wheeler. Wayne Allison and Mayor Durkin were absent.

PUBLIC COMMENT – None.

MINUTES – Hoy motioned to approve the minutes of August 29, 2022; Kuntz seconded. Motion unanimously carried.

UNFINISHED BUSINESS

800 BRESSLER ST. – No action taken

1132 W. FOURTH ST. – No action taken

666 WOODS AVE. – No action taken

LaRocque motioned to enter Executive Session at 7:02 p.m. to discuss legal matters; Grimm seconded; Motion unanimously carried. LaRocque motioned to adjourn the Executive Session at 7:45 p.m.; Hoy seconded; motion unanimously carried. No action was taken.

LIQUID FUELS INVESTMENT – Kuntz motioned to invest \$550,000 in a CD at an interest rate of 2.94%. These funds are currently in a Money Market account at an interest rate of 1.36%. The remaining funds of just over \$34,000 will remain in the Money Market; Grimm seconded; motion unanimously carried.

NEW BUSINESS

FNB BROKER – The Finance Committee met with Mark Johnson who is a service broker for FNB (First National Bank). One of the services FNB provides for its customers is shopping health insurances for them. Johnson will shop the borough's health, vision and dental packages in an effort to achieve the best possible benefits and rates. Charity explained that Johnson has experience with negotiating terms and rates, something she hasn't any experience or knowledge. Johnson emphasized that the borough currently has an excellent plan with Geisinger. However, he may be able to secure the same or a better rate moving forward. There would be no cost to the borough. Johnson receives his commissions from the insurance companies, not from the FNB customer. Mellott motioned to sign Mark Johnson with FNB as our Broker of Record; Grimm seconded; motion was carried unanimously.

COMMITTEE REPORTS

Sewer – Grimm reported that Steve Gibson has accepted a position as Engineer/Planner with the County. It is possible that we may be able to continue using him as our Engineer/Consultant through the County.

Streets – Bald Eagle Township declined moving forward with a line striping contract due to the bid coming in higher than expected at 25 cents per lineal foot.

Building/Property – Mellott reported that they may look into higher security options for the fire company/borough that would include a button and intercom for the entry door. He will get with the Joint Building Committee and present figures for the budget.

Fire Company – Mellott reported that they have a Marianna's fundraiser out right now. He also reported that they were able to purchase a used F550 Rescue from Wayne Township. The Clinton County Fire Police donated a portion of the funds for the truck. There are only 7,000 miles on it. Their plans are to eventually install a message board on the truck for motorists during traffic incidents, etc.

Community Development – It was reported that the garage roof at 651 Woods Avenue is caving in. Council asked that Brungard look into it.

Recreation – The City sprayed the weeds at the park.

Finance – Budget calendars are out. LaRocque emphasized the due date for expenditure requests is October 10th.

Regular Meeting
August 25, 2022

ANNOUNCEMENTS: Borough's Association Dinner Meeting will be held at the Redeye Center on October 11th, at 7:00 p.m. The speaker will be Wes Fahringer, Regional Advisor from DCNR.

Susquehannock Heights will hold a ribbon cutting ceremony on site September 26th at 10:00 a.m.

ADJOURNMENT: LaRocque motioned to adjourn at 8:30 p.m.; Kuntz seconded. Motion carried.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
August 11, 2022

Council Vice President Wayne Allison called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on August 11, 2022, were Mayor Durkin, Dave Grimm, Traci Kuntz, Gary Mellott, Jo LaRocque and Wayne Allison. Also present were Bill Brungard and Ed Higgins. Albert Hill and Steve Hoy were absent.

PUBLIC COMMENT

MINUTES – Kuntz motioned to approve the minutes July 28th, 2022; Grimm seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – LaRocque motioned to approve bills as follows: General \$9,735.15; Sewer \$7,549.49; HA \$276.21; Kuntz seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Fall Leadership Conference – Mellott motioned to approve the secretary’s attendance at the conference on October 14th thru 16th at \$185 program fee and \$324.12 lodging fee; Grimm seconded. Motion was unanimously carried.

High Street Christmas Lights (Hi Neighbor) – Higgins reported the “Hi Neighbor” Committee will pay for the installation of hookups for holiday lighting on High Street. They are planning four this year and possibly four next year. This year’s costs are \$1,460 for the poles and \$1,554 for the lights. He reported that businesses within the borough have contributed \$700 towards the project. He asked that the borough consider budgeting for assistance with next year’s poles. He added that they plan to have a donation location set up at the Meet & Greet scheduled for September for residents to contribute. Kuntz motioned to approve moving forward with the project; Grimm seconded. Motion carried unanimously.

High Street Christmas Lights – LaRocque motioned to initiate completion of PennDot’s permitting process for the installation of the lights for the season; Mellot seconded. Motion unanimously carried.

666 Woods Ave – *Executive Session will be held at the end of the meeting to discuss legal matters.*

1132 West Fourth Street – Allison requested the committee provide our solicitor with a list of violations at their earliest convenience so that we can move forward with enforcement.

NEW BUSINESS

Susquehannock Ribbon Cutting – September 26th at 10:00 a.m. Mayor Durkin will speak at the event.

Weed Control at Grove Park – Brungard contacted professionals to have the weeds sprayed at the park. Grimm motioned to hire a professional to spray the weeds at a cost of \$50 per hour and \$75 for the material for approximately two to three hours of work. The park will be posted to advise the public; Kuntz seconded. Motion unanimously carried.

Line Striping – Mellott motioned to inquire for bids along with Bald Eagle Township to have line striping done on our streets; Kuntz seconded. Motion unanimously carried. Brungard reported that the price per lineal foot in 2019 was 18 cents.

COMMITTEE REPORTS

Zoning – Grimm reported that Miceli recently suffered a heart attack but is home and doing well.

Regular Meeting
August 11, 2022

Sewer – Grimm reported that the pumps will be delivered this month. Lengthy discussed ensued regarding storage of the pumps. Charity will contact the insurance company to add them to the policy with the storage location while we await the construction of the building to house them. Grimm updated Council on the invoicing from the Clinton County Sewer Authority. The late fee is being removed. And the due date will be revisited. Grimm reported they plan to move the flow meter to Frederick and Bressler Streets. He also reported on the condition of the four inch terra cotta line sewer line on Poplar Drive. It continued to close up over the last several months. There are three structures going into the 250' line. He reported that replacement will include a six inch plastic line at approximately \$70 per foot or \$20,000.

Fire Co. – They will be working security at the Clinton County Fair in August. Mellott asked if the borough would consider striping the parking lot now that it has been sealed. Council will consider budgeting for striping in the spring of 2023. The fire company sent letters to Flemington residents and received approximately 80 donations in return.

Finance – LaRocque reported on CD rates received from FNB. She stated that we will soon be looking at investing the bulk of the Liquid Fuels money (formerly Turnback Funds).

Community Development – Hanna would like to meet with the committee to discuss potential plans for his parking lot.

Grimm motioned to enter into Executive Session to discuss legal matters at 7:30 p.m.; LaRocque seconded; motion unanimously carried. LaRocque motioned to reconvene at 7:40 p.m.; Mellott seconded; motion was unanimously carried. Grimm motioned to send a letter to a property owner regarding the disposal of human waste on his property; Mellott seconded. Motion carried unanimously.

ADJOURNMENT: LaRocque motioned to adjourn at 7:45 p.m.

ATTEST: Charity H. Walizer-Eiters
Secretary/Treasurer

Regular Meeting
July 28, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on July 28, 2022, were Mayor Durkin, Wayne Allison, Traci Kuntz, Dave Grimm, Jo LaRocque, Albert Hill and Stephen Hoy. Also present was Beth and Wilson Riccardo, Ed Miller, Kollin Wheeler. Gary Mellott was absent.

PUBLIC COMMENT – Beth Riccardo presented Council with the renewal figures for the commercial insurance package. She explained the increase in building values due to supply/demand from COVID. Argonaut \$19,174; Selective \$22,160. Riccardo suggested that we look at increasing the values on the park equipment.

MINUTES – Allison motioned to approve the minutes of July 14, 2022; Kuntz seconded. Motion unanimously carried.

UNFINISHED BUSINESS

MEET & GREET – Allison motioned to have the crew distribute flyers for the event to the residents in Flemington; Grimm seconded. Motion unanimously carried.

TRUCK PURCHASE – Bradco has the truck to install the options. However, there are eight trucks in line ahead of Flemington. This gives an anticipated delivery date of December. The current 2011 F550 that we have will need some work to get us through another snow season. Grimm motioned to send a letter to Bradco explaining our dilemma in hopes they can expedite the build; LaRocque seconded. Motion unanimously carried. Council requested that the crew acquire pricing estimates to prepare the 2011 for the snow season. LaRocque motioned to initiate a payment to Sunbury Motors for the cab and chassis at this time in the amount of \$51,335; Hoy seconded. Motion unanimously carried.

1132 W. FOURTH STREET – Hoy reported on the condition of the trailer at 1132 West Fourth Street. Brungard posted the property as an imminent danger, which requires the occupants to evacuate the structure immediately. In addition the water has been turned off for nonpayment of the sewer bill. It's been determined that the borough will need a court order to escort the occupants out of the structure. There are also children occupying the structure. Children and Youth have been notified.

NEW BUSINESS

COMMERCIAL INSURANCE RENEWAL – Kuntz motioned to accept the quote issued by Argonaut at \$19,174; Allison seconded. Motion unanimously carried.

COMMITTEE REPORTS

Sewer – The pumps have been delivered and are being stored at the salt shed. The bids for the pump station are being accepted until 3:00 p.m. on September 8th. Grimm reported that the flow meter is having some issues getting a signal. We may need to install an antenna.

Streets – A letter will go out to Big Rock this week explaining the deficiencies in the project. A copy will be placed with the project file and a list of those deficiencies is in previous month's minutes.

Community Development – The committee will meet with Hanna to discuss plans. The committee would also like to review the Stormwater Management Ordinance. Allison suggested the guys post 120 Evergreen Drive for high grass.

Personnel – Allison suggested sending Charity to the Fall Leadership Conference in Gettysburg in October. This will be on the next agenda.

Finance – Budget time is approaching. Committees should start thinking about their requests for 2023.


Allison motioned to enter into an Executive Session at 8:15 p.m. to discuss legal matters; LaRocque seconded. Motion unanimously carried. Allison motioned to reconvene the regular meeting at 8:32 p.m.

Regular Meeting

July 28, 2022

after discussing legal matters on a property in the borough; LaRocque seconded. Motion was carried unanimously. No action is necessary at this time.

ADJOURNMENT: Kuntz motioned to adjourn at 8:34 p.m.; LaRocque seconded. Motion carried.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
July 14, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:08 p.m. on July 14, 2022, were Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone), Gary Mellott, Jo LaRocque and Wayne Allison. Also present were Bill Brungard and Dan Baker. Mayor Durkin was absent.

PUBLIC COMMENT

MINUTES – LaRocque motioned to approve the minutes June 23rd, 2022; Hoy seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Mellott motioned to approve bills as follows: General \$32,723.03; Sewer \$47,479.18; HA \$97,493; Street Project \$75,000; Kuntz seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Parkwood Drive – Big Rock is repairing it this evening.

Gebhardt Properties – LaRocque motioned to separate the properties on the agenda; Allison seconded. Brungard has been in contact with Gebhardt in reference to the other two properties. Allison motioned to follow through with enforcement on 1132 West Fourth Street and to contact Faulkner as needed; Mellott seconded; motion was unanimously carried. Brungard reported that the water had been shut off on June 28th. However, the property is still occupied. The goal would be to deem the property uninhabitable.

Holiday Light Project – A quote was received from Lecce Electric in the amount of \$10,300 to install poles for the lights. PPL will allow the use of their poles at a rate of \$360/pole and \$60/pole per year. It was suggested that the Recreation Committee and three representatives of the “Hi Neighbor” Committee meet to discuss moving forward with PPL. A meeting will be held August 2nd at 6:00 p.m. at the park.

Big Rock Evaluation – Allison motioned to document the issues with this year’s project and send a formal list to the company, which will include the following: Bressler Street intersection, manholes, patchwork between Frederick and Wright and James Street intersection, the lack of on-site supervision and coordination of work along with sloppy curb sealing; Grimm seconded. Motion unanimously carried.

NEW BUSINESS

2024 Park Anniversary Celebration – Allison suggested the committee start thinking about how they would like to celebrate in 2024. Charity advised we should begin thinking about a budget for the event.

COMMITTEE REPORTS

Zoning – Grimm reported that Miceli recently suffered a heart attack but is home and doing well.

Sewer – Grimm reported that the pumps will be delivered this month. Lengthy discussion ensued regarding storage of the pumps. Charity will contact the insurance company to add them to the policy with the storage location while we await the construction of the building to house them. Grimm updated Council on the invoicing from the Clinton County Sewer Authority. The late fee is being removed. And the due date will be revisited.

Regular Meeting
July 14, 2022

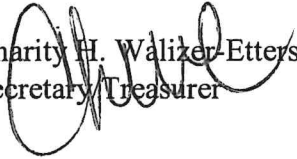
Fire Co. – They will be working security at the Clinton County Fair in August.

Community Development – Hanna would like to meet with the committee to discuss potential plans for his parking lot.

HOY REQUESTED AN EXECUTIVE SESSION TO DISCUSS LEGAL MATTERS AT 8:15 P.M. 8:25 P.M. THE MEETING RECONVENED. Hoy reported that plans are moving forward for enforcement procedures at 666 Woods Avenue. Mellott motioned to Wolf Coal or a suitable alternative, if unavailable to assist in the cleanup; Grimm seconded. Motion carried unanimously.

ADJOURNMENT: LaRocque motioned to adjourn at 8:40 p.m.; Mellott seconded. Motion was unanimously carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer



Regular Meeting
September 22, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on September 22, 2022, were Mayor Durkin, Traci Kuntz, Gary Mellott, Dave Grimm, Jo LaRocque, Albert Hill and Stephen Hoy. Also present was Kollin Wheeler. Dan Baker arrived at 7:15 p.m. Wayne Allison was absent.

PUBLIC COMMENT – None.

MINUTES – Grimm motioned to approve the minutes of September 8, 2022; Mellott seconded. Motion unanimously carried.

UNFINISHED BUSINESS

800 BRESSLER ST. – No action taken

1132 W. FOURTH ST. – No action taken

666 WOODS AVE. – No action taken

LaRocque motioned to enter Executive Session at 7:05 p.m. to discuss legal matters; Grimm seconded; Motion unanimously carried. LaRocque motioned to adjourn the Executive Session at 7:15 p.m.; Mellott seconded; motion unanimously carried. No action was taken.

NEW BUSINESS

TRICK OR TREAT HOURS – October 31st from 6-8 p.m.

COMMITTEE REPORTS

Sewer – Grimm reported that the contracts are signed and the bonds have been received. Work will begin on the Poplar Drive sewer line Tuesday. The portable flow meter is repaired and back. The crew will be installing it on Frederick Street.

Building/Property – Mellott reported that the crew reset the flag pole. The post was donated by a borough resident.

Fire Company – Mellott reported that they were awarded the federal funds for air packs from a joint grant application with nine other fire companies in the county. The funds will provide 151 air packs to the county, which includes supplying Station 7 with 18 air packs to equip all of its apparatus.

Joint Building – Meeting Tuesday.

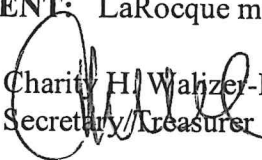
Finance – The committee met to discuss preliminary figures. The budget is very tight this year.

Hi Neighbor – Baker reported this was the best turnout for the Meet & Greet yet with 84 people attending. He added that distributing flyers helped bring residents out for the event.

Act 32/TCC – Met last week with five in attendance. No abatements. The committee continues to discuss scaling back to two meetings per year. The next meeting will be in December.

ANNOUNCEMENTS: Borough's Association Dinner Meeting will be held at the Redeye Center on October 11th, at 7:00 p.m. The speaker will be Wes Fahringer, Regional Advisor from DCNR.

ADJOURNMENT: LaRocque motioned to adjourn at 7:30 p.m.; Mellott seconded. Motion carried.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
October 13, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on October 13, 2022, were Mayor Durkin, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Gary Mellott, and Wayne Allison. Jo LaRocque was absent. Also present was Bill Brungard, Kim Shainline, Dan Baker (7:05 p.m.) and Ed Higgins.

PUBLIC COMMENT – Kim Shainline, Chief for the Flemington Ambulance Association attended the meeting to request consideration for funds to install traffic light indicators in two pieces of apparatus from the Borough's 2023 budget. She also explained their non-profit status and how insurance payments for services can negatively affect their own budget.

MINUTES – Mellott motioned to approve the minutes September 22, 2022 noting a correction under the fire company report; Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$7,133.08; Sewer \$18,750.70; HA \$0; Grimm seconded. Motion carried unanimously. The motion included reimbursing Charity \$35 for the five mums she purchased at \$5 each for the Borough's Association Dinner. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS

Solicitor Appointment – Grimm noted that we received a proposal from Justin Houser at \$125 per hour. Faulkner will be retiring at the end of the year. He added that it would be to our benefit to appoint Houser now and get him up to date on the cases we are currently working on. He stated that Faulkner is willing to work with our new solicitor to prepare him for the hearing scheduled for January 10th, 2023. Grimm motioned to appoint Justin Houser as the Borough Solicitor; Kuntz seconded. Motion carried unanimously.

Zoning Hearing Board – Charity asked Council to consider appointing two alternates for the Zoning Hearing Board. Judy Durkin is preparing for surgery and William Gebhardt has been in the hospital for an extended period of time.

NEW BUSINESS

Fireworks – Charity will distribute the City's proposed ordinance for Council to review.

COMMITTEE REPORTS

Sewer – Grimm reported that the committee held their preconstruction meeting with Guyer Bros. for the Pump Station. He noted that there is a material backorder, which will cause a 6-8 week delay for the project. The Poplar Drive sewer line replacement project is complete. The committee is requesting some additional funds from the County's ARPA to assist with the Pump Station project considering the bids came in over the engineer estimate.

Building/Property – Mellott approved the photo of Susquehannock to be hung in the meeting room. The crew installed the new flag/flag pole for the fire company.

Public Safety – Mellott suggested moving the speed indicator signs to Frederick and Canal Streets. The committee will meet to discuss the change.

Fire Co. – Mellott reported the bids requests are out for the air packs grant.

Finance – Meeting next week.

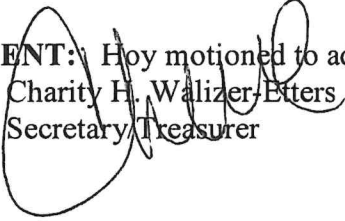
Regular Meeting
October 13, 2022

Joint Building – Met on door security/keypad.

Hi Neighbor – The power has been installed at the poles for the Christmas lights on High Street. The lights are scheduled to be installed around the 21st of November and taken down around the 30th of December. The committee will be helping with the First Church of Christ's Thanksgiving meal on November 18th.

Hoy motioned to enter into an Executive Session at 8:15 p.m. to discuss legal matters; Grimm seconded. Unanimously carried. Hoy motioned to adjourn Executive Session at 8:45; Mellott seconded. Motion unanimously carried. No action was taken following the session.

ADJOURNMENT: Hoy motioned to adjourn at 8:45 p.m.; Mellott seconded. Motion carried.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
October 27, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on October 27, 2022, were Mayor Durkin, Wayne Allison, Dave Grimm, Jo LaRocque, Albert Hill and Stephen Hoy. Also present was Kollin Wheeler. Traci Kuntz and Gary Mellott were absent.

PUBLIC COMMENT – None.

MINUTES – Allison motioned to approve the minutes of October 13, 2022; Hoy seconded. Motion unanimously carried.

UNFINISHED BUSINESS

FALL CLEANUP – Tuesdays in November (leaves only)

800 BRESSLER ST. – No action taken

1132 W. FOURTH ST. – No action taken

666 WOODS AVE. – No action taken

LaRocque motioned to enter Executive Session at 7:10 p.m. to discuss legal matters; Hoy seconded; Motion unanimously carried. Allison motioned to adjourn the Executive Session at 7:30 p.m.; LaRocque seconded; motion unanimously carried. No action was taken.

NEW BUSINESS

TAX ORDINANCE – Hoy motioned to table the ordinance pertaining to delay in receiving notices and late fees to the next meeting in order to get additional information; Allison seconded. Motion unanimously carried.

ZONING HEARING BOARD APPOINTMENT – Allison motioned to appoint Susan Conway as an alternate on the Zoning Hearing Board; Grimm seconded. Motion unanimously carried.

COMMITTEE REPORTS

Sewer – Grimm reported that there are delays in the material for the pump station project. The committee met with PennVest to discuss grant/loan opportunities that may be available to complete the Wright Street project, which is estimated at \$510,000.

Streets – Kollin reported that the salt bins are full for the season. Hill reported that the speed signs have been moved to a new location.

Community Development – Hoy reported that there is a shed with a hole in the roof at a nearby property that they will be focusing on under the IPMC.

Recreation – Allison suggested we apply to the Clinton County Community Foundation for a grant to install an ADA walkway to the pavilion and to install the foundation for the memorial wall.

Finance – The committee presented the proposed budget figures. Please review for adoption of the proposed budget at the November meeting.

ANNOUNCEMENTS:

ADJOURNMENT: LaRocque motioned to adjourn at 8:20 p.m.; Hoy seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
November 10, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on November 10, 2022, were Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque, and Wayne Allison. Gary Mellott and Mayor Durkin were absent. Also present was Bill Brungard.

PUBLIC COMMENT – None.

MINUTES – Grimm motioned to approve the minutes of October 27, 2022; Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$8,923.22; Sewer \$6,102.25; HA \$4,173.94; Hoy seconded. Motion carried unanimously. The motion included an addition to the bill sheet of \$1,380 to Dan’s Auto for tires for the 2017 F550.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Act 57 Tax Ordinance – Grimm motioned to advertise the Act 57 Tax Ordinance addressing mailing and receiving tax bills and penalties for late payments; LaRocque seconded. Motion unanimously carried.

Proposed Budget – LaRocque explained the key points in the 2023 budget: \$1 per hour raises to the employees, lowering donations to organizations (Women’s Center, Library, Office of Aging), cutting the park recreation program and contributing \$1,000 to the “Hi Neighbor” Committee for events of their choosing. She explained the contribution from 25 percent of the collected Local Services Tax being allocated fully to the Goodwill Hose Fire Company. The committee did not approve additional security to the building per the decision to present a “no frills” budget for 2023. She added that the legal fees have been increased to \$3,000 in the General Fund and \$3,000 in the Public Safety Fund to continue the effort to combat blight and considering the retirement of our current solicitor and retaining a new solicitor for 2023.

Park ADA Walkway to Pavilion – Allison announced the committee’s plans to apply to the Clinton County Community Foundation to fund the Veteran’s Memorial wall and walkway to the pavilion to provide handicap accessibility.

Holiday Lights/High Street – Grimm motioned to contact PennDot for approval to put the lights up a day prior to as was stated on the permit per safety reasons/traffic; Hoy seconded. Motion unanimously carried.

H2O Grant Application – Grimm motioned to approve Resolution 03-2022 to apply for a grant for the Wright Street Sewer Project totaling \$510,105.

Grimm motioned to enter into an Executive Session at 7:55 p.m. to discuss legal matters; LaRocque seconded. Motion was carried unanimously. LaRocque motioned to adjourn the Executive Session at 8:10 p.m.; Kuntz seconded. Motion was unanimously carried. After reconvening the Regular Meeting, Hoy motioned to send a letter to Frank Miceli instructing him to move forward with enforcement and citations for the owner and/or contractor for 800 Bressler Street for Zoning and Building Code violations; LaRocque seconded. Motion was unanimously carried.

NEW BUSINESS

Fireworks and Ticketing Ordinances – These ordinances will be up for consideration after January 1, 2023 when the new solicitor takes over.

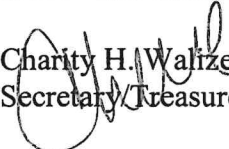
Regular Meeting
November 10, 2022

COMMITTEE REPORTS

Sewer – Grimm reported that there continues to be a material backorder, which will cause a delay for the pump station project.

Personnel – Employee appreciation lunch will be held Wednesday, December 14th at noon. Please let Charity know if you are able to attend.

ADJOURNMENT: The meeting adjourned at 8:15 p.m.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
December 8, 2022

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on December 8, 2022, were Mayor Durkin, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone), Jo LaRocque, Gary Mellott and Wayne Allison. Also present was Bill Brungard and Ed Higgins.

PUBLIC COMMENT – None.

MINUTES – Grimm motioned to approve the minutes of November 10, 2022; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$8,458.91; Sewer \$68,380.73; Public Safety \$1,362.50; ARPA \$1,332; Kuntz seconded. Motion carried unanimously. The motion included an addition to the bill sheet of \$866.25 to Bradco for a seal kit for the 2017 F550.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

H2O Grant Application – Grimm motioned to approve amended Resolution 03-2022 to apply for a grant for the Wright Street Sewer Project totaling \$486,445; Hoy seconded. Motion unanimously carried.

Act 57 Tax Ordinance – LaRocque motioned to adopt the Act 57 Tax Ordinance 03-2022, addressing mailing and receiving tax bills and penalties for late payments; Kuntz seconded. Motion unanimously carried.

Engineering Services – Grimm motioned to appoint Steve Gibson as a project consultant at a rate not to exceed \$100/hour for the sewer and park projects that are currently underway. Steve has been our engineer for these project since they began. However, has since left his position with McTish, Kunkle and Associates and is now employed as the County Planner with Clinton County. Allison seconded the motion, which was carried unanimously.

Final Budget – LaRocque noted that no changes were made to the budget figures since the proposed budget was approved. LaRocque motioned to adopt the final budget with no tax increase for 2023; Hoy seconded; Motion was unanimously carried.

2023 Tax Resolution 04-2022- LaRocque motioned to approve; Grimm seconded. Motion was unanimously carried.

2023 Wages – LaRocque motioned to approve raises in the amount of \$1 per hour for each employee. This increase bring the Foreman rate to \$20.70 per hour, Laborer rate to \$18.45 per hour and Secretary/Treasurer annual salary to 36,930. Allison added the raises are well-deserved to the borough employees.

NEW BUSINESS

2023 Meeting Dates/Times – Kuntz motioned to accept the proposed meetings dates for 2023 for the 2nd and 4th Thursday of each month (minus holidays observed) with the preceding Monday prior to the 2nd Thursday being an as needed work session. Meetings are scheduled to begin at 7:00 p.m.; Hoy seconded. Motion unanimously carried.

Christmas Tree – LaRocque suggested a Christmas Tree be placed out front. The Borough Crew will assist the fire company in setting it in place and putting the lights on.

Christmas Tree Pickup – Scheduled for the 1st and 2nd Thursday in January.

Regular Meeting
December 8, 2022

Lighting Contest – The lighting contest will be judged the 20th or 21st. The Committee will let Charity know the date and time to get the word out to residents.

COMMITTEE REPORTS

Sewer – Grimm reported that the pump station project is well underway. We will submit our application for the Wright Street sewer project to DCED later this month.

Fire Co – Bingo fundraiser this Saturday.

Community Development – Hoy reported on excessive vegetation at the old Sears building. He added that the previously cited yard sale violation is developing once again. The committee will meet with the homeowner. An address wasn't given. However, the committee will begin enforcement procedures of the IPMC against a deteriorating residents on Furst Street.

Recreation – The committee applied to the Clinton County Community Foundation for \$7,480 to implement upgrades to the Veterans' Memorial and ADA access to the Peters pavilion.

Hi Neighbor – Higgings thanked the Borough crew for their assistance in placing the holiday lighting along High Street. They plan to order additional lights for 2023.

LaRocque motioned to enter into an Executive Session at 7:30 p.m. to discuss legal matters; Mellott seconded. Motion was carried unanimously. LaRocque motioned to adjourn the Executive Session at 7:50; Mellott seconded. Motion was unanimously carried. Allison motioned to reconvene the Regular Meeting; Hoy seconded; motion was unanimously carried. Hoy motioned to contact Justin House to move forward with enforcement and citations for the owner and/or contractor for 800 Bressler Street for Zoning and Building Code violations. In addition to meeting with him following the hearing on January 10th; Allison seconded. Motion was unanimously carried.

ANNOUNCEMENTS: Allison motioned to cancel the Council meeting scheduled for December 22nd; Mellott seconded. Motion was unanimously carried. Council will discuss a fireworks ordinance and ticketing ordinance at the January meeting.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 7:55 p.m.; Hoy seconded; motion unanimously carried.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer