

**Regular Meeting**  
**May 13, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on May 13, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz and Gary Mellott. Also present was William Brungard, Ed Miller and Dan Baker. (The meeting was held at the Flemington Park. The location changed was noted prior to the meeting.)

**PUBLIC COMMENT** – None.

**MINUTES** – Mellott motioned to approve the minutes with corrections for April 22, 2021, Kuntz & LaRocque seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL** - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$9,059.42; Sewer \$5,768.20; HA \$0; Turnback \$351.54 and an addition of \$37,341 to Big Rock for the Huston/Woods Avenue Street Project (Inlets, Pipe and Fill to date); Hoy seconded. Mellott question the pipe installed to date. Brungard will verify the totals again and report to the Streets Committee prior to releasing the check. Motion carried unanimously.

*(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

Basketball Fence – Clinton County Community Foundation funded an additional \$2,600 for the project. This leaves the borough just \$914 to contribute complete the project. The Finance Committee agreed to pay the \$914 out of the park budget and reminded the Recreation Committee to make an effort to try to remain within the budget for the remainder of 2021. Grimm motioned to approve moving ahead with the project; Kuntz seconded. Motion was unanimously carried.

**NEW BUSINESS**

Office Chair – Charity requested approval to purchase a new office chair. Her current chair is broken. Council suggested she get some prices and pass them onto Council for approval.

203 Herr Street – Owner reportedly discharging water onto neighboring properties. Brungard will test the water to locate the source.

**COMMITTEE REPORTS**

Zoning – The resident at 800 Bressler met with the Mayor, Grimm, Amos Glick (Contractor) and our Zoning Officer on April 15<sup>th</sup>. They discussed variance procedures and planned to stop in for an application. However, haven't done that yet. Mellott motioned to move forward with legal action on structural and setback requirements; Grimm seconded. Motion was carried unanimously. The dog fence on Wright Street was mentioned as being located in the right of way. Charity will report this to Victor.

Streets – Turnback project is moving along. Application has been made for to the County for Liquid Fuels to replace the curbing along James Street.

Sewer – Gibson is getting information on repairs to the pump station.

Public Safety – Fundraisers: Driving experience at the race track; Marianna's hoagies. Eleven companies are applying together for a grant for 1749 airpacks.

**Regular Meeting**  
**May 13, 2021**

Community Development – The process is underway to have 666 Woods Avenue served by the constable. The property at 420 Frederick is in the process of written notification for the potentially dangerous porch roof. It should be repaired or removed. The dead trees have been removed at the park.

Recreation – The committee is planning to apply for the DCNR Small Communities grant in 2022.

Personnel – Start thinking about budget 2022.

Hi Neighbor – Baker will be planting flowers May 22 & 23. Hometown hero banners are expected to be placed on May 24<sup>th</sup>. Grimm motioned to approve moving forward with plans for a Meet & Greet at the park; Mellott seconded. Motion unanimously carried. They're anticipating the last Saturday of August. They will be requesting use of the pavilions at the park once a date has been determined.

**ADJOURNMENT:** LaRocque motioned to adjourn the meeting at 8:13 p.m.; Mellott seconded. Motion carried unanimously.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**May 27, 2021**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on May 27, 2021 were Mayor Durkin, Wayne Allison (via phone), Dave Grimm, Albert Hill, Steve Hoy and Traci Kuntz. Also present was Kollin Wheeler. Jo LaRocque, Gary Mellott were absent.

**MINUTES** – Grimm motioned to approve 5/13/2021 minutes; Hoy seconded. Motion carried unanimously.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS**

M80s – Discussion on fireworks ensued. Kuntz raised concern for veterans with PTSD, along with pets. Allison suggested making personal contact with the homeowner to seek voluntary compliance prior to enacting an ordinance prohibiting fireworks.

**COMMITTEE REPORTS**

Zoning – The committee met with Victor in reference to 800 Bressler Street. Charity sent the existing paperwork to Faulkner to proceed with citations against the contractor and the home owner. Victor will be filing paperwork against the homeowner at 309 Wright Street in reference to the fence in the right of way.

Sewer – We are continuing to wait for info on the pump station repairs from Steve Gibson.

Streets – The application for County Liquid Fuels funds for the curbing needed on near South Hillview/James has been approved. The project totals \$3,660 with the borough matching with \$1,830. The street project is moving forward with a few curbing issues. However, they are being worked out.

Community Development – No word on repairs to the Borner porch. The magistrate is having trouble locating the owner of 666 Woods Avenue to serve him with violation notices.

Recreation – The basketball court fencing project is underway. The Keystone Central Summer Recreation Program is starting up this summer. Allison urged Council to consider this for the 2022 budget.

Personnel – Allison mentioned the current projects have been a great learning experience for Kollin.

Hi Neighbor – The committee placed flags at the cemetery for Memorial Day. Allison thanked Dan Baker for planting the flowers at the park.

**ADJOURNMENT:** Kuntz motioned to adjourn at 7:25 p.m.; Hoy seconded. Motion carried.

**ATTEST:** Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**June 10, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on June 10, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone) and Gary Mellott. Also present were William Brungard, William and Robert Erickson and John White.

**PUBLIC COMMENT** – Mr. Erickson and Mr. White attended the meeting to discuss the curbing project on Woods Avenue. The committee responded that the curbing is expecting to be completed early next week, weather permitting.

**MINUTES** – Allison motioned to approve the minutes May 27, 2021, Kuntz seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

**PLANNING COMMISSION**

**ORDINANCE ENFORCEMENT OFFICER** – Grimm questioned the status of the Huggins vehicle. Allison mentioned several location have grass in excess of eight inches.

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL - Bill Sheet & Financial Statement** – Allison motioned to approve bills as follows: General \$12,061.15; Sewer \$4,130.34; HA \$355.07; Turnback \$87,535.12; Grimm seconded. Motion carried unanimously.

*(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

**Fireworks** – Allison requested the Brungard visit the location and encourage voluntary compliance. Charity will obtain a sample ordinance from PSAB.

**NEW BUSINESS**

**Stream Erosion** – LaRocque questioned the procedure for preventing further erosion of the stream between Pineview Drive and North Hillview Street (assumed to be created by hospital runoff). Council agreed this is the property owner's responsibility. They should contact their State Representative's office and/or the Clinton County Conservation District for information on how to proceed.

**COMMITTEE REPORTS**

**Zoning** – Hanna's engineer is working with ours to complete the permitting process. Grimm reported that Glick (Contractor for 800 Bressler Street) is also a client of our solicitor. Therefore, Faulkner will not be able to handle the citations. However, he has offered to mediate between the two parties to come up with a solution to the construction and permitting issues at that location.

**Streets** – Allison motioned to continue with the James Street/S. Hillview curbing project awarded to Wolf Coal; Grimm seconded. Flemington was granted County Liquid Fuels funding in the amount of \$1,830. In addition, \$1,096 of encumbered funds from Liquid Fuels will be applied at the conclusion of the project, which is estimated at \$3,660. Hill updated Council on the progress of the Woods Avenue/Huston Street project. Allison motioned to accept the revised curbing costs of \$18,336 from placing, cutting out and replacing the driveway lips as discussed with individuals property owners and agreed upon in writing; Hoy seconded. Motion was unanimously carried. Hill added that there will be some change orders and additional costs to be reviewed at a later date.

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**Regular Meeting**  
**June 10, 2021**

Sewer – Gibson estimated the pump station repairs to be approximately \$190,000 to \$230,000. The committee is suggesting we utilize the monies being provided by the PA Rescue Plan/COVID in the amount of \$138,794. Allison motioned to move forward with the permitting and design process estimated at \$30,000 with McTish, Kunkle and Associates; Mellott seconded. Motion unanimously carried.

Community Development – The property owner of 666 Woods Avenue has been served per the Constable, Alan Sementelli on June 8<sup>th</sup>, 2021 at 8:23 p.m. on Jones Street in Lock Haven. Brungard will move forward with 420 Frederick Street violation(s).

Recreation – The committee is planning a photo with the CCCF and the basketball fence funded by the organization.

TCC – The committee met and distributed information on forms, bylaws etc. They've also gained an additional three municipalities.

**ADJOURNMENT:** Hoy motioned to adjourn the meeting at 8:40 p.m.; Mellott seconded. Motion carried unanimously.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**June 24, 2021**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on June 24, 2021 were Traci Kuntz (via phone), Jo LaRocque, Gary Mellott, Dave Grimm, and Albert Hill. Also present was Kollin Wheeler. Hoy, Allison and Mayor Durkin were absent.

**MINUTES** – LaRocque motioned to approve 6/10/2021 minutes; Mellott & Grimm seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

**Fireworks** – Charity distributed a sample ordinance from PSAB pertaining to fireworks. Mellott questioned the likelihood of enforcement. Kuntz suggested that it may help to deter residents from engaging in setting them off. It was noted that they are a problem for pets, veterans and location (mostly all homes in Flemington are in close proximity to others). Council previously suggested voluntary compliance. Charity will place a reminder in the paper for residents to be courteous of their neighbors and refrain from using loud fireworks.

**Yard Sale** – Complaints have been coming in about the yard sale on the corner of High and Sturdevant Streets. Grimm motioned to continue with enforcement and issue a citation (this home owner has been warned previously); Mellott seconded. Motion unanimously carried.

**NEW BUSINESS**

Charity asked if there were any fire company events on the calendar. She will add those to the announcement section of the sewer bills next week along with the Meet & Greet scheduled by the “Hi Neighbor” Committee.

**COMMITTEE REPORTS**

**Zoning** – Faulkner is working with Code Inspections on a resolution for 800 Bressler Street.

**Sewer** – Gibson is currently working on the permitting and planning phase of the pump station project. The grant application has been submitted.

**Streets** –The curbing project planned for South Hillview/James is slated to begin in the coming weeks. The project totals \$3,660 with the borough matching with \$1,830. The street project is moving forward. We are waiting on risers and the sealing along the curb to be completed. In addition, we are waiting for Big Rock to submit certification for the handicap ramps.

**Community Development** – The property owner at 666 Woods Avenue has been served by the Constable with a July 8<sup>th</sup> deadline to comply before issuing citations with the magistrate. Council noted yard debris at 898 Herr Street and a vehicle on the street/curb in front of 109 Oak Lane.

**Personnel** – Council commended Wheeler for his recent work with the project and willingness to work extended hours while Brungard is on vacation.

**ADJOURNMENT:** LaRocque motioned to adjourn at 7:40 p.m.; Grimm seconded. Motion carried.

**ATTEST:** Charity H. Walizer-Eiters  
Secretary/Treasurer

## Regular Meeting

July 8, 2021

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on July 8, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy and Traci Kuntz (via phone). Gary Mellott was absent. Also present were Beth Riccardo and William Brungard

**PUBLIC COMMENT** – Beth Riccardo of Gearhart, Herr attended the meeting to present the renewal figures for the commercial liability insurance coverage. The quotes were as follows: Selective \$19,682; Argonaut \$17,097. There was lengthy discussion on cyber coverage offered at \$175 for \$100,000 in coverage.

**MINUTES** – Grimm motioned to approve the minutes June 8, 2021, Hoy seconded. Motion carried unanimously.

### **REPORTS OF OFFICERS**

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL - Bill Sheet & Financial Statement** – Grimm motioned to approve bills as follows: General \$6,021.86; Sewer \$79,566.04; HA \$0; Turnback \$201,294.30 (-\$1,611.52 for additional costs labeled coincidental to the suggested by the contractor but not agreed by Council pending review); LaRocque seconded. Motion carried unanimously.

*(A detailed listing of bills & financial statements are available in the Borough Office.)*

### **UNFINISHED BUSINESS**

**Fireworks** – Lengthy discussion ensued regarding fireworks in the borough. Council agreed to request this as an agenda item for the October Borough's Association dinner meeting since it is a problem for surrounding municipalities as well. Charity will contact Avis Borough to make the request.

### **NEW BUSINESS**

**Commercial Insurance Renewal** – Kuntz motioned to accept the Argonaut quote in the amount of \$17,097 plus \$175 for cyber coverage; Grimm seconded. Motion was carried unanimously. Renewal date for this coverage is August 1, 2021.

### **COMMITTEE REPORTS**

**Zoning** – Hanna's engineer is working with ours to complete the permitting process. Grimm reported that Victor and Faulkner have been working together to find a solution for 800 Bressler Street.

**Streets** – Hill reported that the Turnback Project has been completed. The committee will meet to make a list of the unsatisfactory items for documentation purposes and will bring those items back to Council to make part of the permanent record.

**Sewer** – The committee is working with Gibson and the Commissioners on securing additional funding for the pump station project.


**Community Development** – Hoy noted the property at the corner of Sturdevant and High Streets is again in violation of the yard sale ordinance. The property owner did not register his sale with the office and has been conducting sales for weeks. He, in turn, has been cited. Brungard reported that the Borner porch roof has been removed. Hoy reported that we are moving ahead with 666 Woods Avenue. Faulkner will file a petition with the court early next week to enter the property and remove the debris and trash.

**Recreation** – The committee is planning a photo with the CCCF and the basketball fence.

**Personnel** – Durkin suggested first aid kits be installed in the Borough Trucks.

**Regular Meeting**  
**July 8, 2021**

**ADJOURNMENT:** Hoy motioned to adjourn the meeting at 8:40 p.m.; Mellott seconded. Motion carried unanimously.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**

**July 22, 2021**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on July 22, 2021 were Wayne Allison, Traci Kuntz, Jo LaRocque, Gary Mellott, Dave Grimm, Steve Hoy, and Albert Hill. Also present was Kollin Wheeler and Ed Miller. Mayor Durkin was absent.

**MINUTES** – Allison motioned to approve 7/8/2021 minutes, correcting roll call marking Traci Kuntz as present via phone; LaRocque seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**COMMITTEE REPORTS**

**Zoning** – Partial plans were submitted for 800 Bressler Street. It was reported that engineered plans have been received for a section of the project. However, no permit application for the remainder of the already completed noncompliant structure has been received. This has been communicated to the mediator as well.

**Sewer** – Charity has submitted the CDBG funds of \$110,000 for the pump station project. We will also try to secure funds from the PA Rescue Plan funds from the County. There is a sewer line issue at the dance studio on Sturdevant Street. It has been determined that there is a shared line with the former parsonage and the studio (formerly the church). The crew is working with those owners to alleviate issue and separate the line. It was reported that there is standing water at 387 Birch Street from an unknown source. It was noted that the sewer line at that location was televised a number of years ago. The crew will investigate further.

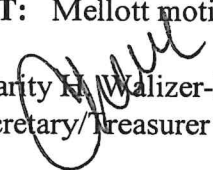
**Public Safety**- Mellott reported on several fundraisers coming up this summer. He added that the City and Mill Hall will assist in covering Flemington area during the Clinton County Fair.

**Community Development** – Faulkner would like to continue with petitioning the court for the borough to remove trash and debris from 666 Woods Avenue. This property has been deemed uninhabitable. It appears the owner is still residing there. Hoy motioned to approve for Faulkner to move forward; Grimm seconded. Motion was unanimously carried.

**CCEP** – Allison mentioned that the Partnership picnic was held yesterday. He added that Flemington's Council was commended on their ability to work well together and get things accomplished for the borough and its residents.

Ed Miller questioned what could be done regarding Grove's pond (fencing, moss, mosquitos). Council instructed Brungard to take some photos and for Charity to ask Faulkner what, if anything the borough can do regarding this complaint. Allison motioned to send questions to Faulkner on the pond; Kuntz seconded. Motion was unanimously carried.

**ADJOURNMENT:** Mellott motioned to adjourn at 7:30 p.m.; Kuntz seconded. Motion carried.

**ATTEST:**  Charity K. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**August 12, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on August 12, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy and Traci Kuntz (via phone) and Gary Mellott. Also present were Ed Miller and William Brungard.

**PUBLIC COMMENT** – Ed Miller attended the meeting to discuss Grove’s Pond. Council checked with the borough’s solicitor and have determined that this is a private matter. Any complaints to DEP should be initiated by the residents.

**MINUTES** – Hoy motioned to approve the minutes July 22, 2021, Allison seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

PLANNING COMMISSION

**ORDINANCE ENFORCEMENT OFFICER** – Hoy stated that Kouf continues to be in violation of the IMPC ordinance. He paid his initial fine. Brungard recommended the committee meet with Kouf to attempt to come to a resolution of the ongoing violation.

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL - Bill Sheet & Financial Statement** – Kuntz motioned to approve bills as follows: General \$13,696.75; Sewer \$5,433.96; HA \$105.37; Turnback \$477.23; Chipper \$99.19; LaRocque seconded. Motion carried unanimously.

*(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

**Big Rock Review** – Council voted unanimously with a motion from Allison and a second from Grimm to include a list of the problems that surfaced throughout the duration of the Woods Avenue/Huston Street project with a letter to Big Rock. This will be copied to PennDOT, included in the approved minutes for this date and added to the project file.

**NEW BUSINESS**

**Park Donations** – Allison reported that the Estate of Stephen Poorman sent a \$500 donation to assist with the basketball court fencing. In addition, Dan Osborne donated a hand sanitizer and dispenser for the dog park. Members of the dog park Facebook page have requested to install some agility equipment for the dogs. Allison plans to get the committee together to meet with them. Charity will prepare “thank you” letters.

**COMMITTEE REPORTS**

**Zoning** – Hanna’s engineer is working with ours to complete the permitting process.

**Streets** – Hill reported that the James Street curbing project has been completed. The committee is looking at a project for 2022.

**Sewer** – The Committee continues to work with owners of the dance studio and the old parsonage on their shared sewer line. The pump station project phase is moving forward.

**Public Safety** – The fire company has several fundraisers coming up. They will be posted on their Facebook page.

**Community Development** – Hoy noted the property at the corner of Sturdevant and High Streets is again in violation of the yard sale ordinance. The committee plans to meet with the owner. The garage at the old Dale property will be torn down prior to the auction date. The Robb hearing is scheduled for October 7<sup>th</sup> at 1:30 p.m.

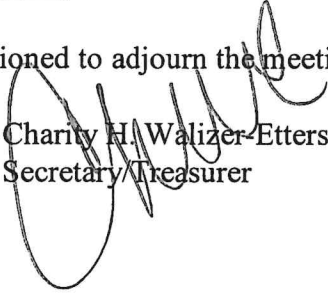
**Regular Meeting**  
**August 12, 2021**

Recreation – Allison reported on his intent to make application with DCNR for another park project. He would like to place some signage recognizing those who contributed to equipment in the park.

Finance – The audit is complete with no findings. LaRocque reminded Council that budget time is approaching. Committees should prepare their expenditure needs as soon as possible and by the beginning of October. The budget calendar is expected to be out the end of August.

Hi Neighbor – The Meet & Greet is scheduled for August 28<sup>th</sup>, 11:00 a.m. to 2:00 p.m.

LaRocque motioned to adjourn the meeting at 8:35 p.m.; Mellott seconded. Motion unanimously carried.

ATTEST:  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**August 25, 2021**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on August 25, 2021 were Wayne Allison, Jo LaRocque, Gary Mellott, Dave Grimm, and Albert Hill and Mayor Durkin. Also present was Kollin Wheeler. Traci Kuntz and Steve Hoy were absent.

**MINUTES** – Mellott motioned to approve 8/12/21 minutes; Allison seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

**Big Rock** – Letter sent to Mr. and Mrs. King and copied to PennDot. In addition it has been copied to the project file and last month's minutes.

**NEW BUSINESS**

**202/204 High Street** – Charity reported that he was to obtain a temporary zoning permit to place the structure (concession trailer). Mr. Nihart has yet to accomplish this but has already placed the structure on the vacant lot.

**COMMITTEE REPORTS**

**Zoning** – Grimm reiterated what was mentioned under New Business regarding 202/204 High Street.

**Sewer** – the committee is seeking quotes for flow meter equipment for the 2022 budget. The Bischoff's continue to work on separating their sewer line at the dance studio from the former parsonage.

**Streets** – the committee walked the Woods Avenue project and confirmed totals to close out the paperwork.

**Public Safety**- Hot sausage/funnel cake fundraiser sold out. They've been able to order new TVs and bingo boards for the Redeye. Rentals have increased. They will hold a chicken BBQ September 18<sup>th</sup>.


**Community Development** – the committee met with Kouf about the debris in his yard. They are no longer able to cite under the yard sale ordinance. However, it now falls under IMPC/accumulated debris.

**Recreation** – Allison has been seeking out input from outside groups and recreation professionals on things they would like to see happen at Grove Park. He's started a "wish list" and will meet with DCNR's Wes Fahringer next month to move forward with a grant application. He touched on many of the suggestions and will trim the list once the committee meets with DCNR. He anticipates a 2023 construction timeframe. Allison read aloud a "thank you" card sent by the Sweeley family. They've been using our park for their pavilion for several years and are very pleased with the park.

**Finance** – Budget calendars will be distributed by email tomorrow, August 26<sup>th</sup>.

**Hi Neighbor** – The Meet & Greet will be Saturday 11:00 a.m. to 2:00 p.m.

**ADJOURNMENT:** Mellott motioned to adjourn at 7:44 p.m.; LaRocque seconded. Motion carried.

**ATTEST:**   
Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**September 9, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on September 9, 2021 were Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz and Gary Mellott. Also present was William Brungard. Mayor Durkin was absent. The meeting was held with proper notice at the Grove Community Park.

**PUBLIC COMMENT**

**MINUTES** – LaRocque motioned to approve the minutes (correcting that Traci Kuntz was absent) of August 25, 2021, Grimm seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL** - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$17,324.69; Sewer \$43,837.98; HA \$203.20; Turnback \$107.75; Allison seconded. Motion carried unanimously.

*(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

Big Rock Completion Report – Allison motioned to approve the report for PennDot Submittal; Grimm seconded. Motion unanimously carried.

Agility Equipment/Dog Park – Allison motioned to approve the construction and placement of the equipment by the dog park group at no cost to the borough.

**NEW BUSINESS**

**COMMITTEE REPORTS**

Zoning – Grimm reported a letter has been sent to Nihart pertaining to 202/204 High Street. Mr. Nihart hasn't obtained any permits for construction on the property. However, a structure has been placed. In addition, he has not consulted with our engineer on stormwater management or land development.

Streets – Hill reported that the committee is working on budget figures for a 2022 street project. The crew will be attending an LTAP Winter Maintenance training on September 27<sup>th</sup>.

Sewer – A letter will be sent to Bischof to request his plans for the separation of the sewer line shared with the former parsonage.

Public Safety – September 18<sup>th</sup> Chicken BBQ; Sub sale next month; October 3<sup>rd</sup> – Flashover Class (simulated structure fire training).

Community Development – The committee met with Faulkner in preparation for the Robb hearing scheduled for October 7<sup>th</sup>. A letter has been sent to Ertel in reference to IPMC violations at his property. They met with Mr. Kouf in reference to violations at his property. He was given a week to clean up. He has cleaned up some but not all.

Recreation – The committee met with DCNR in preparation for 2022 grant application.

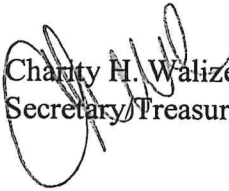
Personnel – The committee will work on budget items for personnel. Allison suggested that the committee meet with the budget committee in reference to their proposal prior to the proposed budget being passed.

Finance – Expenditure requests are due to the committee by October 11<sup>th</sup>.

**Regular Meeting**  
**September 9, 2021**

Hi Neighbor – Meeting at 7:00 p.m. on September 14<sup>th</sup>.  
CCEP – Annual meeting scheduled for September 16<sup>th</sup>.  
Act 32 – Meeting next week.

**ADJOURNMENT:** LaRocque motioned to adjourn the meeting; Mellott seconded. Motion carried unanimously.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**September 22, 2021**

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on September 22, 2021 were Jo LaRocque, Gary Mellott, Traci Kuntz, Dave Grimm, Albert Hill, Stephen Hoy and Mayor Durkin. Also present were Kollin Wheeler and Dan Baker. Wayne Allison was absent.

**MINUTES** – Mellott motioned to approve 9/9/21 minutes; LaRocque seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Trick or Treat – LaRocque motioned to set the hours for October 31<sup>st</sup> from 6:00 p.m. to 8:00 p.m.; Mellott seconded. Motion unanimously carried.

**COMMITTEE REPORTS**

Zoning – Met with Victor and the violation at 202/204 High Street has been confirmed. He will move forward with enforcement for this property AND 800 Bressler Street. He reminded Council we will need to hire an alternate solicitor if 800 Bressler goes to court.

Sewer – Met with borough engineer, Steve Gibson. The pump station plans are available for review in the office. The project is anticipated to be between \$250,000 and \$300,000. The committee plans to make application for the infrastructure grant with the county. We've budgeted some funds for 2022 and have secured the American Rescue Plan funds with the federal government. It's possible we may purchase a portable flow meter during the 2021 budget year.

Public Safety- Food truck fundraiser is set for October 2<sup>nd</sup>.

Community Development – the committee continues to watch the progress at the “yard sale/Kouf” property. Ertel is working on cleaning up his property. We will be in court October 7<sup>th</sup> at 1:30 p.m. for 666 Woods Avenue.

Recreation – Allison distributed a revised wish list.

Finance – Expenditures are due to the committee by October 11<sup>th</sup>. The committee will meet October 13<sup>th</sup> at 11:00 a.m.

Hi Neighbor – Baker requested permission/assistance from the fire company to relocate one of their sheds. They will coordinate to get that accomplished.

Hill mentioned a complaint received from Jim Kramer at 301 Wright Street. He's having a standing water problem on his property. Council discussed that there has always been a water problem there. He may need to pipe it down to the nearest storm drain.

**ADJOURNMENT:** Hoy motioned to adjourn at 7:50 p.m.; Mellott seconded. Motion carried.

**ATTEST:** Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**October 13, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on October 13, 2021 were Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy (via phone), Traci Kuntz and Gary Mellott. Also present were William Brungard, Dean Williams and Jim and Wendy Kramer. Mayor Durkin was absent.

**PUBLIC COMMENT** – Jim and Wendy Kramer attended the meeting to discuss a water runoff problem they've been having on their Wright Street property. They're asking the borough for advice on how to resolve the problem. A number of Councilmen will meet at their property in the morning to investigate and assist them in coming up with a resolution.

Dean Williams attended the meeting to discuss a sewer backup that occurred at his rental property in 2020. The Sewer Committee will further investigate the line to determine the cause.

**MINUTES** – LaRocque motioned to approve the minutes October 13, 2021, Mellott seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL - Bill Sheet & Financial Statement** – Allison motioned to approve bills as follows: General \$6,770.05; Sewer \$6,862.07; HA \$1,073.40; Turnback \$610; LaRocque seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

Flow Meter/Sewer – Grimm motioned for Council to purchase a portable flow meter at an expense of \$18,805 to assist with locating infiltration. This would be a great asset when applying for grants in the future. Allison seconded. Motion unanimously carried.

**NEW BUSINESS**

Health Insurance Renewal – LaRocque announced no increase for our health insurance renewal at \$5,658.50 per month for all employees and their families. In comparing a comparable plan with Highmark, the rates were substantially higher. LaRocque motioned to continue with our renewal through Geisinger Health Plan; Kuntz seconded. Motion carried unanimously.

**COMMITTEE REPORTS**

Zoning – Grimm reported that Nihart (202/204 High Street) was given the contact information (in writing) to move forward with development of his properties. He is required to seek permit and submit plans for land development and storm water management prior to further construction. He is currently in violation of several sections of different ordinances at that location.

Streets – The manhole on Woods Avenue has been leveled with the street. A street sign has been placed on York Lane.

Sewer – The new estimate for the pump station came in at \$229,785. We are looking at pursuing different grants to assist in funding the project. There was a discrepancy in our readings with the treatment plant during our last heavy rainfall. We're working with them to clear it up. Grimm is suggesting we upgrade our flow reading system to be compatible with the treatment plant. This will allow us to see realtime data and compare readings from other dates without contacting the City. The cost of the upgrade is \$3,202. He plans to address this at the next meeting.

**Regular Meeting**  
**October 13, 2021**

**Public Safety** – Each organization raised approximately \$600 during the BBQ. The next fire company fundraiser will be a food truck and vendor show.

**Community Development** – The hearing for 666 Woods Avenue was held and Mr. Robb has 30 days from October 8<sup>th</sup> to clean up his property or the Borough may go in and take action. The order is available to review in the office. We will be contacting the Sheriff's Department to secure the area while the borough removes the debris/garbage/inoperable equipment. Once disposed of, the monies received for the aluminum and steel will be held in escrow to pay the lien filed against the property. A letter is being sent to Ertel regarding the condition of his fence. He will be required to secure the posts within the timeframe allotted within the ordinance.

**Recreation** – The committee met with Engineer, Steve Gibson in preparation for 2022 grant application.

**Finance** – The committee has the 2022 budget drafted but also waiting on a few more details on some submittals. One request has been passed onto the JBC to consider.

**ADJOURNMENT:** Mellott motioned to adjourn the meeting at 8:40 p.m.; Kuntz seconded. Motion carried unanimously.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**November 11, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on November 11, 2021 were Mayor Durkin, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone) and Gary Mellott. Also present were Kollin Wheeler, Laura Jameson, Bethany Barrett and Dan Baker. Allison was absent.

**PUBLIC COMMENT**

**MINUTES** – Mellott motioned to approve the minutes October 28, 2021, Hoy seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL** - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$8,687.54; Sewer \$11,222.89; HA \$136.79; Grimm seconded. Motion carried unanimously.  
*(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

Flow Meter/Sewer – Grimm motioned for Council to approve an increase in the cost of a portable flow meter bringing the total expense to \$19,458 from North East Technical Sales, Inc., to assist with locating infiltration. This would be a great asset when applying for grants in the future. Mellott seconded. Motion unanimously carried.

Flows/Sewer Software – Grimm, Eters, Brungard, Wheeler and Gibson met with Martz Technologies in reference to the software for flows. The current technology will be obsolete in the next few years. It is necessary to purchase the software to have a real time tracking system for our sewer flows. Grimm motioned to purchase the software in the amount of \$3,202; Mellotte seconded. Motion unanimously carried.

Resolution No. 01-2021 – Mellott motioned to adopt Resolution No. 01-2021 to put the Christmas Lights across High Street for the season; Grimm seconded. Motion unanimously carried.

Proposed Budget – LaRocque motioned to accept the 2022 Proposed Budget with a tax increase of .305 additional to the now .61 mills for a total for 2022 of .915 mills. A news release has been drafted for the Express to release to the public.

**NEW BUSINESS**

800 Bressler Street – Faulkner has a conflict of interest in the case with the contractor. Therefore, in order to continue with the enforcement through the courts, the borough will need to hire a different solicitor. After several attempts with other attorneys, Micelli was recommended by Code Inspections, Inc. Mellott motioned to move forward with an alternative solicitor; Hoy seconded. Motion carried unanimously.

**COMMITTEE REPORTS**

Zoning – Code Inspections, Inc. will be here the 3<sup>rd</sup> Thursday. Several permits have been issued since the last meeting.

Sewer – Grimm reported on the applications for funding for renovating the pump station in 2022. American Rescue funds for approximately \$138,000 have been secured. We are anticipating funding from the County Rescue Funds. Council has budgeted \$80,000 in capital construction costs.

Public Safety – A fire extinguishing class will be held November 18<sup>th</sup> at Susquehannock Heights, which will include Goodwill Hose, Hope Hose and the County.

**Regular Meeting**  
**November 11, 2021**

**Community Development** – Mr. Robb has appealed the court order to clean up his property. We now will wait until the appeal is approved or denied by the courts with a timeframe to move forward. Ertel is making slow improvements to his property.

**Fire Company** – Mellott reported that they've applied for the State grants to replace any major needs. They've entered into a joint application to purchase air packs that are \$7,500 each. They are in need of 12 packs. The anticipated award date is April 2022. The fire company will be placing a tree in front of the fire station for the holiday.

**Hi Neighbor** – The committee will be helping with the holiday dinner at the First Church of Christ. They're collecting door prizes for the event. The lighting contest dates are TBD.

**ANNOUNCEMENTS:** We will have holiday refreshments at the next meeting.

**ADJOURNMENT:** LaRocque motioned to adjourn the meeting at 7:50 p.m.; Mellott seconded. Motion carried unanimously.

**ATTEST:**  Charity H. Walizer-Etters  
Secretary/Treasurer

**Regular Meeting**  
**December 9, 2021**

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on December 9, 2021 were Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone) and Wayne Allison. Also present were Bill Brungard, Kollin Wheeler, Express Reporter Bethany Barrett and Dan Baker. Gary Mellott and Mayor Gary Durkin were absent.

**PUBLIC COMMENT**

**MINUTES** – LaRocque motioned to approve the minutes November 11, 2021, Grimm seconded. Motion carried unanimously.

**REPORTS OF OFFICERS**

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

**COMMUNICATIONS** - Were listed for review.

**FINANCIAL - Bill Sheet & Financial Statement** – Allison motioned to approve bills as follows: General \$8,855.89; Sewer \$70,317.29; HA \$64.11; Kuntz seconded. Motion carried unanimously.  
*(A detailed listing of bills & financial statements are available in the Borough Office.)*

**UNFINISHED BUSINESS**

Final Budget – LaRocque motioned to accept the 2022 Final Budget with a tax increase of .305 additional to the now .61 mills for a total for 2022 of .915 mills; Grimm seconded. Motion unanimously carried.

Tax Resolution 02-21 – LaRocque motioned to accept Tax Resolution 02-01 setting the real estate tax to .915 mills; Grimm seconded. Motion unanimously carried.

2022 Wages – Kuntz motioned to approve a wage increase of 35 cents per hour plus cover an additional 5% of the Foreman's and Secretary's family healthcare premium per month, and \$1 increase for the Laborer (Wheeler doesn't utilize the family healthcare option at this time.); Allison seconded. Motion unanimously carried.

Pump Station Project – Grimm motioned to prepare to bid the pump station project and place the 25 percent deposit (\$21,417.50 to Envirep in Lancaster) on the equipment w/COSTARS pricing of \$85,670. It will take approximately 6-9 weeks to prepare and several more weeks for production. The committee will meet with the salesman tomorrow for cell service information.

**NEW BUSINESS**

Notice of Meetings 2022 – Allison motioned to publish the dates for the 2022 Council meetings as the 2nd and 4<sup>th</sup> Thursday of each month with the exception of November (no 2<sup>nd</sup> meeting and January 3<sup>rd</sup> will be the Organization meeting with no meeting on January 13<sup>th</sup>); Kuntz and LaRocque seconded. Motion was carried unanimously.

Christmas Tree Pickup – January 6<sup>th</sup> and 13<sup>th</sup>.

**COMMITTEE REPORTS**

Zoning – Miceli has agreed to represent the Borough to move forward with enforcement at 800 Bressler Street.

Sewer – Grimm reported that the sewer line to the dance studio has been installed.

Community Development – The committee met with Faulkner. He's working on getting Robb's appeal dismissed. Ertel is making slow progress on his property.

**Regular Meeting**  
**December 9, 2021**

Hi Neighbor – Council is suggesting different lights/decorations for High Street. The Recreation Committee will work with the “Hi Neighbor” Committee to either set up placement of the old lights for 2022 and/or in obtaining new lights for the Borough.

TCC – Met and reorganized with no requests.

**ANNOUNCEMENTS:** Grimm asked Council to consider representatives to be appointed to a COG joining the City of Lock Haven and Flemington for future joint projects. These meetings could begin in February and should include the Borough Foreman.

Christmas lunch with the employees will be held December 21<sup>st</sup> at 11:30 a.m. at the OIP in Mill Hall.

**ADJOURNMENT:** LaRocque motioned to adjourn the meeting at 8:00 p.m.; Allison seconded. Motion carried unanimously.

**ATTEST:**        
Charity H. Walizer-Etters  
Secretary/Treasurer