

Regular Meeting

April 8, 2021

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on April 8, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz (via phone) and Gary Mellott. Also present was William Brungard.

PUBLIC COMMENT – None.

MINUTES – LaRocque motioned to approve the minutes for March 25, 2021, Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$7,946.49; Sewer \$4,535.98; HA \$37; Grimm seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

NEW BUSINESS

Mill Hall Pool/Letter of Support – Mill Hall Borough plans to apply for funding in 2022 for rehabilitation of the Mill Hall Pool. Allison would like to see Flemington provide a letter of support once the application deadline approaches. Tabled for 2022.

COMMITTEE REPORTS

Zoning – The resident at 800 Bressler has been in contact with the Zoning Committee and will meet with Grimm, Amos Glick (Contractor) and our Zoning Officer on April 15th. Gibson has been working with Hanna's Engineer on the parking lot plans and permits for the funeral home.

Streets – Brungard reported that 47 gallons of paint and 64 man hours per crewman were necessary to complete the curb painting for the entire borough. The Turnback/Woods Avenue project is set to begin Monday. Big Rock purchased the standard catch basins. Council agreed to utilizing them rather than holding up the project but agreed on specific depths (per PennDot specs) along with filling to the flow level with concrete at the contractor's expense.

Sewer – Gibson is getting information on repairs to the pump station.

Public Safety – The fire company received positive feedback on the Easter Egg Hunt. They were able to "egg" 37 homes, which took 4 groups approximately 2 hours to complete. They plan to increase this for 2022. Parading the town with the Easter Bunny was a huge hit. The hot dog sale sold out; Unkel Joe's donated a fishing rod to chance off. The next fund raiser is the Kenny Wallace race giveaway. The fire company plans to attend the Loganton Memorial Day parade.

Community Development – The committee will be meeting with Faulkner to move ahead with IPMC compliance for 666 Woods Avenue.


Recreation – The scoreboard at the ballfield has been replaced by the Little League. The committee is attempting to secure additional funds for the basketball court fencing. There are also plans in the works for applying for the DCNR Small Communities grant in 2022. Mr. Reynolds contacted the borough regarding profanity and loud music coming from use of the basketball court. Allison will attempt to get additional information from other adjacent property owners. We do have an ordinance pertaining to noise and profanity.

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Hi Neighbor – Baker questioned flag placing for Memorial Day. Allison stated that he will supply the flags if the committee is able to place them. We have 66 veterans in our cemetery. Baker added that they will contribute two banners this year for the Hometown Hero Program.

ADJOURNMENT: Mellott motioned to adjourn the meeting at 7:50; LaRocque seconded. Motion carried unanimously.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
March 25, 2021

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on March 25, 2021 were Mayor Durkin, Wayne Allison (via phone), Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque, Gary Mellott and Traci Kuntz (via phone). Also present was Kollin Wheeler.

MINUTES – Mellott motioned to approve 3/11/2021 minutes; LaRocque seconded. Motion carried unanimously.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Zoning – Contact will be made with the Zoning Officer on the next steps on 800 Bressler Street.

Sewer – Gibson will obtain a quote for pump station repairs.

Streets – Curbs are being painted. Woods Avenue project is set to begin during the first week in April.

Building and Property – Mellott reported that the inoperative vehicles (used by the fire company for training purposes) were removed from the vacant lot next door.

Public Safety – Mellott thanked the borough for the contrition from the Local Services Tax income. He reported there will be no carnival this year due to COVID. However, they are planning many other fundraisers such as a funnel cake and hot sausage sale, chicken dinner, firemen's food festival and drawing for a racing experience with Clinton County Speedway.

Community Development – Sheffer removed the brush from his property at 90 Allison Street.

Recreation – Toursim grant application was denied for 2021. The park is officially open for the season. Steel posts are being installed for the scoreboard at the ballfield.

ADJOURNMENT: Mellott motioned to adjourn at 7:16 p.m.; Grimm seconded. Motion carried.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting

March 11, 2021

Council President Albert M. Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on March 11, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Albert Hill, Steve Hoy (via phone), Traci Kuntz (via phone) and Gary Mellott. Also present was William Brungard.

PUBLIC COMMENT – None.

MINUTES – Allison & LaRocque motioned to approve the minutes for February 25, 2021, Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Mayor Durkin suggested Council review our ordinances and amend the penalties to include compensation for legal and engineering fees. Allison mentioned that the engineering fees are addressed in our Stormwater Ordinance as payable by the property owner. Charity will contact Gibson for more information on how that is collected.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$12,588.66; Sewer \$4,619.35; HA \$4,209.74; Turnback \$91.88; Public Safety \$1,865. Mellott seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Allison noted that the crew has been doing a great job painting curbs at the intersections.

NEW BUSINESS

SPRING CLEANUP - will be held every Tuesday in April. Bagged leaves ONLY will be accepted. Please place your bagged leaves at the curb by 7:00 a.m. Tuesday mornings in April.

TIRE PICKUP - will be April 13th. Please place your tires out for pickup by 7:00 a.m. the April 13th.

MILLINGS – The millings will be available at no cost. Anyone receiving the millings will be required to make arrangements for transporting them from the site.

COMMITTEE REPORTS

Zoning – The resident at 800 Bressler has been instructed by our solicitor to contact Code, Inc. for permit information. Hanna's engineer is communicating with Gibson to come to an agreement on parking lot plans at the funeral home lot.

Streets – Brungard provided an update on the progress of the Woods Avenue project. He stated that the inlets have been ordered and plans are moving forward as scheduled.

Sewer – Brungard reported on the issues with the pump station. The committee has been meeting with him to come up with a solution to remedy the problems.

Public Safety – The fire company will be filling eggs on March 31st at 6:00 p.m. at the Redeye. The Easter Bunny will parade around Flemington on the firetruck on March 27th at 4:00 p.m. There will be a hot dog sale on April 2nd at the Woodshed parking lot.

Community Development – Update on the Sheffer property – he's in a contract with Saar to have the branches removed from the property. Mellott reminded Council that the motioned was made and approved to have him cited prior to this date. The committee explained that there was a question as to who was responsible since there is an article agreement. The property is not technically owned by Sheffer. The committee will follow through with enforcement procedures.

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Recreation – Council approved to have the park reopen as the crew is ready. The “Hi Neighbor” Committee will take care of planting flowers again this season. Allison requested approval to have Charity assist with a survey being distributed collecting inventory of park equipment and facilities in the County.

Personnel – Allison reported that the employee evaluations are complete and went well. He thanked Council for their input in completing them effectively. The employees have all read and signed that they understand the policy to date.

CCEP – The annual picnic is coming up.

ACT 32 TCC – LaRocque reported that they met and reorganized. She reported on some new procedures announced by the State. In the future they will continue to review the cases as a committee, but if they are declined, that taxpayer now has the option of meeting face to face with the newly assigned group to plead their case. Otherwise, there is no contact with the tax payer and no knowledge of who the taxpayer is, or what Borough/Township they are from. In addition, they encourage an alternate be appointed from each municipality.

Ordinance Review – Hill will consider appointing a committee to handle reviewing our current ordinance penalty sections.

ANNOUNCEMENTS – Council will tour Susquehannock Heights March 19th at 9:00 a.m.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:32 p.m.; Mellott seconded. Motion carried unanimously.

ATTEST:


Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
February 25, 2021

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on , 2021 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy (via phone), Jo LaRocque, Gary Mellott and Traci Kuntz (via phone).

MINUTES – LaRocque motioned to approve 2/11/21 minutes; Kuntz and Mellott seconded. Motion carried unanimously.

UNFINISHED BUSINESS

Street Project Bid – The committee met with Big Rock and called references and all were good. Daren Stover met with the committee and Mike Neff (Big Rock). Neff agreed to the expectations set by Council based on the previous work they've done in the Borough. Allison motioned to accept the bid from Big Rock of \$299,138.90; Grimm seconded. Motion was unanimously carried.

Dog Incident at Park – Allison motioned to require a report be written/documented in reference to the dog attack (Crawford vs. Drohan) at the park. He asked that the written report, including what action was taken by the borough, be distributed to Council for their information; Mellott seconded. Motion carried unanimously.

NEW BUSINESS

Community Yard Sale – Allison motioned to schedule the community-wide yard sale April 30th and May 1st; Mellott seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – Faulkner sent a letter to 800 Bressler Street explaining the existing zoning violations. The committee will meet with Hanna on parking lot procedures per the zoning ordinance.

Streets – Mellott motioned to have the curbs painted this spring. It was decided that the crew handle the job rather than having them sprayed on. Council agreed painting them by hand provided a better coverage. Grimm seconded the motion; unanimously carried.

Building and Property – Mellott asked that the crew take a look at the white board in storage. It's available to the borough if there's a use for it.

Public Safety – Mellott reported that our firemen (who opted for the vaccine) have been vaccinated. The fire company is holding an "egg your yard" fundraiser. The members will fill eggs and drop them in yards Easter Eve after the kids are asleep. They're applying for the Federal Grant for air packs. They've responded to 33 calls so far this year.

Community Development – The committee tabled the letter to Sheffer on his brush pile due to owner/article of agreement questions. Mellott reminded the committee that a motion voted on at the last meeting to move forward with a letter. Hoy explained that they will look further into who is responsible considering the sales agreement. Grimm suggested that the penalty sections of our ordinances be revisited to allow for reimbursement of legal fees.

Recreation – The committee has submitted application for the tourism grant. Allison reported on a letter received in reference to starting the Recreation Program again. He added that nothing was budget for 2021, but we could revisit this for 2022.

Personnel – Allison reported that the committee met and discussed evaluations and plans to conduct them before the next meeting.

Hi Neighbor – There will be two hometown hero banners placed this year for Flemington residents. The Easter Egg Hunt plans are pending COVID regulations.

ADJOURNMENT: Mellott motioned to adjourn at 7:45 p.m.; Grimm seconded. Motion carried.

ATTEST: Charity H. Walizer-Enters, Secretary/Treasurer

Regular Meeting
February 11, 2021

Council Vice President A. Wayne Allison called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on February 11, 2021 were Mayor Durkin, Wayne Allison, Jo LaRocque, Dave Grimm, Steve Hoy (via phone), Traci Kuntz (via phone) and Gary Mellott. Also present were William Brungard and Kollin Wheeler. Council President, Albert Hill was absent.

PUBLIC COMMENT – None.

MINUTES – Mellott motioned to approve the minutes for January 28, 2021, Grimm seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Allison reminded Brungard to contact those involved in the dog attack in the park. He urged him to document the leash law violation and follow up with the dog warden.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$16,000.30; Sewer \$4,503.86; HA \$2,399.41; Turnback \$24.36; LaRocque seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

WOODS AVENUE STREET PROJECT – Grimm reported that we received 7 bids for the project as follows: HRI - \$441,652.25; Bowman - \$452,733; Charles Construction - \$446,061.95; Big Rock Paving - \$299,138.90; Hawbaker - \$447,787.50; Gutellius - \$329,707.20; M&M Asphalt \$508,155.10. He noted that the biggest difference in price is with curbing. The committee plans to contact references for Big Rock prior to the next meeting. Grimm motioned to table the bid reward to February 25th; Allison seconded. Motion unanimously carried.

NEW BUSINESS

COSTARS/SALT CONTRACT – Charity stated that the current salt price is \$77.52. Next season's prices will be dependent upon participation in the COSTARS program but is always a better price than purchasing outside of COSTARS contract pricing. Mellott motioned to participate in the 2021/22 COSTARS program; LaRocque seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – Hanna parking lot meeting rescheduled to next week. The paperwork for 800 Bressler was sent to Faulkner's office. The committee will meet to discuss moving forward.

Public Safety – The fire companies and ambulance associations in the area have toured the new Susquehannock Heights building. Mellott talked about some addresses in the borough that could be revisited per their access streets/drives/lanes.

Community Development – LaRocque motioned to approve the committee attend a Code Enforcement webinar through PSAB for \$45. It will be held Wednesday, February 17th, 12:00 p.m. to 1:00 p.m. Mellott seconded. Motion unanimously carried. Brungard reported on the Tripp hearing. Mr. Tripp was found guilty of violating the burning ordinance and was fined per the ordinance. Mellott motioned to move forward with enforcement of IPMC for his brush pile that is currently a violation. Council agreed to have Faulkner send a letter that the pile be removed before our meeting on February 25th; Grimm seconded. Motion carried.

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February 11, 2021

Recreation – There continues to be grass/mud issues at the dog park. Brungard has been working on a resolution with no luck. The CCCF grant will be awarded this month. We are preparing our application for the Tourism Grant. The committee is asking for \$2,600 for gravel mix surfacing for the dog park to alleviate some of the mud issue and to provide an all-weather/season, mud-free area for the dogs and their owners.

Personnel – Allison reported that the committee will meet to prepare for employee evaluations.

Hi Neighbor – Chicken BBQ 2/13. Christmas lights will be taken down over the next couple of weeks.

ANNOUNCEMENTS – Grimm will be contacting PEMA in reference to monies possibly available for relief from the several snow storms during this winter season.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:10 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST:


Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
January 28, 2021

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on January 28, 2021 were Mayor Durkin, Dave Grimm, Albert Hill, Steve Hoy (via phone), Jo LaRocque, Gary Mellott and Traci Kuntz (via phone).

MINUTES – Allison motioned to approve 1/14/21 minutes; Kuntz seconded. Motion carried unanimously.

UNFINISHED BUSINESS - None.

NEW BUSINESS

Pension Policy – Our current policy states eligibility starts at age 21. It also requires one year of service and is paid the following calendar year and is based off the prior year's gross wages. The Personnel Committee is suggesting removing the age threshold and revising the eligibility to read "following the probationary period". Kuntz motioned to approve the revisions; LaRocque seconded. Motion unanimously carried.

COMMITTEE REPORTS

Streets – Hill reported the Woods Avenue project has been advertised for bid. He added that the addendum has been sent to all of the plan holders. (HRI, Gutellius, Hawbaker, Charles Construction and Big Rock are the current plan holders.) The committee is discussing correcting our lips and curbs with the County Aid funds of just over \$1,000. Hoy suggested the curb paint be refreshed this Spring/Summer. Mark's Parking Marking has sprayed them in the past.

Public Safety – Mellott reported that our firemen have been getting their vaccines. They've also had 19 calls so far this year. They've had eight members pass the incident safety class. In addition, they were awarded the Clinton County Community Foundation Grant and are able to purchase tires and paint with those funds.

Community Development – Hill asked the status of the brush pile at the Sheffer property on Allison. Hoy stated he will follow up with Sheffer. The Canal Street/Tripp hearing is scheduled for Friday at 9:00 a.m. The Fire Chief will testify to what occurred.

Recreation – The Clinton County Community Foundation awarded \$3,600 for fencing at the basketball court. However, that will not cover the total project cost. We will revisit this at a later date. The committee is still working on a solution of the dog park. They're suggesting a geotextile be put down to alleviate the mud. It is expected to be a \$3,000 project. Grimm motioned to apply for the Tourism grant for the project; Mellott seconded. Motion unanimously carried.

Finance – Allison asked that the committee take a look at the budget to see if there might be some funds available for the fence project mentioned above.

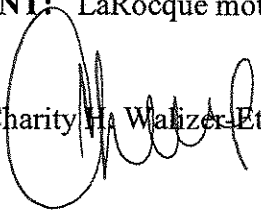
Personnel – Allison is asking for Council's help completing evaluations on each of the employees. The forms were distributed. It is understood that some may have little to no involvement with the employees. In that case, you may simply state "n/a". He asked that they be completed by the next meeting date (February 11th).

Hi Neighbor – Christmas lights are scheduled to be taken down Sunday at 9:00 a.m. weather permitting.

ANNOUNCEMENTS: Council members up for re-election should pick up their petitions in February. Grimm questioned what will be done with the millings from the street project. Mellott is interested in purchasing some. Council mentioned a pre-bid conference. It was stated that there will be no pre-bid conference per Brungard. Kuntz would like to attend PSAB's Sunshine Act training webinar. The cost is \$45. LaRocque motioned to approve; Allison seconded. Motion was carried unanimously.

ADJOURNMENT: LaRocque motioned to adjourn at 8:15 p.m.; Allison seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-~~Etters~~, Secretary/Treasurer



Regular Meeting
January 14, 2021

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on January 14, 2021 were Wayne Allison, Albert Hill, Jo LaRocque, Dave Grimm and Traci Kuntz (via phone). Mayor Durkin, Gary Mellott and Steve Hoy were absent. Also present were William Brungard and Kollin Wheeler.

PUBLIC COMMENT

MINUTES – LaRocque motioned to approve the minutes for December 10th, 2020, Grimm seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Allison questioned the status of the junk vehicles on Canal Street. Brungard reported that he is working on it.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$18,165.44; Sewer \$8,864.40; HA \$1,079.68; Grimm seconded. Motion carried unanimously. Charity reported that the Susquehannock tap on fees were received in December.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

WOODS AVENUE STREET PROJECT – Grimm motioned to request bids for the project to be opened on February 11th and awarded that evening with a completion date of August 31st. Allison seconded. Motion unanimously carried. PPL pole located at the Dickey property is slated to be moved closer to the traffic light.

NEW BUSINESS

LIENS/90 ALLISON STREET – Charity reported that Faulkner spoke to Jordan Sheffer regarding the liens. Sheffer intends to pay them.

DIRECT DEPOSIT – Allison motioned to implement it; LaRocque seconded. Motion unanimously carried. (For the record, Hoy will not be participating in direct deposit)

COMMITTEE REPORTS

Zoning – Dr. Powers removed the shed at his High Street/Walnut Drive property.

Streets – Kramer driveway was patched on January 14th as a result of a written complaint received.

Sewer – Jack Peters was approved to serve as Flemington's representative for CCSA. LaRocque mentioned dirty water due to a water break on Oak Lane that was brought to her attention and questioned by a resident. Council agreed she should contact the water company.

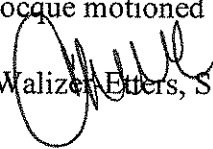
Public Safety – There is a citation at the magistrate for Kevin Tripp/Canal Street open fire. We will need to have the constable serve the notice since it was not picked up at the post office.

Recreation – There continues to be grass/mud issues at the dog park. Brungard has been working on a resolution with no luck. The CCCF grant will be awarded this month.

Personnel – Allison reported that the committee will meet to prepare for employee evaluations.

Hi Neighbor – Chicken BBQ 2/13. Christmas lights will be taken down over the next couple of weeks.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 7:40 p.m.; Grimm seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer , Secretary/Treasurer

Regular Meeting
December 10, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on December 10, 2020 were Mayor Durkin, Wayne Allison, Albert Hill, Jo LaRocque and Gary Mellott. Grimm, Hoy and Kuntz were absent.

PUBLIC COMMENT

MINUTES – Mellott motioned to approve the minutes for November 12th, 2020, as amended; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Mellott questioned brush pile at the Sheffer property.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Mellott motioned to approve bills as follows: General \$4,317.68; Sewer \$44,926.65; HA \$50.29; Allison seconded. Motion carried unanimously. Mayor Durkin questioned the number of ink cartridges being purchased for the shop side. He added that printer ink for the office is included in the maintenance agreement. Charity prints all photos in the office for OEO and sewer, etc. Mayor Durkin suggested Council keep an eye on purchases.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

FINAL BUDGET – LaRocque motioned to approve the 2021 budget as submitted with no tax increase; Mellott seconded. Allison added that he is not in favor of continuing the lighting contest in the future if we're expecting a tax increase in 2022. Motion unanimously carried.

TAX RESOLUTION NO. 04-2020 – LaRocque motioned to approve the tax resolution with no increase; Allison seconded. Motion unanimously carried.

2021 WAGES – LaRocque motioned to approve the wages as follows: Charity and Bill will see the increase in their health insurance deduction with the Borough allocating and additional five percent towards their premium. Kollin will see a \$0.45 cent increase on his hourly rate; Mellott seconded. Motion unanimously carried.

PERSONNEL POLICY RESOLUTION NO 05-2020 – Allison motioned to adopt the amended policy resolution as distributed; LaRocque seconded. Motion unanimously carried.

WOODS AVENUE STREET PROJECT – Hill reported we are waiting for updated plans from Daren at PennDOT. We anticipate the bids will be opened on February 11th and awarded that evening with a completion date of August 31st. Council should consider whether or not they wish to keep or sell the millings from the project.

C. C. SEWER AUTHORITY – Allison motioned to appoint Jack Peters to the Clinton County Sewer Authority per his letter of interest; LaRocque seconded. Motion unanimously carried. No other letters of interest were received.

NEW BUSINESS

LIENS/90 ALLISON STREET – Charity reported the liens total \$1,082.65. Mellott motioned we instruct Faulkner to move forward with collection against the current property owner; LaRocque seconded. Motion was unanimously carried.

2021 MEETING DATES – Allison motioned to adopt the 2021 meetings dates as follows: the 2nd and 4th Thursday of each month at 7:00 p.m. *The Monday preceding the 2nd Thursday will be used as needed* for work sessions at 7:00 p.m. in Council Chambers; Mellott seconded. Motion unanimously carried.

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December 10, 2020

CHRISTMAS TREE PICKUP – LaRocque motioned to set for January 7th and 14th; Mellott seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – Dr. Powers will be removing the shed at his High Street property. The shed is currently in violation of the Zoning Ordinance.

Building & Property – Mellott reported a gas heater has been installed in the lounge area to save on electric expenses.

Public Safety – Mellott reported that the fire company soup sale raised \$336.83; the Firehouse Subs sale raised \$500; soda and chips raised \$28.50 and boot drive raised \$77.88. Santa will be making personalized visits around the Flemington community on Saturday at 3:30 p.m. The fire company responded to 122 calls so far for 2020.

Recreation – The application for the Clinton County Community Foundation Grant has been submitted.

Personnel – Allison asked that the final copy of the Personnel Policy be distributed to the employees. Evaluations will take place in 2021.

Hi Neighbor – Christmas lighting contest will be judged by the committee. The committee plans to advertise. They will make sure Charity has the winner list before she leaves for Christmas vacation.

Act 32 – LaRocque reported one abatement. She noted that there has been some discussion on eliminating the Business Privilege Tax. This is a little over \$6,000 in revenue for the borough.

ANNOUNCEMENTS: Mellott reported that the fire company's January meeting will be held on January 6th due to a conflict.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:20 p.m.; Mellott seconded. Motion carried unanimously.

ATTEST: 
Charity H. Walzer-Etters
Secretary/Treasurer

Regular Meeting
November 12, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on November 12, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard and Kollin Wheeler.

PUBLIC COMMENT

MINUTES – Allison motioned to approve the minutes for October 22nd, 2020, as amended; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER – Brungard reported that a citation has been submitted to the magistrate for Kevin Tripp on Canal Street for open burning.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Hoy motioned to approve bills as follows: General \$22,492.71; Sewer \$47,176.11; HA \$91.89; Turnback \$13.96; Mellott seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS

LIGHTS/BANNER RESOLUTION 03-2020 – Allison motioned to approve the resolution to request a permit for the Christmas lights across High Street; Grimm seconded.

LIGHTING CONTEST – Allison motioned to cancel for 2020 and use those funds elsewhere; Kuntz opposed. Motion died due to lack of a 2nd. The “Hi Neighbor” Committee will continue the contest with the Borough funding the prizes.

PROPOSED BUDGET – Allison motioned to approve the 2021 budget as submitted with no tax increase; LaRocque and Kuntz seconded. Motion unanimously carried.

NEW BUSINESS

CLINTON COUNTY SEWER AUTHORITY – Grimm submitted his resignation from the Authority. He suggested Jack Peters as a replacement nominee. He will contact Peters to see if he might be interested in the appointment.

CCCF – Allison suggested the Borough apply for the Foundation’s grant for additional fencing around the basketball court. We’ve acquired two quotes: Shoemaker Fencing \$7,165 and Kreger \$10,950. Grimm motioned to make application for the funds; Mellott seconded. Motion unanimously carried.

COMMITTEE REPORTS

Zoning – Hill reorganized the committee members appointing Hoy and Wayne to serve with Grimm. Charity submitted the formal request to Faulkner and Marquardt to move forward with enforcement procedures against the owner of 800 Bressler Street and also the owner of 510 Walnut Drive.

Streets – Turnback project bid preparations are moving forward for 2021.

Sewer – Grimm called Council’s attention to the flow chart received. He is concerned with the infiltration information in reference to wet and dry seasons for the Borough. Susquehannock has the manhole replacement slated for December.

Public Safety – Mellott reported that the fire company plans to drive through the borough with Santa and Mrs. Claus. They’re requesting letters from parents with names and addresses of children and wish list items so they can make a personal shout out for the children while social distancing due to COVID. Mellott added that the 911 Center is reassigning the box alarms for the County. He reported 116 calls to date for Flemington and

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responding with an average of 6 firemen per call. Susquehannock has been working with ~~the~~ fire company on safety procedures and emergency access.

Community Development – Hoy and Brungard reported on Canal Street incident. Mellott added that he was burning pine needles and the creating excessive smoke. The fire company was called. The home owner was uncooperative. A citation was issued at the magistrate by Faulkner on the borough's behalf.

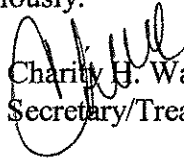
Recreation – Allison reported that Henry's Asphalt completed the basketball court Project. The borough received additional funding from the Clinton County Community Foundation for this project. The dog park has been closed due to rain/mud.

Personnel – The personnel policy draft has been created and distributed for Council to review. Allison suggested that Council provide final review and plan for December approval.

Hi Neighbor – Christmas lights are slated to be placed across High Street on December 6th at 9:00 a.m.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:00 p.m.; Allison seconded. Motion carried unanimously.

ATTEST:


Charity H. Walizer-Etters
Secretary/Treasurer

RESOLUTION NO. 04-2020

Whereas: Flemington Borough Council presents its 2021 Final Budget figures for The Borough of Flemington.

Whereas: Flemington Borough Council sets the 2021 taxes as follows:

REAL ESTATE TAX	.61 MILLS
PER CAPITA TAX	\$0
REAL ESTATE TRANSFER TAX	½ OF 1% (½%)
EARNED INCOME TAX	
RESIDENT	½ OF 1% (½%)
NON-RESIDENT	1%
LOCAL SVCS TAX (FORMERLY EMS)	\$47 (\$52 MINUS \$5)
BUSINESS PRIVILEGE TAX/MERCANTILE TAX	
RETAIL	¾ MILL (½ OF 1½ MILLS)
WHOLESALE	½ MILL (½ OF 1 MILL)

Now, Therefore, Be It Resolved by the Flemington Borough Council that it hereby creates the 2021 budget figures.

Be It Further Resolved that a copy of this resolution along with the adopted budget shall be available for public inspection in the Flemington Borough Office located at 126 High Street, Flemington Borough, Flemington, Clinton County.

Flemington Borough Council

Albert M. Hill
President

Dated: December 10th, 2020

Approved as to form and legality:

I, Charity H. Walizer-Etters, of The Borough of Flemington and the Commonwealth of Pennsylvania, do hereby certify that the above is a true copy of a resolution adopted at a meeting of the Flemington Borough Council held on December 10TH, 2020.

Date: December 10th, 2020

Clerk/Secretary:
Charity H. Walizer-Etters

Regular Meeting
October 22, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on October 22, 2020 were Mayor Durkin, Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque, and Traci Kuntz. Also present was Ed Miller. Gary Mellott was absent.

PUBLIC COMMENT – Miller reported a vehicle obstructing the view of motorists on near Walnut Drive. He suggested a mirror be installed on the pole.

MINUTES – Kuntz motioned to approve October 8, 2020, meeting minutes; LaRocque seconded. Motion carried unanimously.

UNFINISHED BUSINESS

CD Matures – LaRocque motioned to move these Turnback Funds into the money market checking account to receive the best interest rate and so the funds are available for use next summer; Kuntz seconded. Motion carried unanimously. The amount transferred to the money market will be \$364,084.86.

NEW BUSINESS

COMMITTEE REPORTS

Streets – First Quality signage for truck traffic was incorrectly installed. The committee will be in touch with First Quality to remedy the situation.

Sewer – The committee will meet to discuss the lateral inspection ordinance. The manhole shop plans for Susquehannock Heights have been submitted. However, they have not replaced it yet.

Community Development – Met with several property owners in reference to suspected inoperative junk vehicles. Council agreed to send certified letters to those who are in violation and do not comply. The committee will follow up with the OEO on unresolved violations to date.

Recreation – The basketball court project is slated for October 23rd. Allison reported that a Dog Park Booster Club has been formed and has offered to hold a fundraiser to place another bench in the dog park.

Finance – The committee will distribute the proposed budget on November 4th.

Personnel – Allison is asking for Council's help in clarifying some things in the Personnel Policy. He suggested better wording be added in certain sections. Council should review their policy and report any suggestions to him at their earliest convenience. Some things mentioned were military leave, call-outs, sick leave and request for time off guidelines and procedures.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:05 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST:  Charity H. Walzner-Etters, Secretary/Treasurer

Regular Meeting
October 8, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on October 8, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Nicole Fye, Kim Shainelin and Bill Brungard.

PUBLIC COMMENT – Fye and Shainelin attended on behalf of the Goodwill Hose Ambulance Association to discuss their budget request in the amount of \$1,820 to upgrade trauma equipment (flexible stretcher). The explained in detail the effect that COVID-19 has had on their supply costs. In addition they summarized the reimbursement process for members vs. nonmembers requiring transport. The Finance Committee will meet next week to review Public Safety contributions.

MINUTES – Allison motioned to approve the minutes for September 24th, 2020, as amended; Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Hoy motioned to approve bills as follows: General \$26,346.63; Sewer \$43,373.02; HA \$198.71; PS \$500; Kuntz seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS – None.

NEW BUSINESS - None

COMMITTEE REPORTS

Zoning – Charity provided an update from Code, Inc., with permit updates listed on the communications. Charity sent complaints on a couple of elections signs in the Borough to Code, Inc. However, freedom of speech may prevent enforcing the sign regulations.

Streets – The committee continues to work with PennDot on the Turnback project expectations. They will meet with Randy Albert next week for a walk thru on the project slated for Spring/Summer 2021.

Sewer – Flemington's project was not funded through the state grant application. Grimm noted a few areas where we could improve in future applications such as a better match and additional support letters. The intent is to apply during the next round.

Public Safety – Mellott reported he will meet Clinton County Emergency Services October 20th.

Community Development – Hoy reported 2 Parkwood Drive is now up for sale. He added that letters of inquiry have been sent to six property owners in regards to potential junk vehicles. It was reported that 206 and R206 High Street is in the preparation process for demolition.

Recreation – Allison reported that Henry's Asphalt is scheduled to begin the basketball court project by October 26th. The borough received additional funding from the Clinton County Community Foundation for this project. Therefore, if the project is not started by this date, the next lowest bidder will be awarded the project. Allison suggests due to current budget restraints, the holiday lighting contest be cancelled for 2020.

Personnel – The personnel policy has been distributed for Council to review. Allison suggested that Council take notes on what they would like to see clarified or amended.

Regular Meeting
October 8, 2020

Finance – The committee has been meeting regularly and feel it is time to consider a tax increase for 2022. Research shows that Flemington hasn't had an increase since 1989, and with continued increase in operating and material costs, the need for upgraded equipment, street and sewer projects (put on hold for 2021), it is time to begin planning for those needs now.

Hi Neighbor – Sandwich sale scheduled for October 22nd.

ADJOURNMENT: Allison motioned to adjourn the meeting at 8:35 p.m.; LaRocque seconded. Motion carried unanimously.

ATTEST:  Charity H. Walzer-Etters
Secretary/Treasurer

Regular Meeting
September 24, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on September 24, 2020 were Mayor Durkin, Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque, Gary Mellott and Traci Kuntz. Also present was Express Reporter Laura Jameson. Wayne Allison was absent.

PUBLIC COMMENT

MINUTES – LaRocque motioned to approve September 10, 2020, meeting minutes; LaRocque seconded. Motion carried unanimously.

UNFINISHED BUSINESS

Traffic Light/Property Insurance – Grimm motioned to increase the limits for property to include the traffic light in an additional amount of \$300,000. This will involve a higher premium of \$270 for the remainder of the term.

NEW BUSINESS

Trick-or-Treat – Mellott motioned to set October 31st from 6:00 p.m. to 8:00 p.m. Those handing out candy should leave their porch lights on; Kuntz seconded. Motion unanimously carried.

Health Insurance Renewal – LaRocque motioned to renew with Geisinger at \$2,426.28 per month for family coverage and \$805.94 per month for Individual coverage; Mellott seconded. Motion carried unanimously. This is a 13 percent increase from last year's rates but \$1,000 less than the comparable coverage with BC/BS.

COMMITTEE REPORTS

Zoning – Charity reported that Victor has spoken with Faulkner regarding the Bressler Street property and the shed at the wall on High Street. Victor will be sending an additional letter the Bressler Street contractor and Faulkner will be sending a letter to the property owner in reference to relocating the shed on High Street.

Streets – PSP is currently targeting speeders on Woods Avenue. The committee plans to continue meetings with First Quality this on signage for truck traffic. We are not permitted to install signage on I-80.

Sewer – The grant application for the Wright Street sewer project was denied. Grimm plans to look into how we can make our future applications more competitive.

Public Safety – Mellott reported the fire company received county grants and is currently holding a sandwich sale fundraiser. They will also be selling hot dogs at the Pet Extravaganza this weekend. They recently spent more than 24 hours manning the hospital fire. They've had three new drivers pass their EVOC testing and will be attending pump certification in Hughesville this weekend.

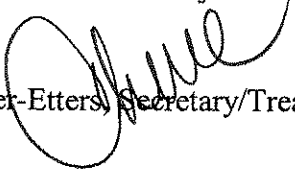
Community Development – Met Monday on junk vehicles. There's some progress at 2 Parkwood Drive. The porch at 420 Frederick Street is caving in. There are high weeds at 310 High Street. They will investigate two additional properties on Wright Street next week.

Finance – The committee will meet next week. Budget figures continue to tighten. They reported the last tax increase was in 1989.

Act 32 – LaRocque reported 4 abatements were requested of which 3 were approved and 1 denied. Abatements include fees and fines.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 7:37 p.m.; Mellott seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer



Regular Meeting
September 10, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on September 10, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard and Kollin Wheeler.

PUBLIC COMMENT – None.

MINUTES – Allison motioned to approve the minutes for August 27th, 2020, as amended; Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Hoy motioned to approve bills as follows: General \$17,274.24; Sewer \$7,369.69; HA \$131.35; Grimm seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Turnback Extension – Extension granted through December of 2021.

IPMC Junk Vehicle Letter – Hoy read the letter to Council. Grimm stated the idea is to contact the property owners through a letter in an attempt to have the violations corrected prior to issuing citations. Allison added that at this time, we have nine property owners who receive them. LaRocque motioned to approve moving forward with the letters; Allison seconded. Motion was unanimously carried.

NEW BUSINESS - None

COMMITTEE REPORTS

Zoning – Charity spoke to Faulkner in reference to making contact with the Zoning Officer about the pending zoning violations.

Streets – The committee continues to work with First Quality and PennDot on truck traffic. LTAP provided a report to council on the Woods Avenue traffic. Allison remarked his concern with the high rate of speed of some motorists noted in the report. PSP will be contacted in an attempt to combat this issue.

Sewer – We are expecting to hear info on the state's sewer grant September 15th.

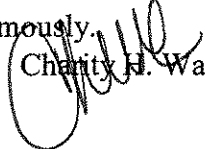
Public Safety – Mellott reported fire 90 calls for 2020. During which they're averaging six personnel per call and 568 man hours. Allison questioned how long the training wreckage would be in the side lot. Mellott estimated about 2 additional months.

Community Development – The owner of 666 Woods Avenue was found guilty. He was not fined. However, his case will be monitored for the next 30 days. There has been little change in the property conditions at 502 Frederick and 2 Parkwood Drive.

Recreation – Rachael's Dance Studio will be using the park September 12th for a recital. Social distancing guidelines will be followed. The basketball court will be utilized, but the park will remain open to the public.

Finance – Met on the budget and are awaiting additional information before returning to Council with figures. The fire company has withdrawn their request for funds at this time.

ADJOURNMENT: Allison motioned to adjourn the meeting at 7:40 p.m.; LaRocque seconded. Motion carried unanimously.

ATTEST:  Charity H. Walizer-Etters, Secretary/Treasurer

Regular Meeting
August 27, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on August 27, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque, Gary Mellott and Traci Kuntz. Also present were Todd Kreidler, Express Reporter Laura Jameson and William Brungard. Absent was Traci Kuntz

PUBLIC COMMENT

MINUTES – Allison motioned to approve July 23, 28 and August 13, 2020, meeting minutes; LaRocque seconded. Motion carried unanimously.

UNFINISHED BUSINESS

New Employee – Allison reported that we received ten applications for the laborer position. Four applicants were chosen for in-person interviews. Several questions, including all of those recommended by Council were asked of each applicant. The committee then chose two candidates for second in-person interviews, which included a tour in the borough truck by the Borough Foreman. Allison with input from committee is recommending hiring Kollin Wheeler to fill the position. He stated the Kollin was very personable and seems to have strong work ethic. He understand the expectations of the position, including plowing during the winter months. He is able to operate the zero-turn mower and is familiar with plowing snow. Hill added that not only does Kollin display a good understanding of how to be taught, he seems eager and willing to learn. Allison added that his references were all very good. Kollin would like to leave his current job because he does not have steady hours. Hoy seconded the motion. A roll call vote proved unanimous in favor of hiring Kollin Wheeler. Allison motioned to set his salary at \$15.50 with a raise following his probation period of a minimum of 60 days; Hoy seconded. The motion was carried unanimously.

NEW BUSINESS

Sewer Inspections Ordinance – Grimm introduced an ordinance from Bald Eagle Township that requires inspections of all sewer laterals prior to the sale of a property. He stated that with some amendments, this would be a good idea for Flemington to assist with eliminating additional infiltration throughout the borough. Hoy suggested Faulkner review the ordinance. Mellott suggested more information be obtained before we move forward. Grimm stated that we would work on getting additional sample ordinances from other municipalities.

COMMITTEE REPORTS

Streets – Hill reported on First Quality truck traffic. The committee met with representatives from FQ to discuss options on signage to keep the trucks off of Flemington Streets. The committee also spoke to our PennDot representative for further options. PSP had planned to be in attendance this evening as well. FQ is very willing to work together to assist with a resolution. Grimm added that several trucks are using Second Avenue. The committee will report back to Council as things progress.

Sewer – Grimm reported his position on the CCSA expires soon. He does not intend to serve another term. He urged Council to begin thinking about appointing a new representative.

Public Safety – Mellott reported the fire company was tied up all day with local fires, including one at Arby's on High Street. The fire company is holding a Marianna's sandwich sale with delivery in October.

Community Development – There has been little improvement at 666 Woods Avenue. Brungard is working with Faulkner on a plan for the Borough to go in and clean the property up and file a lien against it. The grass citation from 2019 was appealed and is scheduled to be heard in court on September 3rd at 8:00 a.m. Little progress at 502 Frederick Street has resulted in further legal action. The committee will meet and move forward with additional recommendations for vote at the next meeting.


Recreation – New flags were installed at the park.

Regular Meeting
August 27, 2020

Finance – The committee met to discuss the fire company's request for funds and responded in the form of a letter. Once we hear back, the committee will report with a recommendation.

ANNOUNCEMENTS: None.

ADJOURNMENT: Hoy motioned to adjourn the meeting at 7:50 p.m.; Mellott seconded. Motion carried unanimously.

ATTEST:  Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
August 13, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on August 13, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard, Beth Riccardo, Todd Kriedler, Eric and Dyann Shilling, Theresa Jacobs and Dan Baker.

PUBLIC COMMENT – Shilling attended the meeting to discuss his sewer bills being received just before the due date. Charity explained that all of the bills went out in a timely manner. Allison suggested he talk with the post office regarding delivery. Jacobs attended the meeting to discuss the status of the Pineview Drive repairs following the water line replacement project. Council responded that the water company has the project slated for some time in the next week or so but that this is the water company's project rather than the Borough's.

MINUTES – No minutes to accept at this time.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$9,814.60; Sewer \$81,137.84; HA \$55.67; LaRocque seconded. Motion carried unanimously.
(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

624 Wright Street – Bids for the property were opened immediately prior to the meeting. One bid was received from Thor Glenn who was represented at the meeting by Beth Riccardo. He submitted a bid in the amount of \$7,500. The Borough will handle the deed preparation for the sale.

Turnback Extension Letter – Discussion ensued on committing a date for the extension. Grimm motioned to leave the date open since we are unsure what will happen with COVID-19 at this time; Mellott seconded. Motion carried 6 to 1 with Allison voting no to leaving the date open ended.

NEW BUSINESS

Employee Resignation – Allison motioned to accept the borough laborer, JR Probst's resignation with regret; Kuntz seconded. Motion unanimously carried. The Personnel Committee will meet to discuss finalizing payment for unused time and benefits upon his departure.

COMMITTEE REPORTS

Zoning – The committee met with Zoning Officer, Victor Marquardt. He's waiting to meet with Faulkner on the open ended issues. They were pleased with his report.

Streets – Suburban agreed to the terms of restoring Pineview Drive. They have no issues with coming back to correct any settling that occurs at the location over the next 12 months.

Sewer – Susquehannock sewer manhole/"doghouse" remains faulty. Council agreed that an occupant permit will not be issued until a sewer permit is acquired. There was a sewer backup on Canal Street that has since been repaired. The sewer project grant application is expected to be awarded in September.

Public Safety – Mellott reported that the junk vehicles in the side lot are for fire company training. Mellott reported that that fire company has responded to 77 calls so far this year. Kuntz asked that the Finance Committee meet to locate funds in the budget to assist the fire company. The committee will take a look at what might be available.

Regular Meeting
August 13, 2020

Community Development – Faulkner sent a notice to the owner of 502 Frederick. He will be cited if the violations aren't corrected within ten days. We will move forward with citations against the owner of 666 Woods Avenue.

Recreation – Rachael's Dance Studio will be using the pavilions at the park on September 12th for a dance recital. Social distancing guidelines will be followed. She will utilize the basketball court. The park will remain open to the public.

Personnel – The committee met to review the applicants and will request an Executive Session following the end of the agenda.

Hi Neighbor – Baker reported on the idea of having the Meet & Greet for the community in September. Following discussion, it was decided that it would be difficult to follow the COVID-19 guidelines to make it work.

ADJOURNMENT: Allison motioned to adjourn the meeting at 8:05 p.m. to enter into an Executive Session to discuss personnel matters; Kuntz seconded. Motion carried unanimously. The meeting reconvened at 9:00 p.m. Allison reported personnel matters were discussed. The regular meeting immediately adjourned.

ATTEST: 
Charity E. Walizer-Etters
Secretary/Treasurer

SPECIAL MEETING MINUTES

July 28, 2020

President Albert Hill called Flemington Borough Council special meeting held Monday, July 28, 2020, at 3:30 p.m. to order. Roll call showed the following Council present: Allison, Grimm, Hill, LaRocque; and Mayor Durkin. Also present was Beth Riccardo. Absent were Hoy, Kuntz and Mellott.

UNFINISHED BUSINESS:

624 Wright Street – Grimm motioned to request advertise for bids, the sale of 624 Wright Street. We will accept sealed bids until 6:30 p.m. on August 13, 2020. The bids will be opened at that time. Allison seconded; the motion was unanimously carried.

ADJOURN: Grimm motioned to adjourn at 3:40 p.m.; LaRocque seconded. Motion unanimously carried.

ATTEST:


Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
July 23, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on July 23, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque and Gary Mellott. Also present was Todd Kreidler. Absent was Traci Kuntz

PUBLIC COMMENT

MINUTES – Allison motioned to approve July 9, 2020, meeting minutes; LaRocque seconded. Motion carried unanimously.

UNFINISHED BUSINESS

624 Wright Street – The committee will meet with Faulkner and Beth Riccardo 7/24 at 11:00 a.m.

Yard Sale Ordinance – Allison motioned to approve Ordinance No. 253 regulating yard sales; motion was carried unanimously.

Land Development Letter – Grimm motioned to approve the letter to be sent to property owners who have expressed intent to develop land within borough limits; Hoy seconded. The motioned was unanimously carried.

Insurance Renewal – Grimm motioned to accept the quote provided by Argonaut in the amount of \$18,503 without cyber coverage; Hoy seconded. Motion unanimously carried. Selective presented a quote in the amount of \$19,763, which was declined.

NEW BUSINESS

None.

COMMITTEE REPORTS

Streets – The committee met with Suburban in reference to the schedule for street restoration on Pineview Drive. The contractor agreed to completing the restoration now. Mellott motioned to hold Suburban responsible for additional repairs if the area settles within the 12 months following placement. Allison seconded. Motion unanimously carried.

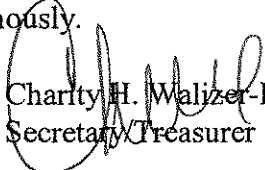
Sewer – The committee met with Susquehannock contractors and will be requiring the doghouse manhole that is failing be replaced with a traditional manhole, as provided in the original specs. They are planning November occupancy and would like all of Council to attend the planned open house.

Public Safety – Mellott reported the fire company will not be sealing and striping the parking lot this year as planned due to financial constraints caused by COVID and restrictions on fundraisers. Mellott also submitted a letter noting IPMC violations at a property on Oak Lane.

Community Development – 666 Woods Avenue site visit is scheduled for next Tuesday at 10 a.m. There has been little progress. The property owner also appealed the grass citation. The new hearing is scheduled for August 17th at 2 p.m. in courtroom 2. Mellott motioned to give the committee authority to move forward issuing citations on the property for other violations pending their meeting with the property owner next week; LaRocque seconded. Motion was carried unanimously.

ANNOUNCEMENTS: The community yard sale is scheduled for next weekend. The fire company will be selling funnel cakes and hot sausage sandwiches.

ADJOURNMENT: Allison motioned to adjourn the meeting at 8:00 p.m.; LaRocque seconded. Motion carried unanimously.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting

July 9, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on July 9, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz and Jo LaRocque. Also present were Beth Riccardo, Ed Higgins, Bill Brungard and JR Probst. Mellott was absent.

PUBLIC COMMENT – Beth Riccardo presented the figures for the 2020/2021 commercial insurance renewal package. The quotes came in as follows: Argonaut \$18,601 with cyber coverage option at \$1,771/\$100,000; Selective \$19,763 with cyber coverage option at \$50/\$50,000. She reported the largest increase from 2019's renewal of \$17,220 is in the fire company workman's comp. Council will update the Inland Marine equipment figures and will vote on the renewal at the July 23rd meeting.

MINUTES – LaRocque motioned to approve June 25, 2020, meeting minutes; Kuntz seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$23,530.68; Sewer \$9,049.26; HA \$76,479.09 (These totals included the payment to Big Rock that was tentatively approved last month but released since the last meeting. Kuntz seconded. Motion carried unanimously.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Yard Sale Ordinance – Allison motioned to advertise the ordinance regulating yard sales in the borough. The ordinance includes restrictions on number of days permitted, signage, sidewalk usage and number of sales per year; LaRocque seconded. Motion unanimously carried.

NEW BUSINESS

Fireworks – Kuntz expressed her concern with the amount of fireworks being set off this year. It was mentioned that most seem to be in the City of Lock Haven. Council agreed there is a concern. However, they did not see an avenue for enforcement. No action was taken.

COMMITTEE REPORTS

Zoning – Code, Inc. will be meeting with Faulkner to pursue legal action against two property owners (800 Bressler and 510 Walnut Drive). Grimm suggested letters be sent to Nihart requesting his intent for the now vacant lot at 200/202 High Street.

Streets – The committee will meet with the Dennis (Water Co.) to address the road conditions (following a water line replacement project) on Pineview Drive.

Sewer – Susquehannock sewer manhole/"doghouse" remains faulty. Gibson has been in contact with the developer. Walker Funeral Home met with the committee regarding storm sewer solutions at their parking lot and are receptive to correcting those issues and providing buffer trees along the property lines and proper lighting for the lot.

Public Safety – No further information has been obtained on the Oak Lane fire at this time.

Regular Meeting
July 9, 2020

Community Development – The Committee will pursue enforcement against the property owners of 502 Frederick Street and 2 Parkwood Drive. At this time all other violators are either in compliance or working towards compliance. The committee is scheduled to meet with the owner at 666 Woods Avenue on July 14th. Allison suggested the committee focus on eliminating junk vehicles in the coming weeks.

ADJOURNMENT: Grimm motioned to adjourn the meeting at 8:30 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST:  Charity H. Walzer-Etters
Secretary/Treasurer

Regular Meeting
June 25, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on June 25, 2020 were Wayne Allison, Dave Grimm, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Todd Kreidler, Bill Brungard and JR Probst. Absent were Mayor Durkin and Steve Hoy.

PUBLIC COMMENT – Todd Kreidler attended the meeting to discuss tree limbs hanging in the roadway. He also questioned the shed placed above the steps on the stone wall. Council agreed this is a safety concern and advised that the violation has been reported to Code Inspections, Inc. Kreidler also expressed his concern with the permit process with Code Inspections, Inc. He reported it took him a month to acquire his permit approval.

MINUTES – Allison motioned to approve June 11, 2020, meeting minutes; Grimm seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

UNFINISHED BUSINESS

Yard Sale Ordinance – Council discussed passing an ordinance regulating yard sales and obstructing sidewalks with such sales. Council suggested limited number of days to four, number of sales per year to two (not including the community yard sale), signage and registering your sale prior to holding it. Council opposed implementing a fee for a permit—but rather have the resident call in to register the sale so that we can regulate it. The decision stems from a sale that has been ongoing for several weeks on Sturdevant Street causing parking issues, hazardous pedestrian traffic and is located within a borough right of way. LaRocque and Kuntz volunteered to serve on a committee addressing the ordinance content. President Hill will appoint another member over the next couple of days.

NEW BUSINESS

None.

COMMITTEE REPORTS

Streets – The committee visited the problem areas associated with the 2020 street project and approved payment of the invoice to Big Rock. Mellott reported a pothole developing on Canal near the borough line.

Sewer – There's a sewer line leak at the Susquehannock site. Gibson is aware and the crew is on top of the repair.

Public Safety – Mellott reported the recent structure fires on Herr and Huston Streets and on Oak Lane. He will submit a letter on the possible IPMC violations at the one location.

Community Development – The committee met with the property owner at 531 Wright Street who seems to be receptive to complying with the ordinance. It was suggested the committee have a game plan prior to visiting the properties so they're all on the same page/avoiding confusion when addressing violations with the homeowner. Progress is expected at 666 Woods Avenue. The committee has agreed to give the homeowner an additional two weeks to comply with the IPMC. The homeowner at 330 Wright Street is continuing to remedy the violations on his property. The committee will attempt to meet with the homeowner at 502 Frederick Street next week. The structure at 200/202 High Street is scheduled for demolition next week. The real estate company handling the property at 2 Parkwood Drive has been notified of the violations by email and have responded. However, most, if not all of the violations continue to exist at that location. Allison motioned to

Regular Meeting
June 25, 2020

follow through with enforcement next week after consulting with the solicitor; Mellott seconded; Motion carried unanimously. (The committee includes the Ordinance Enforcement Officer who initiates the actual citations as necessary.)

Joint Building – Met this evening prior to the meeting. The fire company is in the process of acquiring quotes to seal and stripe the parking lot. The borough would be responsible for 30 percent of that figure.

ADJOURNMENT: Kuntz motioned to adjourn the meeting at 7:51 p.m.; LaRocque seconded. Motion carried unanimously.

ATTEST: Charity H. Walzer-Etters
 Secretary/Treasurer

Regular Meeting
June 11, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on June 11, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Dave Barzona, Bill Brungard and JR Probst.

PUBLIC COMMENT – Wayne Allison spoke on behalf of the residents on Parkwood Drive. He suggested the OEO visit 2 Parkwood Drive and inspect for IPMC violations—specifically high grass, furniture and debris on the back porch and unsecured swimming pool with stagnant water.

MINUTES – Allison motioned to approve May 28, 2020, meeting minutes; LaRocque seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION – Shortledge Subdivision approved on June 3rd, 2020, with right-of-way stipulations added to the deed. The Zoning Officer verbally approved the lot size requirements.

ORDINANCE ENFORCEMENT OFFICER

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Grimm motioned to approve bills as follows: General \$10,860.87; Sewer \$4,785.19; HA \$200.77. Allison seconded. Motion carried unanimously. Grimm motioned to approve payment to Big Rock as follows: HA \$75,000; St. Project \$30,000; and General \$14,586 pending PennDot's review and approval of the weight slips and completion of some sealing concerns on Sturdevant and JJ Peters locations; Hoy seconded. Motioned unanimously carried.

Grimm detailed the invoices for the joint storm sewer project with the City of Lock Haven. He explained with all of the invoices in and the City taking possession and responsibility for payment of the leftover pipe, the borough paid \$121.15 more than the City. Grimm motioned to forgive the split for the remainder since the City has assisted the Borough multiple times over the last several weeks; Allison seconded. Motion unanimously carried.

(A detailed listing of bills & financial statements are available in the Borough Office.)

UNFINISHED BUSINESS

Shortledge Subdivision – Allison motioned to approve the Shortledge subdivision for 631 Woods Avenue; Grimm seconded. Motion unanimously carried.

Newsletter – Final draft distributed. Once we get an insert from the “Hi Neighbor” Committee, we can go to print.

666 Woods Avenue – The hearing was held today on the citation for high grass. The magistrate found in favor of the Borough and Robb was fined \$100 plus costs. In addition, we were able to hand deliver the IPMC warning regarding property maintenance and excessive amounts of garbage/debris. Noncompliance will result in additional citations being issued with the magistrate.

Kuntz mentioned that the parking on the corner of South Hillview Street continues to be a concern to residents. The Committee has visited the area but does not see a major issue since it is in compliance with roadway standards/guidelines. No further action was taken.

Hoy suggested friendly letters be sent to residents notifying them of safety concerns that may not be a cut and dry violation. No action was taken.

Regular Meeting
June 11, 2020

NEW BUSINESS

Oak Lane Fire – Mellott described the safety hazards observed within the home. Council suggested he file a complaint as the Fire Chief so that the Council may make further inquiries.

Yard Sale – Grimm motioned to look into yard sale regulations due to the current situation on Sturdevant Street. The sale has been going on for weeks and is located within the right of way. Several safety concerns have been observed including parking and pedestrian problems; Mellott seconded. Motion unanimously carried.

Mask Requirements – Discussion ensued regarding the requirements of masks during Council meetings. Grimm motioned we continue to require them at this time; Mellott seconded. Motion was unanimously carried.

COMMITTEE REPORTS

Streets – Hill & Grimm reported that they looked into placing signage on Woods Avenue prohibiting truck traffic. They are going to wait and see if the new road and City's new GPS will help resolve the issue.

Sewer – Susquehanna has tapped on to the Borough's line. As was previously agreed upon, before the occupancy permit is issued, we will require payment for the tap-on fees.

Public Safety – Mellott requested permission for the fire company to attend parades on 8/6 (Gregg Twp) and 9/12 (Bellefonte). Allison motioned to approve; Kuntz seconded. Motion unanimously carried. Mellott reported that Croda donated \$4,000 to the fire company from their "Random Act of Kindness" program.

Community Development – The Committee will revisit the property owners who have not responded to the clean-up requests. They will bring back their findings to Council with suggestions on moving forward with enforcement.

ACT 32 TCC – LaRocque reported one abatement was handled at the last meeting.

ADJOURNMENT: LaRocque motioned to adjourn the meeting at 8:35 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST: Charity H. Walizer-Etters
Secretary/Treasurer

Regular Meeting
May 28, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present May 28, 2020, were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Jo LaRocque and Gary Mellott. Also present were William Brungard and JR Probst. Kuntz was absent. Rob Wheeland arrived to the meeting at 7:10 p.m.

PUBLIC COMMENT - None

MINUTES – Hoy motioned to approve minutes of May 14th, 2020; LaRocque seconded; motion unanimously carried.

UNFINISHED BUSINESS

Shortledge Subdivision – Borough Planning Commission review June 3rd.

666 Woods Avenue – Scheduled for June 11th at 11:00 a.m.

Basketball Court – Quotes received: Henry's Asphalt \$8,310; Webb \$8,500; Charles Construction \$12,111. Allison motioned to accept the quote from Henry's Asphalt; Grimm seconded. Motion unanimously carried.

NEW BUSINESS – Allison reported that the flags were not placed at the cemetery for Memorial Day. He suggested we make arrangements to assure they are placed in the future.

COMMITTEE REPORTS

Zoning – Code, Inc. will be in touch with Faulkner's office in regards to 800 Bressler Street once his office is operational. Letters of possible violation were sent in reference to the Powers' shed and Wheeland's rental unit. Council continues to consider amending the setback requirements for commercial uses on High Street that are abutting a residential use. We will consult with Faulkner once his office is operational.

Sewer – The stormwater project with the City is complete.

Streets – The street project is complete. The Committee plans to meet with Big Rock to go over some quality issues with curbing, joints and transitions. Allison suggested meeting with our PennDot Rep., Daren Stover prior to meeting with Big Rock.

Community Development – We've received notice that two of the four IPMC letters were received by the property owner. Wheeland stated his opposition to the Committee meeting without advertising and sending a letter rather than knocking on his door. Hoy explained the process of notifying by letter. He also stated that the letter is not a citation but a request to comply prior to executing a citation as we try to work with our residents and clean up the severe cases of violation in the borough.

Recreation – The park is still closed. Grimm motioned to open the park providing the guys will be sanitizing play equipment and the restrooms next week and on a regular basis; Mellott seconded. Motion was unanimously carried. They plan to have the park ready to open as we move into the green phase of the governor's order on June 5th. The crew installed 100 cubic yards of mulch.

Hi Neighbor – Council thanked Dan Baker for planting the flowers at the park.

ANNOUNCEMENTS – We are currently working on the 2020-2021 newsletter. If the fire company, ambulance and/or "Hi Neighbor" Committee have a flyer to include, please have it to Charity before the next Council meeting.

ADJOURN: Mellott motioned to adjourn at 8:30 p.m.; LaRocque seconded; motion unanimously carried.

ATTEST: Charity H. Wanzel-Etters, Secretary/Treasurer

Regular Meeting
May 14, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council present at 7:00 p.m. on May 14, 2020 were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were Bill Brungard and JR Probst.

The meeting was held via Zoom call, due to state mandates regarding the COVID-19 nationwide pandemic.

PUBLIC COMMENT - None

MINUTES – Allison motioned to approve April 23, 2020, meeting minutes; Mellott seconded. Motion carried unanimously.

REPORTS OF OFFICERS

PLANNING COMMISSION – Shortledge Subdivision review is scheduled for June 1st in Council Chambers with social distancing guidelines in place.

ORDINANCE ENFORCEMENT OFFICER – LaRocque mentioned the grass at the Forester property on Parkwood Drive. She gave the lawn care information to Brungard.

COMMUNICATIONS - Were listed for review.

FINANCIAL - Bill Sheet & Financial Statement – Kuntz motioned to approve bills as follows: General \$10,129.26; Sewer \$4,897.75; HA \$95.88. Hoy and LaRocque seconded. Motion carried unanimously. *(A detailed listing of bills & financial statements are available in the Borough Office.)*

UNFINISHED BUSINESS

624 Wright Street – Hoy motioned to renew the contract for an additional two months but lower the price to \$14,900; Grimm seconded; motion was unanimously carried.

It was requested that the crew take a look at the grass on the gas line project.

NEW BUSINESS

Shed at Powers – Mellott mentioned that a shed was placed at the Powers property on Walnut Drive, and it appears to be in violation of the setbacks. Charity will contact Code Inspections, Inc. to see if a permit was issued.

Newsletter – Hoy and Allison will work on updating the newsletter with IPMC information.

COMMITTEE REPORTS

Zoning – Code, Inc. has not gotten any response from the contractor for 800 Bressler Street. Charity forwarded the solicitor's contact information to Code, Inc. per their request to pursue enforcement.

Streets – Paving project begins May 18th.

Sewer – The storm sewer project with the City is complete. We are waiting for invoices.

Public Safety – Mellott reported on masks and hand sanitizer received from FQ Tissue. The fire company will be holding a pulled pork and funnel cake fundraiser in the near future.

Community Development – Four additional IPMC violation letters have been sent. There was some discussion on Council driving through the Borough looking for violations. Mellott stated his objection. Allison reported that only the worst cases are being addressed at this time. Charity stated that the pictures of those properties are available, if needed. She added that the ones who received letters are only the severe cases. The Committee suggests "thank you" letters be sent to those property owners who have responded positively to notices of violation.

Regular Meeting
May 14, 2020

Recreation – Park is closed due to COVID-19. The original thought was to open the restrooms. However, the Mayor presented his objection. Allison agrees. Brungard will be ordering mulch soon. Grimm recommended the crew disinfect the park prior to opening. Brungard will acquire the appropriate disinfectant.

Personnel – There will be signs posted with instructions on entering. Masks will be required and social distancing practices shall be followed. Charity will return to the office on May 18th. The office will remain closed to the public unless entry is required for some reason. There will be sanitizer/disinfectant, gloves and masks provided for the borough workers as needed. Our next meeting will be held in the meeting room for those who feel safe attending. Social distancing practices shall be followed and masks will be required for those who are able to wear them.

Finance – LaRocque reported on CD rates as two of the Turnback CDs will be maturing on the 29th of May. She added that the Money Market rates are currently better. The Committee suggested these funds be put into our Money Market account to achieve the best interest rate possible, which is currently 1.05%. LaRocque motioned to move the funds as stated; Mellott seconded; motion was unanimously carried.

Hi Neighbor – Baker plans to have the flowers planted at the park before Memorial Day. They will also be reviewing scholarship applications soon.

ADJOURNMENT: Mellott motioned to adjourn the meeting at 8:20 p.m.; Kuntz seconded. Motion carried unanimously.

ATTEST: 
Charity H. Walizer-Etters
Secretary/Treasurer

**RESOLUTION NO. 02-2020
FLEMINGTON BOROUGH COUNCIL**

WHEREAS, the Pennsylvania House and Senate have approved Senate Bill No. 841 which provides in part that a taxing district may by majority vote of the taxing district governing body adopt a Resolution allowing for the collection of tax at the taxing district's prescribed discount rate to a date no later than August 31, 2020, and to waive any fee or penalty otherwise associated with late payment of the tax if paid in full by December 31, 2020; and

WHEREAS, Act 841 is to become effective immediately upon its being signed by the Governor.

WHEREAS, the Governor has not yet signed Senate Bill No. 841, but the Flemington Borough Council desires to extend the discount date for the payment of Borough taxes to August 31, 2020, and to waive any late fees for taxes paid on or before December 31, 2020, and that this action to be effective at the earliest date permitted by Senate Bill No. 841.

THEREFORE, BE IT RESOLVED, that the Flemington Borough Council hereby extend the discount period for the payment of 2020 Flemington Borough Real Estate Taxes to August 31, 2020, and waive any fee or penalty otherwise associated with the late payment of 2020 Flemington Borough Real Estate Taxes for taxes paid in full by December 31, 2020; and


BE IT FURTHER RESOLVED, that a copy of this Resolution be delivered to the Treasurer of Clinton County upon this Resolution becoming effective but in no event later than thirty (30) days after the effective date of Senate Bill No. 841.

BOROUGH OF FLEMINGTON
126 HIGH STREET, STE 1
FLEMINGTON, PA 17745

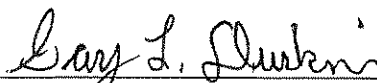
This RESOLUTION shall be conditioned and effective upon Senate Bill No. 841 becoming law whether by it being signed by the Governor or the overriding of any veto by the Governor.

RESOLVED by the Flemington Borough Council, Clinton County, Pennsylvania, this 23rd day of April, 2020.

ATTEST:


Charity H. Walizer-Etters
Secretary/Treasurer

BY: 
Albert M. Hill, President


Gary L. Durkin, Mayor

**BOROUGH OF FLEMINGTON
PROCLAMATION NO. 01-2020**

**A PROCLAMATION HONORING THE ESSENTIAL WORKERS &
VOLUNTEERS, PROCLAIMING THE WEEK BEGINNING APRIL 13TH, 2020
AS ESSENTIAL WORKERS & VOLUNTEERS WEEK.**

WHEREAS It is recognized that some employees are essential and must continue to work to keep and protect our community's strength and wellbeing regardless of the circumstances that we are presented with.

WHEREAS There exists a State of Emergency in our nation, state and municipality that is affecting all of our communities because of the COVID-19 novel coronavirus (SARS-Cov-2); and

WHEREAS Workers in our community place themselves at risk each day for the good of all; and

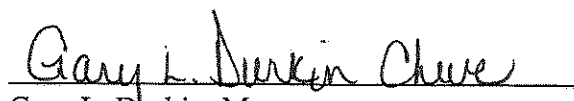
WHEREAS The people of the Borough of Flemington are grateful for the efforts of this group and in their debt; and

WHEREAS § 11203(d) During a State of Emergency, the Mayor has the authority to issue a Proclamation, provided that notice of the contents of the proclamation be distributed to Borough Council and to the news media within the community;

NOW, THEREFORE, IN CONSIDERATION OF THE FORGOING, AS MAYOR OF THE BOROUGH OF FLEMINGTON, I HEREBY PROCLAIM THE WEEK BEGINNING APRIL 13TH, 2020 AS ESSENTIAL WORKERS WEEK. I encourage everyone to thank an essential worker in our community when you come in necessary contact with them, and to make every effort to keep our community safe. Keep proper social distancing; show respect for all; shop alone when possible; follow the guidelines put in place by your government; do not risk increasing the burden on emergency services. Help those you can, and feel confident in asking for help as you need it.

Proclaimed this 9th day of April, 2020.


Charity H. Walizer-Etters, Secretary/Treasurer


Gary L. Durkin, Mayor

DECLARATION OF DISASTER EMERGENCY

WHEREAS, as of March 17, 2020, the Novel Coronavirus (COVID-19) has caused or threatens to cause injury, damage, and suffering to the persons and property of Flemington Borough, and

WHEREAS, COVID-19 has endangered the health, safety and welfare of a substantial number of persons residing in Flemington Borough, and threatens to create problems greater in scope than Flemington Borough may be able to resolve; and

WHEREAS, the Governor of the Commonwealth of Pennsylvania has issued a Proclamation of Disaster Emergency on March 6, 2020, due to COVID-19 under the authority of 35 Pa.C.S. 7101, et seq. that authorizes the suspension of certain procedures and formalities prescribed by law and urged counties to "act as necessary to meet the current exigencies," and

WHEREAS, Emergency Management measures are required to reduce the severity of this disaster and to protect the health, safety and welfare of affected residents in Flemington Borough;

NOW, THEREFORE, we, the undersigned Elected Officials of Flemington Borough, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, (35 PA C.S., Section 7501), as amended, do hereby proclaim the existence of a disaster emergency in Flemington Borough.

FURTHER, we direct the Flemington Borough Emergency Management Coordinator to coordinate the activities of the emergency response, to take all appropriate action needed to alleviate the effects of this disaster, to aid in the restoration of essential public services, and to take any other emergency response action deemed necessary to respond to this emergency.

STILL FURTHER, we authorize officials of Flemington Borough to act as necessary to meet the current demands of this emergency, namely: by the employment of temporary workers, by the rental of equipment, by the purchase of supplies and materials, and by entering into such contracts and agreements for the performance of public work as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

This Proclamation shall take effect immediately.

Albert M. Hill

Jack Kuntz

Wayne Allison

Attest:

Christina De-Henry

Date:

3/20/2020

Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

Consistent with the President's national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.

FEMA Public Assistance Program

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. *FEMA will not duplicate assistance provided by the U.S. Department of Health and Human Services (HHS), to include the Centers for Disease Control and Prevention (CDC), or other federal agencies.*

State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for *Public Assistance*. FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.

Eligible Assistance

Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for emergency protective measures including, but not limited to, the following, if not funded by the HHS/CDC or other federal agency. *While some activities listed may be eligible for funding through HHS/CDC, final reimbursement determinations will be coordinated by HHS and FEMA. FEMA will not duplicate any assistance provided by HHS/CDC:*

- Management, control and reduction of immediate threats to public health and safety:
 - Emergency Operation Center costs



FEMA

- Training specific to the declared event
- Disinfection of eligible public facilities
- Technical assistance to state, tribal, territorial or local governments on emergency management and control of immediate threats to public health and safety
- Emergency medical care:
 - Non-deferrable medical treatment of infected persons in a shelter or temporary medical facility
 - Related medical facility services and supplies
 - Temporary medical facilities and/or enhanced medical/hospital capacity (for treatment when existing facilities are reasonably forecasted to become overloaded in the near term and cannot accommodate the patient load or to quarantine potentially infected persons)
 - Use of specialized medical equipment
 - Medical waste disposal
 - Emergency medical transport
- Medical sheltering (e.g. when existing facilities are reasonably forecasted to become overloaded in the near future and cannot accommodate needs)
 - All sheltering must be conducted in accordance with standards and/or guidance approved by HHS/CDC and must be implemented in a manner that incorporates social distancing measures
 - Non-congregate medical sheltering is subject to prior approval by FEMA and is limited to that which is reasonable and necessary to address the public health needs of the event, is pursuant to the direction of appropriate public health officials and does not extend beyond the duration of the Public Health Emergency
- Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines
- Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal protective equipment and hazardous material suits
- Movement of supplies and persons
- Security and law enforcement
- Communications of general health and safety information to the public
- Search and rescue to locate and recover members of the population requiring assistance
- Reimbursement for state, tribe, territory and/or local government force account overtime costs

More Information

Further information about eligible emergency protective measures can be found in the [Public Assistance Program and Policy Guide](#), FP 104-009-2 (April 2018).

For more information, visit the following federal government websites:

Regular Meeting
April 23, 2020

Council President Albert Hill called to order the regular meeting of the Flemington Borough Council. Flemington Borough Council present April 23, 2020, were Mayor Durkin, Wayne Allison, Dave Grimm, Albert Hill, Steve Hoy, Traci Kuntz, Jo LaRocque and Gary Mellott. Also present were William Brungard and JR Probst.

PUBLIC COMMENT - None

MINUTES – Allison motioned to approve minutes of April 9, 2020; Grimm seconded; motion unanimously carried.

UNFINISHED BUSINESS

Tax Resolution 02-2020 – Grimm motioned to approve tax resolution 02-2020 extending the grace period for borough real estate tax through the end of 2020 due to the impact the COVID-19 virus has had on the community; Mellott seconded. Motion unanimously carried.

Delinquent Sewer – The committee met this week and propose to extend the grace period for delinquent sewer bills through the end of July 2020. After August 1, all back late fees will be applied unless there is a need to extend the grace period further. Mellott motioned to approve; LaRocque seconded. Motion was carried unanimously.

NEW BUSINESS - None.

COMMITTEE REPORTS

Zoning – Enforcement for violations are on hold until the state opens up (closures due to COVID-19). The committee plans to review buffers and setbacks for commercial lots abutting a residential use.

Sewer – Projects on hold due to COVID-19.

Streets – The committee will be meeting to discuss prohibiting large trucks on Woods Avenue. Road projects are able to begin work Monday. Big Rock has been in touch with the Borough to plan startup of our street project.

Building and Property – Mellott reported that they put new lights up in the parking lot. Valspar donated paint for building improvements.

Public Safety – Avery donated sanitizer to the local first responders. The fire company is planning a funnel cake fundraiser. The Easter Parade went well. And they've been doing small birthday parades for t

Community Development – All IPMC violators thus far have received notice and have been making an effort to clean up their properties. Allison requested that Council make a list of problem properties to be tackled in the next round of enforcement.

Recreation – The park is closed. Council is reminded that if people are gathering there, a Councilperson must call the state police. Allison motioned for reservations cancelled due to COVID-19 will be credit for next year or can be refunded on a case-by-case basis; Grimm seconded. Motion unanimously carried.

Personnel – Allison reported that we are working on a plan to opening the borough once the stay-at-home order is lifted.

Finance – At this time COVID-19 does not seem to be effecting our budget. We will revisit this and meet at a later date.

ANNOUNCEMENTS – None.

ADJOURN: Allison motioned to adjourn at 8:05 p.m.; LaRocque seconded; motion unanimously carried.

ATTEST: Charity H. Walizer-Etters, Secretary/Treasurer

